

Public Document Pack

Cyngor Bwrdeistref Sirol Pen-y-bont ar Ogwr

Bridgend County Borough Council



Swyddfeydd Dinesig, Stryd yr Angel, Pen-y-bont, CF31 4WB / Civic Offices, Angel Street, Bridgend, CF31 4WB

*Rydym yn croesawu gohebiaeth yn Gymraeg.
Rhowch wybod i ni os mai Cymraeg yw eich
dewis iaith.*

*We welcome correspondence in Welsh. Please
let us know if your language choice is Welsh.*



Cyfarwyddiaeth y Prif Weithredwr / Chief Executive's Directorate

Deialu uniongyrchol / Direct line /: 01656 643148 / 643147 / 643694

Gofynnwch am / Ask for: Mrs Julie Ellams

Ein cyf / Our ref:

Eich cyf / Your ref:

Dyddiad/Date: Wednesday, 15 May 2019

Dear Councillor,

CABINET

A meeting of the Cabinet will be held in the Council Chamber, Civic Offices, Angel Street, Bridgend CF31 4WB on **Tuesday, 21 May 2019 at 14:30.**

AGENDA

1. Apologies for Absence
To receive apologies for absence from Members.
2. Declarations of Interest
To receive declarations of personal and prejudicial interest (if any) from Members/Officers in accordance with the provisions of the Members' Code of Conduct adopted by Council from 1 September 2008.
3. Approval of Minutes 3 - 14
To receive for approval the Minutes of 16/04/19
4. Draft Toilet Strategy 15 - 56
5. Pencoed Recreation Ground Pavilion 57 - 64
6. Rationalisation of Supported Bus Services 2019/20 65 - 124
7. Provision for Pupils with Additional Learning Needs (ALN) Establishing a Learning Resource Centre (LRC) for Pupils with Autistic Spectrum Disorders (ASD) at Ysgol Gynradd Gymraeg Calon Y Cymoedd (formally known as Ysgol Gynradd Gymraeg Cwm Garw) Outcome of the Public Notice 125 - 128
8. Provision for Pupils with Additional Learning Needs (ALN): Changes to Betws Primary School 129 - 132
9. Welsh Public Library Standards 2017-18 133 - 146
10. Representation on Outside Bodies and other Committees 147 - 156

By receiving this Agenda Pack electronically you will save the Authority approx. £3.32 in printing costs

11. Cabinet Forward Work Programme

157 - 166

12. Urgent Items

To consider any items of business that by reason of special circumstances the chairperson is of the opinion should be considered at the meeting as a matter of urgency in accordance with paragraph 2.4 (e) of the Cabinet Procedure Rules within the Constitution.

Yours faithfully

K Watson

Head of Legal and Regulatory Services

Councillors:

HJ David

CE Smith

Councillors

PJ White

HM Williams

Councillors

D Patel

RE Young

CABINET - TUESDAY, 16 APRIL 2019

MINUTES OF A MEETING OF THE CABINET HELD IN COMMITTEE ROOMS 1/2/3, CIVIC OFFICES ANGEL STREET BRIDGEND CF31 4WB ON TUESDAY, 16 APRIL 2019 AT 14:30

Present

Councillor HJ David – Chairperson

CE Smith
RE Young

PJ White

HM Williams

D Patel

Officers:

Gill Lewis	Interim Head of Finance and Section 151 Officer
Kelly Watson	Head of Legal & Regulatory Services
Julie Ellams	Democratic Services Officer - Committees
Mark Shephard	Chief Executive
Susan Cooper	Corporate Director - Social Services & Wellbeing
Lindsay Harvey	Corporate Director Education and Family Support
Zak Shell	Head of Neighbourhood Services

344. DECLARATIONS OF INTEREST

The Leader declared a prejudicial interest in item 6, Town and Community Council Community Projects Fund Allocation 2019/2020 and withdrew from the meeting because the report included a proposal to make a grant to Cefn Cribbwr Community Council of which he was a member.

Cllr Richard Young declared a prejudicial interest in item 6, Town and Community Council Community Projects Fund Allocation 2019/2020 and withdrew from the meeting because the report included a proposal to make a grant to Coity Higher Community Council of which he was a member.

Cllr Philip White declared a personal interest in item 10, Section 33 of the National Health Service (Wales) Act 2006 Partnership Agreement between the Council and Abertawe Bro Morgannwg University NHS Trust – Assisted Recovery in the Community (ARC) because he was an Associate Member of Cwm Taf Morgannwg Health Board.

Cllr Philip White declared a personal interest in item 15, Cabinet, Cabinet Committee Corporate Parenting and Cabinet Committee Equalities because recommendation (2) in the report directly affected him.

Cllr Dhanisha Patel declared a personal interest in item 15, Cabinet, Cabinet Committee Corporate Parenting and Cabinet Committee Equalities because recommendation (4) in the report directly affected her.

Cllr Dhanisha Patel declared a prejudicial interest in item 16, Non-Domestic Rates Discretionary Relief High Street and Retail Rates Relief Scheme 2019-20 because it was likely that a close relative would benefit from the scheme.

345. APPROVAL OF MINUTES

RESOLVED: That the Minutes of the meeting of 19 March 2019 be approved as a true and accurate record.

346. ENFORCEMENT POLICY FOR THE ISSUING OF FIXED PENALTY NOTICES FOR ENVIRONMENTAL OFFENCES

The Head of Operations – Community Services presented a report seeking Cabinet approval to enter into a public consultation on the proposed changes to the Council’s Enforcement Policy for the issuing of Fixed Penalty Notices for Environmental Offences and informing Cabinet of the appointment of a partner Enforcement Contractor. He explained the reasons why the Council did not have sufficient resources to effectively police crimes such as littering and dog fouling, the need to update the existing enforcement policy in line with current legislation, the tender process and the successful tenderer, 3GS (UK) Ltd due to be fully operational from early May 2019.

The Head of Operations – Community Services explained that a comprehensive consultation exercise would be undertaken in respect of the amended policy and the outcome would form part of a future report to be presented to Cabinet.

The Cabinet Member Communities explained that dog fouling would be included under this policy in the future. A further report would follow outlining the strategy for dog fouling and the outcome of the consultation.

RESOLVED: That Cabinet:

- i) Approved a consultation exercise as described in paragraph 4.3 of the report and noted that the outcome of the same would be reported back to Cabinet in due course.
- ii) Noted the appointment of 3GS (UK) Limited as the partner Enforcement Contractor.

347. SOUTH WALES TOURISM MARKETING HUB

The Head of Operations – Community Services presented a report seeking Cabinet approval to accept a funding offer from the Regional Tourism Engagement Fund and enter into appropriate financial and legal agreements for the delivery of the South Wales Tourism Marketing Hub. This would work with public, private and third sector organisations involved in the visitor economy across the 10 Local Authority areas of the Cardiff Capital Region to develop and distribute digital content promoting a range of bookable products to UK and overseas markets including travel trade, business events and consumer campaigns.

The Head of Operations – Community Services explained that the project would be led by BCBC as the applicant and directly delivered by BCBC and partners from across the Cardiff Capital Region.

The Cabinet Member for Education and Regeneration endorsed the report and referred to the significance of Bridgend as a hub. He said that Bridgend was held in esteem and had a track record in this role.

The Cabinet Member for Wellbeing and Future Generations asked for examples of projects undertaken by BCBC. The Head of Operations – Community Services gave a number of examples including Porthcawl SeaScape and their work to make Porthcawl a tourist attractive destination, Southern Wales tourism and the Valleys Marketing Campaign and other projects such as Swansea Bay Watersports.

The Leader added that more than 2,000 jobs in the County Borough depended on tourism so they had to ensure it was promoted on a regional basis and it was an initiative they were proud to be a part of.

RESOLVED: That Cabinet accept the offer of funding from the Regional Tourism Engagement Fund and enters into appropriate legal and financial agreements, subject to any necessary approval from the Interim Section 151 Officer and Head of Legal and Regulatory Services for the delivery of the South Wales Tourism Marketing Hub.

348. TOWN AND COMMUNITY COUNCIL COMMUNITY PROJECTS FUND ALLOCATION 2019/2020

The Leader declared a prejudicial interest and withdrew from the meeting because the report included a proposal to make a grant to Cefn Cribbwr Community Council of which he was a member. The Deputy Leader took the chair.

The Head of Operations – Community Services presented a report seeking Cabinet approval to allocate funds from the Town and Community Council Community Projects Fund for 2019/2020 in line with the recommendations contained within the report. He outlined the approvals for 2018/2019 and the proposals for the 2019/2020 allocation and pointed out that they were good high level projects which would bring benefits to the community.

He clarified the position regarding the pavilion renovation in Pencoed and explained that it would cost more than £40,000 to open the pavilion and there would be a further report next month.

The Cabinet Member for Education and Regeneration referred to the table at 4.2 in the report which he believed highlighted what could be achieved when BCBC and TCC's talked to each other. If they were having difficulties in other areas they should talk to those in the table to see how they could work together. He was surprised there were any funds left in the pot and hoped that there could be a development within his ward within the next year.

The Cabinet Member for Social Services and Early Help added that he was also hoping there would be a project in his ward by this time next year. He asked how much time was giving to the Town and Community Councils to submit their applications. The Head of Operations – Community Services explained that they sent letters out as early as possible to allow plenty of time for applications to be made. The Clerks were aware the letter would be coming and should already be preparing bids.

RESOLVED: That Cabinet approved the proposals for the allocation of funds from the Community Council Community Projects Fund for 2019/2020 in accordance with the projects named in section 4.4 of the report for the values detailed.

349. SMART ENERGY PLAN - DOMESTIC ENERGY EFFICIENCY PROJECT

The Head of Operations – Community Services presented a report seeking approval from Cabinet for Bridgend County Borough Council's support for a Welsh Government project to improve the energy efficiency of domestic properties within Bridgend County Borough.

He outlined the phase 1 and phase 2 programmes and explained in detail what the phase 3 programme would entail. He explained the primary focus of the programme to reduce fuel poverty and provided a definition of fuel poverty. He then outlined the proposal and how it would work in BCBC.

The Cabinet Member for Communities explained that this was a long standing scheme that had covered a period of more than 10 years. Unlike other schemes, it did not require BCBC to match fund and the financial implications were minimal. It was important to get the message out that the scheme was available and not to be confused with the report on the local area energy strategy.

The Cabinet Member for Wellbeing and Future Generations added that this promoted a globally responsible Wales and would make both an environmental and economic difference. She was pleased to see this come forward and she hoped this would not be the last scheme.

The Leader explained that fuel poverty was going to become more of a problem and they had to find a practical way to support residents. This was also an ambitious commitment to reduce the carbon foot print and to help the environment in future. He noted and welcomed that there was no financial commitment from BCBC.

RESOLVED: That Cabinet approved the participation of BCBC in, and the development of, a WG funded domestic energy efficiency project under Phase 3 of the domestic energy efficiency programme within Bridgend County Borough.

350. **COMMUNITY RECYCLING CENTRE OPENING TIMES**

The Head of Operations – Community Services presented a report seeking Cabinet approval to changes to the public opening times at the Community Recycling Centres at Tythegston, Brynmenyn and Maesteg.

He outlined the background to the proposals, the current summer and winter opening hours and explained that discussions with the Council's Waste Contractor on how an hour reduction could be implemented, were ongoing.

The Cabinet Member for Communities stated that this was a sad report proposing a reduction to a facility following a public consultation. The public had indicated that this was the most acceptable way for savings to be achieved.

The Cabinet Member for Social Services and Early Help asked what impact this would have on the wages of the employees and he said that he hoped they would not be disadvantaged as a result of this decision.

The Head of Operations – Community Services explained that they were hoping to achieve the savings through adjustments to the rota. There could be staff reductions as a result of savings to staffing costs and discussions were ongoing.

The Leader added that this would reduce the impact on the public and the facilities would still be open 7 days a week.

The Head of Operations – Community Services explained that this was a way of making modest savings without a significant detriment to the service.

RESOLVED: That Cabinet:

- i) Approved the proposed revision to the opening times at the Council's three Community Recycling Centres by reducing them by one hour per day subject to agreement with the Waste Contractor and

- ii) Delegated authority to the Interim Chief Executive, to agree the final configuration for the hours of opening at the Council's three Community Recycling Centres.

351. A REPORT ON THE DUTY TO SECURE SUFFICIENT PLAY OPPORTUNITIES FOR CHILDREN AND YOUNG PEOPLE IN BRIDGEND COUNTY BOROUGH

The Corporate Director Social Services and Wellbeing presented a report informing Cabinet of the statutory duty under s.11 of the Children and Families (Wales) Measure 2010 on all councils to secure a sufficient quantity and quality of opportunities for leisure, play and culture for children and young people, up until the age of 18 years, based on Article 31 of the United Nations Convention on the Rights of the Child.

The Corporate Director Social Services and Wellbeing also asked Cabinet to note the statutory responsibilities created by s.11 of the Children and Families (Wales) Measure 2010 and the statutory guidance by Welsh Government in "Wales, A Play Friendly Country" (July 2014) meaning local authorities were now required to secure sufficient opportunities based on assessments that they undertook.

Approval was also being sought of the assessment conducted during 2018-19 (attached at Appendix 1 to the report) and the proposed action plan for 2019-20 (attached at Appendix 2), which was required by Welsh Government, noting that any further amendments requested by Welsh Government were reported back to Cabinet.

The Corporate Director Social Services and Wellbeing explained the background, the issues/matters that had been considered in the development of the assessment, the reporting requirements, the key responsibilities and the implications including the financial implications.

The Cabinet Member for Wellbeing and Future Generations thanked the Corporate Director and her team. Overall there appeared to be a surplus with a deficit in a few areas however this was now being addressed. She welcomed the setting up of a working group and the development of a Youth Charter. The Corporate Director Social Services and Wellbeing agreed to pass the comments back to her team.

The Cabinet Member for Social Services and Early Help thanked the Corporate Director for a comprehensive report. It had always been a challenge securing disabled facilities and this looked at different ways of providing schemes improving availability for those with disabilities.

The Leader added that play had to be inclusive and he was pleased with investment in outdoor children's play areas across the borough, for children with disabilities. He acknowledged that more work had to be done to improve the overall provision. He proposed committing additional targeted resources to match fund any additional resources from Town and Community Councils or Welsh Government so that the progress already made could continue.

The Cabinet Member for Communities asked if they relied on volunteers for the supervised provision and asked if support was provided to the volunteers to allow them to access training to fulfil their role. The Corporate Director Social Services and Wellbeing was unable to comment on volunteers but they did have seasonal and casual staff and they had access to training.

The Interim Chief Executive stated that if consideration was being given to committing additional resources as part of the MTFs, they should also consider being more imaginative with different types of play space.

The Leader added that progress had been made through the 21st century school modernisation programme with sports pitches and all weather pitches and they could build on this further with different types of play space.

- RESOLVED:**
- i) Cabinet noted the statutory duty under s.11 of the Children and Families (Wales) Measure 2010 on all councils to secure a sufficient quantity and quality of opportunities for leisure, play and culture for children and young people, up until the age of 18 years, based on Article 31 of the United Nations Convention on the Rights of the Child.
 - ii) Cabinet noted the statutory responsibilities created by s.11 of the Children and Families (Wales) Measure 2010 and the statutory guidance by Welsh Government in 'Wales, A Play Friendly Country' (July 2014).
 - iii) Cabinet approved the assessment conducted during 2018-19 (attached at **Appendix 1**) and the proposed action plan for 2019-20 (attached at **Appendix 2**), which was required by Welsh Government noting that any further amendments requested by Welsh Government would be reported back to Cabinet.
 - iv) Consideration be given to committing additional targeted resources as part of the MTFs, to match fund any additional resources from Town and Community Councils or Welsh Government so that the progress already made could continue.

352. **SECTION 33 OF THE NATIONAL HEALTH SERVICE (WALES) ACT 2006 PARTNERSHIP AGREEMENT BETWEEN THE COUNCIL AND ABERTAW BRO MORGANNWG UNIVERSITY NHS TRUST - ASSISTED RECOVERY IN THE COMMUNITY (ARC)**

The Corporate Director – Social Services and Wellbeing presented a proposal for entering into a renewed Section 33 Agreement of the National Health Service (Wales) Act 2006 with Abertawe Bro Morgannwg University NHS Trust, regarding the provision of integrated Mental Health Daytime Opportunities with effect from 31st March 2018 to 31st March 2021.

The Corporate Director – Social Services and Wellbeing explained the background to the proposal, the current situation and financial implications. She added that Swansea Bay Health Board would be changing over to Cwm Taf University Health Board from 1st April 2019.

The Leader referred to the Assisted Recovery in the Community (ARC) and how it was innovative at the time. It was unusual to have a Section 33 Agreement in place but a better service had been provided as a result.

- RESOLVED:**
- i) Cabinet approved the proposal to enter into a renewal of the Section 33 Agreement under the National Health Service (Wales) Act 2006, with Abertawe Bro Morgannwg University NHS Trust regarding the provision of integrated mental health daytime opportunities;
 - ii) Cabinet delegated authority to the Corporate Director for Social Services and Wellbeing, in consultation with the

Section 151 Officer and Head of Legal and Regulatory Services, to enter into any necessary agreements to novate the Section 33 Agreement with ABMU to Cwm Taf Health Board following the health boundary change.

353. WELSH GOVERNMENT CHILDCARE OFFER

The Corporate Director Education and Family Support presented a report seeking Cabinet approval for BCBC to participate in and deliver the Welsh Government Childcare Offer from 29 April 2019 and to work with RCT to deliver the Childcare Offer in BCB. Cabinet approval was also required for delegated authority to be made to the Corporate Director Education and Family Support in consultation with the Interim Head of Finance and Section 151 Officer and Head of Legal and Regulatory Services to negotiate and settle the final terms of the Joint Working Agreement with RCT and thereafter to authorise the Head of Legal and Regulatory Services to enter into the said Joint Working Agreement and any associated documentation.

The Corporate Director Education and Family Support provided a background to the Childcare Offer, the current proposal and the financial implications.

The Cabinet Member for Wellbeing and Future Generations thanked the Corporate Director for the report and Welsh Government for fully funding the Offer. In the majority of cases, women provided childcare so this would help more women return to work.

The Leader stated that this was excellent news and another good example of collaboration. He asked if there had been any response from childcare providers and parents. The Corporate Director Education and Family Support replied that the Offer had been very positively received by both and there had been a report to the Governors who also were very positive. They would ensure the scheme was well managed which would improve the chances of a good take up.

The Leader reported that he had written to the Deputy Minister for Social Services regarding the current full time nursery provision and was awaiting a response. This had also been raised with officers and officials at Welsh Government.

RESOLVED:

That Cabinet:

- approved BCBC participating in and delivering the Childcare Offer in Bridgend County Borough;
- approved BCBC working with RCT to deliver the Childcare Offer in Bridgend County Borough with BCBC acting as an 'engagement authority' and RCT acting as 'delivery authority'; and
- delegated authority to the Corporate Director Education and Family Support in consultation with the Interim Head of Finance and Section 151 Officer and Head of Legal and Regulatory Services to negotiate and settle the final terms of the Joint Working Agreement with RCT and, thereafter, authorise the Head of Legal and Regulatory Services to enter into the said Joint Working Agreement and any associated documentation.

354. THE 2018-2019 CHILDCARE SUFFICIENCY REVIEW FOR WELSH GOVERNMENT

The Corporate Director Education and Family Support presented a report seeking Cabinet approval to submit the local authority's 2018-2019 Childcare Sufficiency Assessment review to Welsh Government by 30 April 2019.

He provided a background on the requirements of the 2006 Childcare Act, the current situation and the financial implications.

The Cabinet Member for Social Service and Early Help welcomed the report and thanked officers.

The Leader was pleased to see progress in terms of supporting more disabled children, the registration of more childminders and the development of more after school clubs.

RESOLVED: Cabinet approved Bridgend County Borough Council's Childcare Sufficiency Review/Action Plan, for submission to Welsh Government by 30 April 2019.

355. FINDINGS OF THE INSPECTION OF YOUTH OFFENDING SERVICES IN WESTERN BAY BY HER MAJESTY'S INSPECTORATE OF PROBATION

The Corporate Director Education and Family Support presented a report informing Cabinet of the findings of the recent inspection of Youth Offending Services in Western Bay by Her Majesty's Inspectorate of Probation (HMIP) and informing Cabinet of the steps now being taken to improve these services.

He explained the background to youth justice services, the full joint inspection of Youth Offending Services (YOS) in Western Bay, the outcome of the inspection and the individual post-inspection plan for improvement.

The Cabinet Member for Wellbeing and Future Generations said that this was a disappointing report and a lot of work was required in this area. She asked how they could be sure that the YOS Management Board would get it right in future. The Corporate Director, Education and Family Support, stated that a significant amount of work was required, roles had to be identified and lines of governance in place to make improvements going forward.

The Deputy Leader concurred with these comments and agreed that the report had been difficult to read. The inspection had identified some areas as being outstanding, inconsistencies in other areas and a warning that collaboration was not always right. It was important to learn lessons from this even though they were no longer part of the Western Bay YOS. He asked if more effective scrutiny and reporting would be undertaken in future. The Corporate Director, Education and Family Support explained that measures had been put in place in line with the action plan. There were clear reporting lines and updates would be provided in a timely fashion.

The Cabinet Member for Communities said that it was essential that the right structure was in place. He asked what preparations had been made to work with other organisations. The Corporate Director, Education and Family Support explained that they were working closely with partnership managers and there would also be an oversight by PSB.

The Cabinet Member for Social Services and Early Help asked if there was a safeguarding issue and how we could be sure children were safe. He offered to attend the YOS Improvement Governance Board as a volunteer from a safeguarding position.

The Cabinet Member for Social Services and Early Help thanked him for his offer and explained that a priority was keeping children safe. Estyn had identified a number of strengths, work had been undertaken with an independent consultancy and the Corporate Director had worked closely with senior officers.

The Cabinet Member for Education and Regeneration explained that a cross curricular approach was required with regular progress reports. There was rationale for standing alone and collaborating in due course.

The Interim Chief Executive added that the Corporate Director for Education and Family Support was presenting the report however there was a corporate responsibility to get it right for the next inspection.

The Leader stated that he wanted regular reports to be submitted to Cabinet and arrangements to be made for the Cabinet Member for Communities to chair the Partnership and for the Cabinet Member for Social Services and Early Help to attend the YOS Improvement Governance Board.

The Corporate Director for Social Services and Wellbeing had raised with the Chair of Cwm Taf that there had been very poor attendance by representatives from the Heath Board. This was a joint responsibility for all the agencies involved and a suitable senior officer should be in attendance at these meetings. She added that she had already had a response from Cwm Taf and they would support these meetings in future.

RESOLVED:

- i) Cabinet noted the findings of the HMIP inspection and
- ii) Cabinet noted the steps being taken to improve the service.
- iii) Cabinet to receive regular reports on progress and
- iv) Arrangements to be made for the Cabinet Member for Communities to chair the Partnership and for the Cabinet Member for Social Services and Early Help to attend the YOS Improvement Governance Board

356. FEEDBACK ON THE PUBLIC CONSULTATION ON POTENTIAL CONCEPTS FOR POST-16 PROVISION ACROSS BRIDGEND COUNTY BOROUGH AND RECOMMENDATIONS FOR PHASE 4 OF THE REVIEW

The Corporate Director Education and Family Support presented a report providing detailed feedback to Cabinet on the public consultation undertaken between 7 December 2018 and 13 March 2019 on the six concepts being considered in the review of post-16 education provision across the County Borough of Bridgend. He explained that the report also put forward recommendations for Phase 4 of the review of post 16 education provision.

He outlined the public consultation on the six concepts for post-16 provision, the consultation activities, consideration of the concepts and the current position. He explained the financial implications and the reasons for the recommendation.

He thanked the Specialist Officer: Post-16 Education and Training for the significant work he had put into the report, and also the sterling efforts of scrutiny and the Cabinet Member for Education and Regeneration.

The Leader also gave his personal thanks to the Specialist Officer: Post-16 Education and Training, the Cabinet Member for Education and Regeneration and Cllr Webster as Chair of the Overview and Scrutiny Committee for their contribution.

The Cabinet Member for Education and Regeneration thanked the Specialist Officer: Post-16 Education and Training, the Corporate Director Education and Family Support and Cllr Webster. The scrutiny undertaken had been professional and positive on such an emotive issue. He was pleased with the way the recommendations had been worded even though they were quite complicated. His personal view was that it should be possible for all schools to have a sixth form of some shape but would require collaboration on a big scale. It was important for teachers to have opportunities for 6th form teaching and for pupils to have role models and he was happy to endorse the recommendations.

The Leader stated that this had been discussed on several occasions in the past. It was important to engage with learners and potential learners because if you did not include the learners and communities, then it would be difficult to make changes.

RESOLVED:

- i) Cabinet noted the contents of the report on the public consultation;
- ii) Cabinet gave approval for a detailed option analysis, as Phase 4 of the post-16 review, of Concepts 1, 4 and 5 under two work streams:
 - the development of a mixed sixth form and sixth-form centre provision; and
 - the retention and further development of sixth-form provision in all mainstream secondary schoolsand
- iii) as part of the detailed option analysis, further explored how blended learning could support both work streams.
- iv) Cabinet to receive a further report in due course.

357. CABINET, CABINET COMMITTEE CORPORATE PARENTING AND CABINET COMMITTEE EQUALITIES

The Head of Legal & Regulatory Services presented a report seeking approval for the schedule of meetings of Cabinet, Cabinet Committee Corporate Parenting and the Cabinet Committee Equalities for the period May 2019 to April 2020. The report also proposed Children's and Equalities Champions who would chair the Cabinet Committee Corporate Parenting and the Cabinet Committee Equalities, confirmed the process for nomination of Champions from each of the Overview and Scrutiny Committees to the Cabinet Committee Corporate Parenting and sought approval of the invitees to attend meetings of the Cabinet Committee Equalities as nominated by each of the political groups represented on Council.

The Leader added that he was pleased to note that the two Cabinet Committees continued to have cross party membership.

The Deputy Leader referred to the schedule of Cabinet meetings which included two dates for meetings in September. The Head of Legal & Regulatory agreed to check the dates and to confirm at the AGM.

RESOLVED:

- i) That Cabinet approved the schedule of meeting dates for Cabinet, Cabinet Committee Corporate Parenting and the Cabinet Committee Equalities meetings for the period May 2019 – April 2020 as outlined in Paragraphs 4.1.2, 4.2.1 and 4.3.1 of the report.

- ii) That the Cabinet Member for Social Services and Early Help be appointed as Lead Member for Children and Young People, Children and Young People Champion and Chairperson of the Cabinet Committee Corporate Parenting.
- iii) That the process for determining the invitees for the Cabinet Committee Corporate Parenting as outlined in paragraph 4.2.3 be approved.
- iv) That the Cabinet Member Wellbeing and Future Generations be appointed as the Equalities Champion and as Chairperson of the Cabinet Committee Equalities.
- v) That Cabinet approve nominations of the invitees to the Cabinet Committee Equalities on the basis of 4 Labour Group Members, 2 Conservative Group Members, 2 Independent Alliance Group Members and 1 each from the Llynfi Independents and Plaid Cymru Groups.

358. NON-DOMESTIC RATES DISCRETIONARY RELIEF HIGH STREET AND RETAIL RATES RELIEF SCHEME 2019-20

The Interim Head of Finance & Section 151 Officer presented a report asking Cabinet to adopt the Welsh Government's High Street and Retail Rates Relief Scheme for 2019-20.

The Interim Head of Finance & Section 151 Officer outlined the High Street and Retail Rates Relief Scheme available for 2019-20 to support businesses within the retail sector in Wales and how it would be administered in BCBC. It was estimated that in the region of 1500 ratepayers across the Borough could potentially benefit from reduced rates bills under this Scheme.

The Deputy leader stated that 300 small businesses would welcome this windfall because for the first time, it was a borough wide scheme which went beyond the High Street. This was a significant sum of money for businesses in Bridgend.

The Leader stated that this was good news for an estimated 1500 ratepayers. The key difference was small businesses across the borough would benefit rather than just those on the High Street.

RESOLVED:

That Cabinet:

- i) Adopted the Non Domestic Rates High Street and Retail Rates Relief Scheme for 2019-20 as detailed within Appendix A;
- ii) Approved the amendment to the Scheme of Delegation of Functions as set out at paragraph 4.3 of the report.

359. URGENT ITEMS

None

CABINET - TUESDAY, 16 APRIL 2019

The meeting closed at 16:30

BRIDGEND COUNTY BOROUGH COUNCIL

REPORT TO CABINET

21st MAY 2019

REPORT OF THE CORPORATE DIRECTOR COMMUNITIES

LOCAL TOILET STRATEGY

1. Purpose of Report

- 1.1 To seek Cabinet approval to publish a Local Toilet Strategy in line with Part 8 of the **Public Health (Wales) Act 2017: Provision of Toilets**.

2. Connection to Corporate Improvement Objectives/Other Corporate Priorities

- 2.1 This report is prepared and takes into consideration the following Corporate Improvement Objectives as outlined in the Council's Corporate Plan:
- **Helping people to become more self-reliant.** Individuals and families that will be more independent and less reliant on traditional Council services.
 - **Smarter use of resources.** Ensuring that all its resources (financial, physical, human and technology) are used as effectively and efficiently as possible and support the development of resources throughout the community that can help deliver the Council's priorities.

3. Background

- 3.1 Council maintained public conveniences have undergone substantial budgetary cuts in the past few years. In order to accommodate these savings, facilities have been closed or transferred to allow them to be retained in some format. In order to achieve financial savings, the Council carried out public consultations in 2007, 2015 and 2018, which assessed the public's views on toilet provision.
- 3.2 The Council's 'Comfort Scheme' was re-introduced in 2015 to counteract the effects of public convenience closures but has not been widely utilised by local businesses.
- 3.3 In 2018, Welsh Government published The Provision of Toilets in Wales: Local Toilets Strategies which places a duty on Local Authorities to publish a local toilets strategy for its area by 31st May 2019. The duty does not in itself require a local authority to provide and maintain public toilets themselves, but they are required to take a strategic view across their area on how these facilities can be provided and accessed by their local population. This is intended to help address the current challenges regarding the provision of public toilet facilities within communities, which have often relied upon traditional stand-alone facilities that have been in decline in recent years, due to Local Authority financial pressures.

4. Current Situation

- 4.1 A draft document was circulated to all partners and businesses who currently make their toilets available for public use and their facility details were provided to Welsh Government in March 2019.
- 4.2 The final Local Toilet Strategy is shown in **Appendix A** and includes all information on collaborating partners and facilities. A map indicates the distribution of these public toilets and tables show what amenities are available and opening hours.
- 4.3 The document requires regular review at times specified within the document.

5. Effect upon Policy Framework & Procedure Rules.

- 5.1 There will be no direct effect on the Policy Framework & Procedure Rules.

6. Equality Impact Assessment

- 6.1 An Equality Impact Assessment has been carried out and no groups with protected characteristics identified by the Equalities legislation 2010 are considered to be adversely affected by the contents of this report.

7. Well-being of Future Generations (Wales) Act 2015 Implications

- 7.1 The Well-being of Future Generations (Wales) Act 2015 Assessment has been completed and is detailed in **Appendix B**. A summary of the implications from the assessment relating to the five ways of working is as follows:

- **Long-term** - Securing the future provision of toilet facilities requires a strategic approach that maximises available provision across the public and private sector. The Council's management of public conveniences isn't sustainable within the current financial climate and a Local Toilet Strategy identifies other available facilities. This document will be regularly reviewed and updated
- **Integration** - Modern toilet provision provide hygienic facilities for residents and visitors and improves the experience of visiting towns, communities and tourist attractions.
- **Collaboration** - The management responsibilities for some public conveniences has passed to Town Councils and Awen Cultural Trust under lease arrangements. The Council continues to work with some local businesses to provide a Comfort Scheme which allows the public to access toilets in private properties.
- **Involvement** - The Local Toilet Strategy will be regularly reviewed and requires the Council to engage with the public, Community and Town Councils and interested bodies to encourage greater access to toilet provisions within the Council's boundaries.

8. Financial Implications

- 8.1 Welsh Government issued a grant of £17,000 to the Council in March 2019, to support the Council in producing the basic data on participating locations.
- 8.2 There will be no financial implications as a result of the publication of a local Toilets Strategy but the Council will continue to offer a maximum grant of £500 under the Council's 'Comfort Scheme', to assist individual businesses in opening their toilets to the public.

9. Recommendation

- 9.1 Cabinet is recommended to approve:
- i. the Local Toilet Strategy in line with the Public Health (Wales) Act 2017: Provision of Toilets
 - ii. regular reviews as detailed within the report

Zak Shell
Head of Operations – Community Services
2nd May 2019

Contact Officer: ZAK SHELL
Telephone: (01656) 643403
E-mail: Zak.Shell@bridgend.gov.uk

Background papers:

The Provision of Toilets in Wales: Local Toilets Strategies June 2018 (Welsh Government)
Cabinet Report November 2014 – Consultation on Public Conveniences
Cabinet Report June 2015 – Review of Public Conveniences & Levels of Service
Cabinet Report April 2016 – Supplementary Report
Cabinet Report June 2017 - Review of Public Conveniences & Levels of Service
Cabinet Report June 2018 – Provision of Public Conveniences

This page is intentionally left blank



BRIDGEND COUNTY BOROUGH COUNCIL
DRAFT TOILET STRATEGY
2019

Reasons for a Local Toilets Strategy

Part 8 of the **Public Health (Wales) Act 2017: Provision of Toilets** came into force on 31 May 2018 and places a duty on each local authority in Wales to prepare and publish a local toilets strategy for its area. The duty does not in itself require a Local Authority to provide and maintain public toilets themselves, but they are required to take a strategic view across their area on how these facilities can be provided and accessed by their local population.

This is intended to help address the current challenges regarding the provision of public toilet facilities within communities, which have often relied upon traditional stand-alone facilities that have been in decline in recent years, due to Local Authority financial pressures.

In 2010 Bridgend County Borough Council maintained 16 public conveniences and 9 urinals. Following various consultations, the urinals were demolished in 2013/14 due to unacceptable facility standards and the number of public conveniences reduced to 6 in 2015. After a further consultation in 2018, 4 toilets were closed in January 2019.

This doesn't mean that there are no available toilets within the borough and some of the responsibility for maintaining toilets has passed to Town and Community Councils. Larger shopping precincts, open spaces, parks and tourist attractions also provide these types of facility, which are generally not recorded or mapped.

Bridgend County Borough Council (BCBC) is obliged:-

What we have to do

- To prepare and publish a strategy by 31st May 2019
- To include an assessment of need and steps to be taken to meet that need
- To periodically review the strategy
- To publish interim progress statements
- To consult any person they consider to be interested in the provision of toilets in their area before publishing the strategy
- To provide those persons with a draft copy of the strategy

The Well-being of Future Generations (Wales) Act 2015 puts in place a 'sustainable development principle' which tells public bodies how to go about meeting their duty under that Act. Local Authorities in Wales must apply the five ways of working when preparing, reviewing, consulting on and publishing their strategies:

- looking to the long term so we do not compromise the ability of future generations to meet their own needs;
- taking an integrated approach;
- working with others in a collaborative way to find shared sustainable solutions;

- involving a diversity of the population in the decisions affecting them; and acting to prevent problems from occurring or getting worse.
- act to prevent problems occurring or getting worse from starting in the first place.

The key prevention aims of this local toilets strategy are to:

- identify key toilet facilities in a location;
- identify facilities at risk of being lost to a location, and ways to preserve their use;
- identify alternative provisions if facilities must close;
- identify additional facilities that can be brought into wider use to supplement existing facilities or as a replacement for those that have been lost; and identify opportunities for creating new facilities to modern, inclusive specifications.

Preparation

Public conveniences, managed by BCBC, have undergone substantial budgetary cuts in the past few years. In order to accommodate these savings, facilities have been closed or transferred to allow them to be retained in some format. In order to achieve these financial savings, BCBC has carried out public consultations in 2007, 2015 and 2018, which assessed the public's views on toilet provision.

These public consultations were made available to the public via BCBC's online consultation portal, and hard copy, telephone and group meetings. A total of 271 responses were received in 2015 and 1137 in 2018. The responses were used to inform the content of this draft strategy. The list of organisations separately consulted as part of this strategy are detailed in **Appendix 1**.

In order to clarify what provisions are currently within the borough, the following information has been obtained:-

- Location of all public accessible toilets
- Surveyed condition of these facilities;
- Identify any facilities not currently in general public use;
- Consider requirements of the general population;
- Identify needs for particular user groups;
- Consider the analysis of former consultations;
- Advise on the provision of adequate temporary toilets by the promoters/organisers of one off events;

- Identify any gaps in current provision;
- Provide an assessment of need for toilets available for use by the public in their area;
- Identify steps setting out which BCBC proposes to take to meet this need;
- Provide any other information which BCBC considers appropriate to this review;
- Adopt and use of new technologies and communications that it is envisaged will lead to an increased awareness of the locations of local toilets;
- Engage with other public bodies, community groups, private enterprises.

Council priorities

BCBC's priorities and key objectives as detailed in BCBC's Corporate Plan are set out below:-

- Supporting a successful economy;
- Making smarter use of resources;
- Helping people to become more self-reliant.

A number of key principles underpin the priorities that BCBC has. These principles highlight the importance of working in partnership with citizens, communities and other organisations to develop and deliver services to meet local needs as best we can. These principles are:

- Wherever possible BCBC will support communities and people to create their own solutions and reduce dependency on BCBC;
- The BCBC will use good information from service users and communities to inform its decisions;
- BCBC will encourage and develop capacity amongst the third sector to identify and respond to local needs;
- BCBC will not let uncertainty over the future of public services prevent meaningful and pragmatic collaboration with other public sector bodies;
- BCBC will work as one Council and discourage different parts of the organisation from developing multiple processes or unnecessarily different approaches;
- BCBC will transform the organisation and many of its services and in so doing will deliver financial budget reductions as well as improvements;
- Finally we also have adopted a set of values that represent what we stand for and influence how we work;
- Fair - taking into account everyone's needs and situation;
- Ambitious - always trying to improve what we do and aiming for excellence;

- Citizen-focused - remembering that we are here to serve our local communities;
- Efficient - delivering services that are value for money.

Definition of Public Convenience

Historically, providing toilet facilities in separate buildings has been the model for many decades and this approach may still have a role in certain circumstances. However, there may be increasing benefits from co-located provision in existing buildings, to reduce some of the negative aspects such as anti-social behaviour, vandalism and its associated costs.

The British Toilet Association (BTA) makes recommendations on the number of toilet facilities needed in an area based on population density, gender mix and footfall. The ideal level is recommended as 1 cubicle per 550 females and 1 cubicle or urinal per 1100 males, which is a ratio of 2:1 in favour of women. One accessible toilet and also one baby change facility should be provided for every 10,000 population.

The BTA specifies that every toilet provided must adhere to a number of key legislative requirements including:

- BS 6465 – parts 1-4
- BS 8300
- Building regulations parts M & R
- Equalities Act
- British & European Standards

The Changing Places Toilet Map system was exclusively developed by the BTA in partnership with Mencap and Pamis, the two leading charities working in this field. This mapping system identifies larger toilet facilities that cater for thousands of individuals across the UK who are suffering from PMLD (Profound and Multiple Learning Difficulties) and supporting their families and carers. There are two such toilets registered on their website in the county at Bridgend Train Station and Sarn Park Welcome Break Motorway Station.

Alongside commercial providers in retail centres, entertainment venues and visitor attractions, the case for publicly accessible toilets in a wider variety of community buildings and service centres will become stronger, drawing in a wider range of potential partners to fund and manage them.

Local councils are no longer the only providers of toilet facilities; the detail below describes other providers and options which allow access to facilities and help achieve the aims and objectives of the Local Toilets Strategy:-

A - Stand-alone

These are what many people would consider traditional public toilets. They have usually been stand-alone, purpose-built buildings providing separate areas for Ladies, Gents and sometimes an accessible unit for disabled people. However, BCBC is no longer responsible for any of these type of public conveniences.

B - Within public buildings

Toilet facilities may be made available to the general public at individual locations where access and circumstances allow i.e. council buildings, community centres, libraries, sports centres, event halls. This has often been part of a wider need to ensure that all services offered are accessible by members of the community. A list of public buildings with toilets available for general use is detailed in **Appendix 2**.

C - Commercial / Retail sector provision

Many toilet facilities provided by commercial and retail businesses have been primarily or solely for use by customers. Some traders within town centres understand that people come in to use the toilets and recognise that this may lead to people buying goods whilst inside. Out of town shopping centres and new mixed retail developments now generally make provision for toilet facilities for all visitors and shoppers. Most visitor/tourist attractions, entertainment venues such as cinemas, and railway/bus stations will also provide toilet facilities.

D – Partnership and voluntary schemes

Bridgend County Borough Council has a strong working relationship with partners such as Halo and Awen Cultural Trust who run the council's leisure facilities and libraries/theatres respectively, on behalf of the council. Changing Places facilities have been developed at various sites including Bryngarw Country Park and Pencoed Library as part of these partnerships.

Local Town and Community Councils play an important role in maintaining public toilet provision within the borough. Porthcawl Town Council and Cornelly Community Council now manage and operate public toilets in their respective areas following asset transfers. In addition, Pencoed Town Council have developed their own public toilet provision for their community.

Work is ongoing with Bridgend Town Council and local Traders to develop new public toilet provision in the indoor market area. Maesteg Town Council are also making a financial contribution towards the provision of public toilets at Maesteg Town Hall until the building is scheduled to be closed to redevelopment in the autumn of 2019. The

redeveloped building has new public toilets designed in which it is intended will be managed by Awen Cultural Trust.

From 2009 to 2014, Welsh Government funded a Public Facilities Scheme, which enabled BCBC to make small grants to businesses to permit the use of their toilets by the general public and after this period, this scheme was temporarily suspended.

Due to the closure of some public conveniences in 2015, a local 'Comfort Scheme' was re-established to support a small number of strategic sites where it is felt that the provision of publically accessible toilet facilities would be beneficial. Although initial take up by business of this scheme has been slow, the council intends reviewing its scheme the current year to make the terms more attractive moving forward, and targeting areas where there is more limited public toilet provision. The current scheme allows a nominal amount of funding to be allocated to encourage businesses to make their toilet facilities available for use by the public. They benefit from an annual payment of up to £500 per annum, depending on opening times and standards of facilities. The level of grant and the provision of the service is determined by the following criteria: -

- The range, number and quality of facilities in the local area
- Provision of soap, mirrors and other necessities
- The weekly hours of opening
- Suitability for disabled users and baby changing
- Maintenance of fabric and cleanliness
- Location of the premises in relation to the main community thoroughfares

Up to 10 points are allocated for each of the above criteria to give a maximum score of 60 points. The provision and the level of the grant will be determined by the number of points accrued as set out below.

No of Points	Award £
0 to 30	Premises unsuitable for grant
30 to 35	200
35 to 40	300
40 to 45	400
45 to 50	500

Locations

Following the public consultation in 2018 and the imminent closure of BCBC maintained facilities, local businesses were further approached to participate in BCBC's Comfort Scheme. There are a limited number of premises included in this scheme.



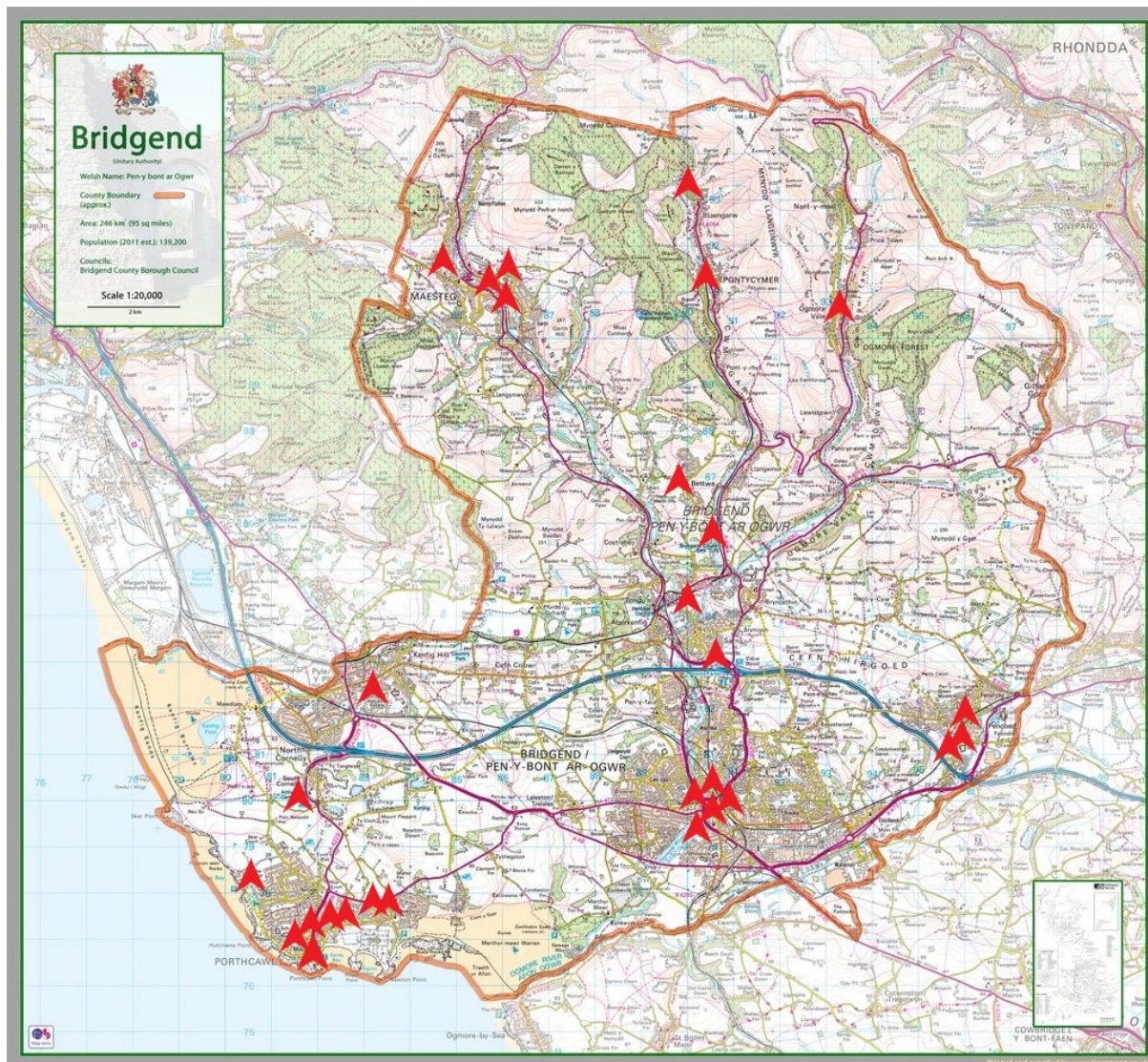
Each location is identified with opening times, accessibility and seasonal variations included. These facilities will be advertised on BCBC's website and in any national advertising schemes such as www.radarkey.org, www.toiletmap.org.uk or www.changing-places.org .

Premises participating in BCBC's 'Comfort Scheme' will display a sticker in a prominent position, indicating that the toilets are accessible to the public. The logo on the stickers will replicate those produced by the Welsh Government and BCBC will periodically review and update the Welsh Government "Lle" data repository to allow access to accurate information by guide and map publishers, residents and visitors. <http://lle.gov.wales/home>. The dataset will be available in Welsh and English. The public will be able to see and search the data as it appears on the Lle website, to see the whole of Wales or to look at particular areas.

As the data provided by local authorities is to be made available as open data, it will be available for reuse by third parties, either directly from BCBC's own website, or via the joined dataset behind the Lle map. This might include other online map services, app developers or commercial interests, as well as being available for reuse by other public sector organisations. For data to be classed as open data it must be made available under an open licence. Within the Public Sector this can be achieved by publishing data under the Open Government Licence (OGL).

Signs will be fitted on the outside of toilets giving information on opening hours, contact information for reporting problems and the specific facilities provided inside, such as whether there is a baby-changing room.

Toilets available for public use are identified on the following map:



Consultation Analysis

The Public Convenience consultation in 2015 resulted in 271 responses and 1137 responses in 2018, which represents one per cent of the Bridgend County Borough population.

General responses from 2018 supported town centre toilet provisions, with 95% of respondents believing that a minimum of two toilets should be provided in Porthcawl and Bridgend. There was also a general acceptance of introducing 'pay as you go' equipment to support these facilities.

BCBC's 'Comfort Scheme' was not well recognised and a large proportion of responses felt that BCBC should promote the scheme more widely. There was a general acceptance of using such facilities as an alternative to BCBC operated public toilets but the majority of respondents still expected traditional stand-alone public conveniences to remain open.

Following this consultation, the following actions were taken by BCBC:-

Maesteg Bus Station – These toilets were initially closed in January 2019 and were temporarily re-opened in May 2019 under the management of Awen Cultural Trust. An alternative provision will be designed into the planned re-development of Maesteg Town Hall.

Bridgend Bus Station – These toilet facilities would be retained and incorporated into the facilities management of the building and a 'pay as you go' system installed.

Cheapside, Bridgend - These toilets were closed in January 2019

Rest Bay, Porthcawl – Temporary toilets will remain open within the parks pavilion until the new Rest Bay Café and Watersports Centre development is due to be opened in the Summer of 2019. Thereafter, the public conveniences are due be managed by the tenant of the Watersports Centre premises, as one of the obligations of the tenant, under their proposed lease of part of the new building at Rest Bay. The public toilet facility at this site wil als incorporate a 'changing places' facility

Griffin Park, Porthcawl – These toilets were initially closed in January 2019 and were re-opened in April 2019 under a temporary licence and under the management of Porthcawl Town Council. An asset transfer of the facility is currently being considered.

John Street, Porthcawl – These toilets were initially closed in January 2019 and were re-opened in April 2019 under a temporary licence and under the management of Porthcawl Town Council. An asset transfer of the facility is currently being considered.

Strategic Review

It is the intention of this strategy to identify accessible locations of toilet provision and seek to promote:-

- **Clean, safe and well maintained facilities;**
- **Equal opportunities to provide appropriate, accessible and effective services;**
- **Facilities suitable for the location & signposted;**
- **Prioritise high footfall areas;**

- **Facilities at key transport interchanges;**
- **Sustainability where possible;**
- **Advertising the locations;**
- **Temporary facilities at Events;**
- **Co-operation with Town/Community councils and businesses;**
- **Further inclusion of traders in BCBC's Comfort Scheme;**
- **Inclusion of toilet facilities in future large scale developments.**

BCBC will publish this strategy by 31st May 2019 and thereafter prepare an interim progress report every two years. Publication should be within 6 months of the end date of the two year period.

The Local Toilet Strategy must also be reviewed within a year of each ordinary election for its area. The next election date in Wales is Thursday 5th May 2022, so the latest date for review is 4th May 2023. If no changes are made to the strategy following the post-election review, then BCBC must publish an interim progress statement covering a two year period, commencing from the date of the last election.

BCBC may review its strategy at any time following which it must publish a statement of the steps which it has taken in accordance with the strategy. If following a review BCBC decides to revise the strategy, it must publish the revised strategy and then prepare an interim progress report covering the two year period commencing from the date of publication.

Appendix 1

Consultees:

McCarthur Glen Shopping Centre	Bridgend
Coney Beach Management	Porthcawl
Awen Cultural Trust	
Halo Leisure	
Kenfig Nature Reserve Trust	
Pencoed Town Council	
Maesteg Town Council	
Porthcawl Town Council	
Coychurch Crematorium	BCBC
Facilities management	BCBC
Parks and Green Spaces	BCBC
Regeneration & Development	BCBC
Town Centre Manager	BCBC

Appendix 2

Location of publicly owned, occupied or funded premises.

Location	Address	Post code	Administration
Awel Y Mor Comm Centre	Hutchwns Terr, Porthcawl	CF36 5TP	Awen Cultural Trust
Betws Life Centre	Betws Road, Betws	CF32 8TB	Awen Cultural Trust
Blaengarw Workmens Hall	Blaengarw	CF32 8AW	Awen Cultural Trust
Bridgend Bus Station	Quarella Road, Bridgend	CF31 1JS	BCBC
Bridgend Life Centre	Angel Street, Bridgend	CF31 4AH	Halo
Bryngarw Country Park	Bryngarw	CF32 8UU	Awen Cultural Trust
Civic Offices	Angel Street, Bridgend	CF31 4HD	BCBC
Coity Higher & Litchard Comm Centre	Heol West Plas, Litchard	CF31 1PA	Awen Cultural Trust
Garw Valley Life Centre	Old Station Yard, Pontycymmer	CF38 8ES	Halo
Grand Pavilion	Esplanade Av, Porthcawl	CF36 3YW	Awen Cultural Trust
Kenfig Nature Reserve		CF36 3YW	
Maesteg Sports Centre	Old Forge Site, Nant y Crynwydd, Maesteg	CF34 9EB	Halo
Maesteg Swimming Pool	Alfred Street, Maesteg	CF34 9YW	Halo
Maesteg Bus Station	Maesteg	CF34 9DA	Awen Cultural Trust
Maesteg	Llynfi Retail Park	CF34 9DS	Maesteg Town Council
Ogmore Valley Life Centre	Aber Road	CF32 7AJ	Awen Cultural Trust
Pencoed Library	6 Penybont Rd, Pencoed	CF35 5RA	Awen Cultural Trust
Pencoed Swimming Pool	Felindre Rd	CF35 5PB	Halo
Pencoed Public Conveniences	Salem Chapel Vestry, Coychurch Rd	CF35 5LY	Pencoed Town Council
Pyle Life Centre	Helig Fan, Bridgend	CF33 6BS	Awen Cultural Trust
Pyle Swimming Pool	Marshfield Ave	CF33 6RP	Halo
Rest Bay Watersports Centre	Locks Common, Porthcawl	CF36 3UP	BCBC
Ynysawdre Swimming Pool	Heol Yr Ysgol	CF32 9ET	Halo

Location of Retail Centres, external providers and tourist attractions open to the public

Bridgend Train Station	Market St,Bridgend	CF31 1LL	Arriva Trains
Pier Hotel	38-39 Esplanade, Porthcawl	CF36 3YR	The Pier Hotel - BCBC Comfort Scheme
Sarn Park Motorway Station	Sarn	CF32 9SY	Welcome Break
The Three Horseshoes Public House	Bridgend	CF31 1HU	The Three Horseshoes Public House – BCBC Comfort Scheme
Ancient Briton	Porthcawl	CF36 5NT	The Ancient Briton Public House – BCBC Comfort Scheme

Appendix 4

		What facilities are available?														Do you have a changing place incorporating adult changing facilities, hoists etc for people with profound disabilities and their carers?
Name of Location	Postcode	Male only	Female only	Unisex toilet	Baby change					Disabled						
					male toilet	female toilet	unisex toilet	Separate to toilets	disabled toilet	Open access			Locked (RADAR)			
										male only	female only	unisex	male only	female only	unisex	
Ancient Briton	CF36 5NT	Yes	YES	No	No	No	No	Yes	No	No	No	Yes	No	No	No	No
Awel y Mor Community Centre	CF36 5TN	Yes	Yes	Yes	No	Yes	Yes	No	No	No	No	No	No	No	No	No
Betws Life Centre	CF32 8TB	Yes	Yes	No	No	No	Yes	No	Yes	No	No	Yes	No	No	No	No
Blaengarw Workmens Hall	CF32 8AW	Yes	Yes	No	No	No	No	No	Yes	No	No	Yes	No	No	No	No
Bridgend Bus Station	CF31 1JS	Yes	Yes	No	No	No	No	No	No	No	No	Yes	No	No	No	No



		What facilities are available?														Do you have a changing place incorporating adult changing facilities, hoists etc for people with profound disabilities and their carers?
Name of Location	Postcode	Male only	Female only	Unisex toilet	Baby change					Disabled						
					male toilet	female toilet	unisex toilet	Separate to toilets	disabled toilet	Open access			Locked (RADAR)			
										male only	female only	unisex	male only	female only	unisex	
Bridgend Life Centre	CF314AH	Yes	Yes	Yes	No	No	Yes	Yes	Yes	Yes	Yes	Yes	No	No	Yes	Yes
Bridgend Train Station	CF31 1BN	Yes	Yes	No	Yes	Yes	No	No	Yes	No	No	No	Yes	Yes	Yes	Yes
Bryngarw Country Park	CF328UU	Yes	Yes	No	No	No	No	Yes	No	Yes	Yes	No	No	No	Yes	Yes
Bridgend BCBC – Offices, Angel St, Bridgend	CF31 4WB	Yes	Yes	No	No	No	Yes	Yes	No	Yes	Yes	No	No	No	No	No
Garw Valley Life Centre	CF38 8ES	Yes	Yes	Yes	No	No	No	No	Yes	No	No	Yes	No	No	No	No



		What facilities are available?														Do you have a changing place incorporating adult changing facilities, hoists etc for people with profound disabilities and their carers?
Name of Location	Postcode	Male only	Female only	Unisex toilet	Baby change					Disabled						
					male toilet	female toilet	unisex toilet	Separate to toilets	disabled toilet	Open access			Locked (RADAR)			
										male only	female only	unisex	male only	female only	unisex	
Grand Pavilion, Porthcawl	CF36 3YW	Yes	Yes	No	No	No	Yes	No	No	No	No	Yes	No	No	No	No
Griffin Park Toilets	CF36 5DN	Yes	Yes	No	No	Yes	No	No	No	No	No	No	No	No	Yes	No
John Street Toilets	CF36 3AJ	Yes	Yes	No	No	Yes	No	No	No	No	No	No	No	No	Yes	No
Jolly Sailor Inn	CF36 5PD	Yes	Yes	No	No	No	Yes	No	No	No	No	Yes	No	No	No	No
Kenfig Nature Reserve	CF33 4PT	Yes	Yes	No	No	Yes	No	No	NO	No	No	Yes	No	No	No	No
Maesteg Sports Centre	CF34 9YW	Yes	Yes	No	Yes	Yes	Yes	No	Yes	No	No	Yes	No	No	No	No



		What facilities are available?														Do you have a changing place incorporating adult changing facilities, hoists etc for people with profound disabilities and their carers?
Name of Location	Postcode	Male only	Female only	Unisex toilet	Baby change					Disabled						
					male toilet	female toilet	unisex toilet	Separate to toilets	disabled toilet	Open access			Locked (RADAR)			
										male only	female only	unisex	male only	female only	unisex	
Maesteg Swimming Pool	CF34 9YW	Yes	Yes	No	Yes	Yes	No	No	No	No	No	Yes	No	No	No	No
Maesteg Bus Station	CF34 9DA	Yes	Yes	No	No	No	No	Yes	No	No	No	Yes	No	No	No	No
Portoloo Llynfi Retail Park, Maesteg	CF34 9DS	No	No	Yes	No	No	Yes	No	No	No	No	No	No	No	No	No
Ogmore Valley Life Centre	CF32 7AJ	Yes	Yes	No	No	No	No	No	Yes	No	No	Yes	No	No	No	No
Pencoed Library	CF35 5RA	Yes	Yes	No	No	Yes	No	No	Yes	No	No	Yes	No	No	No	Yes



Name of Location	Postcode	What facilities are available?														Do you have a changing place incorporating adult changing facilities, hoists etc for people with profound disabilities and their carers?
		Male only	Female only	Unisex toilet	Baby change					Disabled			Locked (RADAR)			
					male toilet	female toilet	unisex toilet	Separate to toilets	disabled toilet	male only	female only	unisex	male only	female only	unisex	
Pencoed Public Convenience	CF35 6LY	Yes	Yes	No	Yes	Yes	No	No	Yes	No	No	Yes	No	No	No	No
Pencoed Swimming Pool	CF35 5PB	Yes	Yes	No	Yes	Yes	No	No	Yes	No	No	Yes	No	No	No	No
Pier Hotel	CF36 3YR	Yes	Yes	No	Yes	Yes	Yes	No	No	No	No	Yes	No	No	No	No
Pyle Swimming Pool	CF33 6RP	Yes	Yes	No	Yes	Yes	No	No	No	No	No	Yes	No	No	No	No
Rest Bay Toilets	CF363UW	Yes	Yes	No	Yes	Yes	Yes	No	No	No	No	Yes	No	No	No	No
The Three Horseshoes	CF31 1HU	Yes	Yes	No	Yes	Yes	Yes	No	No	No	No	Yes	No	No	No	No



		What facilities are available?														Do you have a changing place incorporating adult changing facilities, hoists etc for people with profound disabilities and their carers?
Name of Location	Postcode	Male only	Female only	Unisex toilet	Baby change					Disabled						
					male toilet	female toilet	unisex toilet	Separate to toilets	disabled toilet	Open access			Locked (RADAR)			
										male only	female only	unisex	male only	female only	unisex	
Sarn Park Motorway Services	CF329SY	Yes	Yes	No	Yes	Yes	No	No	Yes	No	No	Yes	No	No	No	Yes
Ynysawdre Swimming Pool	CF32 9ET	Yes	Yes	No	Yes	Yes	No	No	Yes	No	No	Yes	No	No	No	Yes



Appendix 5



**Ynysawdre
Swimming
Pool**

CF32 9ET 06:00 22:00 06:00 22:00 06:00 22:00 06:00 22:00 06:00 22:00 06:00 22:00 06:00 22:00 06:00 22:00

Appendix 7

(extract from Bridgend CBC's Local Development Plan)

BCBC is the unitary authority responsible for local government across a 255 sq. km area of South Wales. The county borough extends about 20 kilometres from east to west, encompassing the Ogmore, Garw and Llynfi valleys to the north and bordering the Bristol Channel to the south. The largest settlements are Bridgend, Maesteg and the seaside town of Porthcawl.

A dominant feature of the landscape is in fact the small valleys and associated uplands that form part of the former South Wales Coalfield. The settlement pattern and land use reflects the typical ribbon type associated with this area. Further south the landscape opens out into a fairly broad limestone plateau and runs down to the coast with a mixture of active sand systems (Kenfig), coastal beaches and rocky headlands.

BCBC is seen to be traversed by the M4 motorway, A48 trunk road and the Swansea-Paddington railway line, which all influence the surrounding landscape.

The authority hosts four lower level Town Councils and 16 Community Councils. The BCBC area is centred around the principal settlement of Bridgend, also taking in Maesteg, the seaside resort of Porthcawl, Pencoed to the east and Llynfi, Garw and Ogmore Valleys.

The estimated population is 143,400 (2016), around 4.6% of the total population of Wales (3,113,200). It is anticipated that the population will increase to 144,640 by 2021.



Population Projection for Bridgend County Borough

There are three housing market areas within the BCBC area, the North consisting of Ogmore, Garw and Upper Llynfi Valley and Western settlements, the West consisting of Porthcawl and rural east consisting of Bridgend, Pencoed & hinterland. In total, there are an estimated 62,482 dwellings of which approx. 70% are owner occupied, 16% privately owned and the remaining 14% rented from registered social landlords.

The local highway network connects local areas of population to the major settlements and comprises mainly the B road networks and all classified unnumbered routes within the BCBC area. These include the B4180, B4281, B4622, B4283 and B4282.

Public Transport

Bridgend has a mainline station on the Inter City rail service from London (Paddington) to Swansea (with connections to West Wales) and also provides direct services to many other major destinations. Hourly service operating from Maesteg to Cardiff stop at both Bridgend and Pencoed.

The Bridgend Town Centre's modern bus station provides comprehensive local, short and medium distance bus services, including direct services to Cardiff and Swansea.

There are various active travel routes within the BCBC area, the majority of these are located in Bridgend. Other active travel routes are present in Maesteg, Ogmore Vale, Pencoed, Pontycymer, Porthcawl and Pyle. Part of the active travel routes include Bridgend County's Coastal Path which is an 11.5 mile pathway which forms part of the All Wales Coastal Path, providing a continuous walking route around the whole of Wales and totals 870 miles.

Poverty and deprivation

The Welsh Index of Multiple Deprivation (2014) identifies deprivation pockets throughout Wales. In 2014, of the 88 LSOAs in the BCBC area, 9 were in the most deprived 10% of Wales; 20 were in the most deprived 20%; 37 were in the most deprived 30% and 50 were in the most deprived 50% LSOAs. The percentage of households that are workless in Bridgend is 4.7% which is above that for Great Britain. 16.1% of those in Bridgend of claiming government benefits; 1.7% above that for Wales and 5.1% above that for Great Britain. The level of worklessness is reflected through gross disposable household income (GDHI) per head, which is lower in Bridgend than the Wales average. GDHI has declined by £163 per household since 2010. In 2014, GDHI was £14,753.00. Median Weekly Wages in Bridgend in 2015 were £500, higher than that of Wales at £484.40.

The table below shows, for the WIMD 2014 Overall Index, the proportion of LSOAs in each local authority which were in the most deprived 10% (ranks 1-191), 20% (ranks 1-382), 30% (ranks 1-573) and 50% (ranks 1-955) categories within Wales.

WIMD 2014 Overall Deprived LSOAs by Local Authority

Local authority	Number of LSOAs in LA	% LSOAs in most deprived 10% (rank 1-191)	% LSOAs in most deprived 20% (rank 1-382)	% LSOAs in most deprived 30% (rank 1-573)	% LSOAs in most deprived 50% (rank 1-955)
Blaenau Gwent	47	23.4	46.8	68.1	85.1
Bridgend	88	10.2	22.7	42.0	56.8
Caerphilly	110	12.7	28.2	39.1	68.2
Cardiff	214	17.3	27.1	36.4	46.3
Carmarthenshire	112	4.5	10.7	22.3	52.7
Ceredigion	46	2.2	2.2	6.5	39.1
Conwy	71	5.6	12.7	23.9	42.3
Denbighshire	58	13.8	17.2	20.7	46.6
Flintshire	92	2.2	12.0	19.6	34.8
Gwynedd	73	4.1	4.1	5.5	34.2
Isle of Anglesey	44	2.3	15.9	18.2	45.5
Merthyr Tydfil	36	22.2	30.6	61.1	80.6
Monmouthshire	56	0.0	0.0	7.1	23.2
Neath Port Talbot	91	13.2	29.7	40.7	67.0
Newport	95	14.7	30.5	38.9	56.8
Pembrokeshire	71	5.6	8.5	15.5	36.6
Powys	79	1.3	3.8	11.4	20.3
Rhondda Cynon Taf	154	17.5	31.2	46.8	72.1
Swansea	148	12.2	24.3	28.4	47.3
Torfaen	60	5.0	25.0	38.3	56.7
Vale of Glamorgan	79	5.1	15.2	19.0	36.7

Wrexham	85	5.9	12.9	28.2	43.5
----------------	-----------	------------	-------------	-------------	-------------

As can be seen from this table, Bridgend County Borough has 56.8% of its LSOAs within the top 50% most deprived category – this is the fourth highest proportion in Wales after Blaenau Gwent, Merthyr Tydfil and Rhondda Cynon Taff.

Males born within the least deprived areas of Bridgend are expected to live 9.2 years longer than those born in the most deprived areas; while females born within the least deprived areas of Bridgend are expected to live 9 years longer than those born in the most deprived areas. Across Wales, the life expectancy gap for females is 7.3 years while the life expectancy gap for males is 8.9 years. Healthy life expectancy for males is ranked at 21.9, the second highest rank across Wales (Cardiff is the highest at 24.4) with Wales itself being ranked at 18.712. Healthy life expectancy for females is ranked at 16.2 below that for Wales at 18.2. This indicated that there is a higher level of inequality in a healthy life expectancy for males in Bridgend.

Economic activity

In 2017, the employment rate within the BCBC area was 70% which was lower than across Wales (74.1%) and Great Britain (76%), whilst the percentage of the working age population that is economically active was also lower. The official unemployment rate in the BCBC area stood at 5.2% for 2017 which was higher than the unemployment rate across Wales (4.8%) and Great Britain (4.4%). Related to this, in 2016 the BCBC area had a jobs density of 0.74 (ratio of jobs to resident working age population) compared with 0.76 across Wales and 0.84 in Great Britain.

Earnings and work related benefits

Income is probably the most important factor in meeting peoples’ basic needs, and it can also increase the freedom they have to make choices about their lives. In 2016, the average gross weekly full-time pay in Caerphilly county borough was £483.90, third highest amongst the Gwent local authorities behind Monmouthshire (£623.40) and Torfaen (£492.20) but below the Wales average of £498.30.¹

The extent to which people of working age are reliant on welfare benefits can provide a further perspective on local economic well-being. The working age population (16-64 years) claiming Job Seekers Allowance (JSA) has fallen from 4,179 in August 2014 to 2,006 in August 2018. This is equivalent to a fall from 3.7% to 1.8% of the working age population. The percentage of people claiming JSA is significantly lower than the proportion of residents who are unemployed, as JSA can only be claimed for a limited period of time and individuals must be willing and able to look for work to claim it.

Employment and Support Allowance (ESA) and Incapacity Benefit (IB) are work benefits that are also important in terms of potential income levels of local residents. Whilst there is a positive downward trend in claimants from 10.9% to 9.8% within Caerphilly county borough between May 2012 + May 2016, this still equates to just over 11,000 residents who were claiming these particular welfare benefits in May 2016, which is a significant number.

Health and lifestyle behaviours

BCBC's health infrastructure now falls within the remit of the Cwm Taf University Health Board, having previously been under the control of Abertawe Bro Morgannwg University Health Board until April 2019. The Princess of Wales Hospital is a district general hospital which opened in 1985. The hospital is located on the outskirts of Bridgend town in South Wales, and provides acute health services to the local population.

Bridgend, Maesteg and Porthcawl-Pyle act as hubs for services, employment, housing and retail developments for the surrounding communities. Bridgend in particular, has an existing status as the major service centre for the Llynfi, Ogmere and Garw Valleys.

Bridgend Town Centre in particular is positioned at the top of the retail and commercial hierarchy of the County Borough and is defined as a Sub-Regional Centre. Maesteg, Porthcawl and the combined settlements of the Valleys Gateway²² play a strategic role within the County Borough as focus points for services, transport and community activity. Porthcawl equally plays an important role as a leisure and tourism destination.

The Valleys communities themselves consist of a high number of small communities with strong local characteristics which have faced, and will continue to face, challenging times (particularly following the closure of mining industries).

The existing LDP identifies four Strategic Regeneration Growth Areas (SRGAs) within the BCBC area; Porthcawl; Maesteg and the Llynfi Valley; and The Valleys Gateway together with four Strategic Employment Sites (Brocastle, Waterton, Bridgend Island Farm, Bridgend Pencoed Technology Park, Pencoed Ty Draw Farm, North Cornelly) which may have already benefited from planning permission.

This page is intentionally left blank

WELL-BEING OF FUTURE GENERATIONS (WALES) ACT 2015 ASSESSMENT

Project Description (key aims): LOCAL TOILET STRATEGY	
Section 1 Complete the table below to assess how well you have applied the 5 ways of working.	
Long-term (The importance of balancing short term needs with the need to safeguard the ability to also meet long term needs)	1. How does your project / activity balance short-term need with the long-term and planning for the future?
	Securing the future provision of toilet facilities requires a strategic approach that maximises available provision across the public and private sector. The Council's management of public conveniences isn't sustainable within the current financial climate and a Local Toilet Strategy identifies other available facilities within the Council's boundaries. This document will be regularly reviewed and updated.
Prevention (How acting to prevent problems occurring or getting worse may help public bodies meet their objectives)	2. How does your project / activity put resources into preventing problems occurring or getting worse?
	The Local Toilet Strategy catalogues the local toilet provision within the Council's boundaries and publishes this information. This counteracts the recent loss of public conveniences that were previously managed and maintained by the Council.
Integration (Considering how the public body's well-being objectives may impact upon each of the wellbeing goals, on their objectives, or on the objectives of other public bodies)	3. How does your project / activity deliver economic, social, environmental & cultural outcomes together?
	Modern toilet provision provides hygienic facilities for residents and visitors and improves the experience of visiting towns, communities and tourist attractions.
Collaboration (Acting in collaboration with any other person (or different parts of the body itself) that could help the body meet its well-	4. How does your project / activity involve working together with partners (internal and external) to deliver well-being objectives?
	The management responsibilities for some public conveniences has passed to Town and Community Councils and Awen Cultural Trust under the Council's Community Asset Transfers Strategy.

being objectives)	The Council continues to work with some local businesses to provide a Comfort Scheme which allows the public to access toilets in private properties.
<p>Involvement</p> <p>(The importance of involving people with an interest in achieving the well-being goals, and ensuring that those people reflect the diversity of the area which the body serves)</p>	<p>5. How does your project / activity involve stakeholders with an interest in achieving the well-being goals? How do those stakeholders reflect the diversity of the area?</p> <p>The Local Toilet Strategy will be regularly reviewed and requires the Council to engage with the public, Community and Town Councils and interested bodies to encourage greater access to toilet provisions within the Council's boundaries.</p>

Section 2 Assess how well your project / activity will result in multiple benefits for our communities and contribute to the national well-being goals (use Appendix 1 to help you).		
Description of the Well-being goals	How will your project / activity deliver benefits to our communities under the national well-being goals?	Is there any way to maximise the benefits or minimise any negative impacts to our communities (and the contribution to the national well-being goals)?
<p>A prosperous Wales An innovative, productive and low carbon society which recognises the limits of the global environment and therefore uses resources efficiently and proportionately (including acting on climate change); and which develops a skilled and well-educated population in an economy which generates wealth and provides employment opportunities, allowing people to take advantage of the wealth generated through securing decent work.</p>	<p>Allowing greater access to public conveniences within the area and thereby increasing economic benefits with additional visitors.</p>	<p>Publication of the details contained within the Local Toilet Strategy</p>
<p>A resilient Wales A nation which maintains and enhances a biodiverse natural environment with healthy functioning ecosystems that support social, economic and ecological resilience and the capacity to adapt to change (for example climate change).</p>	<p>n/a</p>	<p>n/a</p>
<p>A healthier Wales A society in which people's physical and mental well-being is maximised and in which choices and behaviours that benefit future health are understood.</p>	<p>Provision of public conveniences by third parties will encourage more hygienic and convenient toilets, accessible to the public.</p>	<p>Publication of the details contained within the Local Toilet Strategy</p>

<p>A more equal Wales A society that enables people to fulfil their potential no matter what their background or circumstances (including their socio economic background and circumstances).</p>	<p>Improved access to public toilets will encourage greater participation and inclusion of all, regardless of physical restrictions.</p>	<p>Publication of the details contained within the Local Toilet Strategy</p>
<p>A Wales of cohesive communities Attractive, viable, safe and well-connected communities.</p>	<p>Continue to work with third parties to encourage greater use of amenities within the community.</p>	<p>Publication of the details contained within the Local Toilet Strategy. Engaging with facility management and regularly reviewing the Strategy.</p>
<p>A Wales of vibrant culture and thriving Welsh language A society that promotes and protects culture, heritage and the Welsh language, and which encourages people to participate in the arts, and sports and recreation.</p>	<p>To encourage bilingual signs and notices within the premises</p>	<p>Engaging with facility management</p>
<p>A globally responsible Wales A nation which, when doing anything to improve the economic, social, environmental and cultural well-being of Wales, takes account of whether doing such a thing may make a positive contribution to global well-being.</p>	<p>n/a</p>	<p>n/a</p>

Section 3 Will your project / activity affect people or groups of people with protected characteristics? Explain what will be done to maximise any positive impacts or minimise any negative impacts			
Protected characteristics	Will your project / activity have any positive impacts on those with a protected characteristic?	Will your project / activity have any negative impacts on those with a protected characteristic?	Is there any way to maximise any positive impacts or minimise any negative impacts?
Age:	Yes	No	
Gender reassignment:	Yes	No	
Marriage or civil partnership:	Yes	No	
Pregnancy or maternity:	Yes	No	
Race:	Yes	No	
Religion or Belief:	Yes	No	
Race:	Yes	No	
Sex:	Yes	No	
Welsh Language:	Yes	No	

Section 4 Identify decision meeting for Project/activity e.g. Cabinet, Council or delegated decision taken by Executive Members and/or Chief Officers

Compiling Officers Name:	SIAN HOOPER
Compiling Officers Job Title:	CLEANER STREETS & WASTE CONTRACT MANAGER
Date completed:	2 nd May 2019

BRIDGEND COUNTY BOROUGH COUNCIL

REPORT TO CABINET

21 MAY 2019

REPORT OF THE CORPORATE DIRECTOR COMMUNITIES

PENCOED RECREATION GROUND PAVILION

1. Purpose of Report

- 1.1 The purpose of the report is to seek Cabinet approval to allocate funds from the £1 million capital fund established to support community asset transfers, so that essential repairs can be undertaken upon the Pavilion at the Pencoed Recreation Ground prior to a lease being granted to Pencoed Town Council.

2. Connection to Corporate Improvement Plan and other Corporate Priority

- 2.1 The report assists in the achievement of the Corporate priority of 'Smarter Use of Resources' – ensuring that all its resources (financial, physical, human and technological) are used as effectively and efficiently as possible and support the development of resources throughout the community that can help deliver the Council's priorities.

3. Background

- 3.1 The Pavilion at Pencoed Recreation Ground is a single story property located at Felindre Road, Pencoed next to two playing fields (rugby and football) and the swimming pool managed by Halo Leisure. The building has an area of approximately 268 square metres GIA (gross internal area), as shown edged red on the plan included at **Appendix A**. It was built circa 1970 and is of brick and blockwork construction under a pitched concrete tiled roof.
- 3.2 The Green Spaces Section of Bridgend County Borough Council (BCBC) is responsible for the management of the Pavilion which has historically been well used by the regular hirers of its facilities - Pencoed Rugby Football Club, Pencoed Athletic Football Club, the Pavilion Playgroup, Mid Glamorgan Dolls House & Miniaturist Group and Halo Leisure.
- 3.3 The Pavilion was badly damaged as a result of Storm Emma in March 2018, when the changing rooms had to be closed to sports users. The assembly room, store and kitchen areas were all considered to be safe for continued use by the Playgroup.
- 3.4 Action was taken to repair the damaged changing rooms but an electrical fault was identified and this part of the building remained closed. During this closure the ceilings were being repaired and unidentified material was found in the loft space. The Green Spaces Section, after taking the appropriate advice, took the decision, to close the whole Pavilion during the summer holiday in 2018 to comply with Health and Safety requirements. Testing identified the presence of asbestos and action was taken to decontaminate the building. Due to the specialist nature and value of work required, the work was subject to competitive tender and this meant that the Pavilion had to remain closed with users having to make alternate arrangements with the

assistance of the Green Spaces Section. The asbestos was removed and the building decontaminated in October 2018.

- 3.5 Consultants, Faithful+Gould, were instructed by the Council to carry out an independent condition survey of the Pavilion and this was undertaken on 4 November 2018. The survey identified that over the next 10 years £260k needs to be spent on the building, of which £196k needs to be spent in the first 5 years, of which £115k needs to be spent in the first 2 years. Some photographs to illustrate the current condition of the Pavilion and extent of the works required have been included at **Appendix B**. Given the overall poor condition of the building which is subject to ongoing deterioration, the Corporate Landlord's viability assessment as part of the Council's building closure escalation process concluded that the Pavilion is uneconomical to refurbish due to the extent of works required and limited funds available to the Council under its repairs and maintenance budgets for operational assets. It was therefore recommended that the Pavilion should be closed and subject to demolition.
- 3.6 The Council originally set aside capital funding of £1 million in February 2014 in the capital programme for works to parks and pavilions, to make them suitable for Community Asset Transfer (CAT). The scope for this funding has been widened under the Medium Term Financial Strategy (MTFS) 2019-20 to 2022-23 to also include works undertaken on other Council facilities such as community centres and public toilets, to support the CAT process. This is to ensure that as many buildings as possible can be kept open and provide long-term community benefits. To date only two projects have been allocated funding from this source:

Community Group	Asset	Purpose	Amount
Bryncethin RFC	Bryncethin Playing Fields	Develop a community centre	£110k
Careau FC	Hermon Road/Metcalf Street Playing Fields	Refurbish the existing pavilion	£50k

- 3.7 Under the revised protocol approved by Cabinet on 25 July 2017, funding applications up to £50k from the £1 million CAT Fund can be approved by the CAT Steering Group with all sums in excess of this threshold being required to be referred to Cabinet for approval.

4. Current Situation / Proposal

- 4.1 Pencoed Town Council has submitted an expression of interest for the community asset transfer of the Pavilion which was approved by the CAT Steering Group on 15 February 2019 to enable the building to be re-opened.
- 4.2 It is proposed that initially a 6 year lease will be granted to Pencoed Town Council of the Pavilion with the intention to grant a longer term lease in the future. Part of the land upon which the Pavilion is situated is held by the Council as charitable trustees and so the Council must comply with the requirements of the Charities Act 2011 upon any disposal of the land which includes granting a lease. Where longer term leases are granted, the requirements under the Charities Act 2011 are more stringent and so a shorter term lease will initially be granted to Pencoed Town Council.

- 4.3 The Town Council submitted a funding application under the Town and Community Council Capital Grant scheme in February 2019 for £20K match funding towards a replacement roof and new flooring estimated to cost a total of £40K. The funding application of the Town Council was approved by Cabinet on 16 April 2019 as part of the Town and Community Council Community Projects Fund Allocation 2019/2020 report. The balance of £20K for the project will be funded by Pencoed Town Council.
- 4.4 Recent discussions with the Town Council have since confirmed their preference that Bridgend County Borough Council should be responsible for all essential repairs required to ensure that the Pavilion can be handed over in a compliant condition upon transfer due to the complexity of the building works and the need for technical and project management input. It is proposed that building works should be part funded through £20k from the Council's Town and Community Council Capital Grant Scheme 2019/20 as previously agreed, the CAT Fund, and Pencoed Town Council making a financial contribution of £20k to the total cost of the project. The CAT Steering Group are supportive of this proposal and are seeking the approval of Cabinet to utilise the CAT Fund to fund the balance of the cost of the project which is likely to exceed the specified threshold of £50k based upon the original cost estimate of £115k included in the independent condition survey. It is also suggested that the Council's contribution should be capped at a maximum of £75k from the CAT Fund.

5. Effect upon Policy Framework & Procedure Rules

- 5.1 There will be no direct effect on the Policy Framework & Procedure Rules.

6. Equality Impact Assessment

- 6.1 There is no impact on specific equality groups as a consequence of this report.

7. Well-being of Future Generations (Wales) Act 2015 Assessment

- 7.1 The Council is committed to promoting sustainable development and to discharge our duties under the Well-being of Future Generations (Wales) Act 2015. The required Assessment Template has been completed and a summary of the implications from the assessment relating to the five ways of working is outlined below in respect of the proposed community asset transfer and refurbishment of the Pavilion:

Long-term	Supports the priorities identified by Pencoed Town Council in response to current and future needs of the local community.
Prevention	Ensures the Pavilion can continue to be used by the community and promote healthier lifestyles and general well-being.
Integration	Enables the Town Council to work in partnership with sports clubs, other users and the wider community to meet local needs in a more holistic way.
Collaboration	The proposals have been developed and will be delivered through a strong partnership between BCBC and the Town Council.

Involvement	The proposals will be delivered in close partnership with the Town Council and range of local stakeholders including current users. Discussions and development with the Town Council has taken place through BCBC's Community Asset Transfer Officer.
--------------------	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

8. Financial Implications

- 8.1 A budget of £840k is presently available under the CAT Fund based upon the original allocation of £1 million provided by the Council and total funding of £160k already earmarked to two sports clubs.
- 8.2 It is proposed that a maximum of £75k be made available to enable essential building works be undertaken so that the Pavilion can be re-opened in a safe and compliant condition.

9. Recommendation

Cabinet is recommended to approve:

- 9.1 The Council will be responsible for all essential repairs required upon the Pencoed Recreation Ground Pavilion to ensure that the building can be handed over to Pencoed Town Council in a compliant condition to enable a lease to be granted under the community asset transfer programme. It is proposed that building works will be funded as follows:

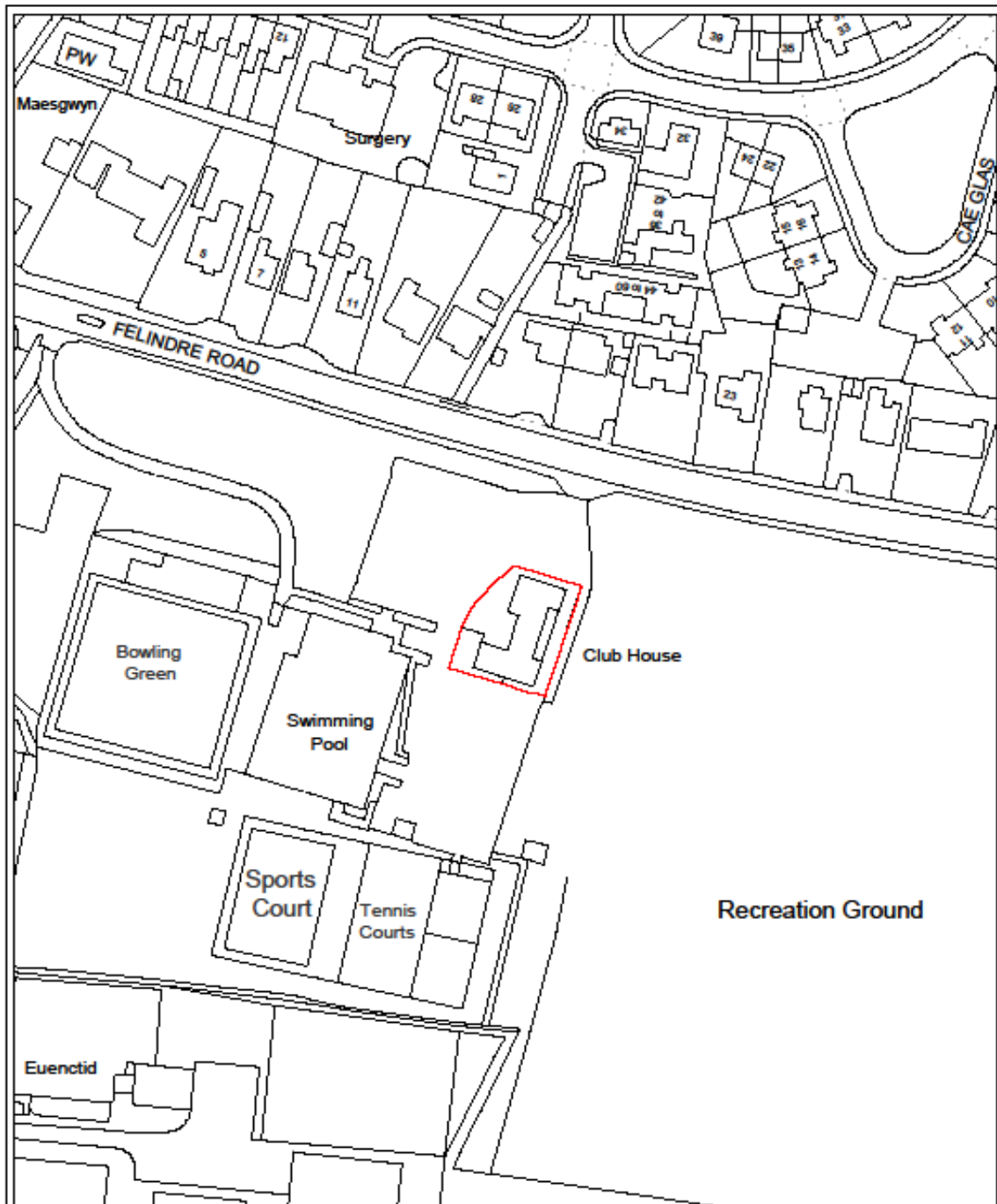
<i>Funding Source</i>	<i>Amount</i>
Town & Community Council Capital Grant Scheme 2019/20 (approved by Cabinet on 16 April 2019)	£20k
Financial contribution from Pencoed Town Council	£20k
Balance of funding CAT Fund	£75k



Zak Shell
HEAD OF OPERATIONS - COMMUNITY SERVICES
May 2019

Contact Officer: Guy Smith, Community Asset Transfer Officer
Telephone: (01656) 815323

E-mail: Guy.Smith@bridgend.gov.uk

Background Papers:
 Cabinet Report : Town and Community Council Community Projects Fund Allocation
 2019/2020 (16 April 2019)



 <p>BRIDGEND COUNTY BOROUGH COUNCIL</p>	<p>MARK SHEPHARD Corporate Director - COMMUNITIES</p> <p>Civic Offices Angel Street Bridgend CF31 4WB Telephone (01656) 643643</p>	<p>Pencoed Pavilion</p> <p>Plot Generated: morgas14 Ref: LB50_022119</p>	 <p>Scale 1 : 1250 Date 21/02/2019</p>	<p><small>©Crown Copyright and database right 2018. Ordnance Survey 100029405. Aerial Imagery: CIBS Revealed aerial photography copyright The GeoInformation Group 2011. Copyright Getmapping plc Countywide Council for Wales, ©Crown Copyright and database right 2011. Ordnance Survey 100019813. Forestry Commission, ©Crown Copyright and database right 2011. Ordnance Survey 100025468.</small></p>
-----------------------------------------------------------------------------------------------------------------------------------	-----------------------------------------------------------------------------------------------------------------------------------------------------------	-------------------------------------------------------------------------------------	---------------------------------------------------------------------------------------------------------------------------------	------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

PHOTOGRAPHS TO ILLUSTRATE THE CONDITION OF THE PAVILION AND EXTENT OF THE WORK REQUIRED

 <p>Pavilion Roof</p>	 <p>Timber fascias and soffits</p>	 <p>Rotting Timber door</p>
 <p>Pavilion Windows</p>	 <p>Corridor Paintwork</p>	 <p>Exposed concrete flooring in the Changing Rooms</p>

This page is intentionally left blank

BRIDGEND COUNTY BOROUGH COUNCIL

REPORT OF THE CORPORATE DIRECTOR – COMMUNITIES

21 MAY 2019

REPORT TO CABINET

RATIONALISATION OF SUPPORTED BUS SERVICES 2019/2020

1. Purpose of Report.

- 1.1 To report to Cabinet the outcome of a public consultation exercise with regard to a proposal to reduce the amount of Council subsidy for bus services by a sum of £148,000 as agreed in the Medium Term Financial Strategy (MTFS).

2. Connection to Corporate Improvement Objectives/Other Corporate Priorities.

- 2.1 This report assists in the achievement of the following corporate priority:-

Smarter use of resources – ensuring that all its resources (financial, physical, human and technological) are used as effectively and efficiently as possible and support the development of resources throughout the community that can help deliver the Council's priorities.

3. Background.

- 3.1 Bridgend County Borough Council (BCBC) and Welsh Government support the provision of regional and local bus services by subsidising routes that are not commercially viable. These services serve routes that enable residents who live along them to access employment, education, healthcare and social activities.
- 3.2 BCBC's core budget for supported bus services was £202,600 in 2018/19. This included a one-off subsidy agreed as part of the 2018/19 public consultation on subsidised buses where it was agreed three popular local bus routes would be supported throughout 2018/19.
- 3.3 The allocation provided to BCBC by the Welsh Government, through the Bus Services Support Grant (BSSG) was £386,825 in 2018/19, out of which £84,394 was awarded to Bridgend Community Transport with the remainder, £302,431, to be spent on the region's core strategic bus network and associated services.
- 3.4 Reduction in base funding and continued financial austerity has meant the Council has had to review the services it delivers against its declared priorities. The Council's subsidy for bus services makes a significant contribution to ensuring some bus services that are not commercially viable can run. Nevertheless this area of expenditure has been identified as one that is not a

statutory function to deliver and a savings target of £148,000 was identified in the MTFs for the 2019/20 financial year. This would leave no Council budget for subsidising local bus services in 2019/20.

- 3.5 A report was submitted to Cabinet on 18th September 2018 setting out proposals for the rationalisation for supporting bus services across the county borough to meet the proposed removal of the budget. Cabinet approved that a public consultation should be carried out together with a full Equality Impact Assessment before a further report be made to Cabinet outlining the results of the consultation and before the proposals outlined in the report were considered and a final decision made on the proposals.
- 3.6 In the past, when subsidy cuts had been implemented, some operators had used it as an opportunity to revise the financial profile of the routes and operated previously subsidised services on a commercial basis. For example, as a result of the 2018/19 MTFs saving, five of the six previously subsidised routes were commercially retained with modifications or reductions in frequencies. As in the past, until the proposed subsidy withdrawal has been implemented, it is unclear whether operators will respond in a similar manner this year.
- 3.7 Welsh Government informed each local authority in May 2018 that they will have to at least match-fund the BSSG allocation from the Welsh Government. Each local authority's allocation from BSSG is used to support the core strategic bus network, community transport services and associated services, as per terms and conditions of the grant. At a recent peer review undertaken by the South East Wales Bus Funding Project Board (SEWBFPB), it was satisfied that BCBC were using the BSSG payment in accordance with the terms and conditions of the grant.

An e-mail from SEWBFPB dated 07 May 2019 provided the indicative amount of BSSG allocation to be awarded to BCBC for 2019/20, which has increased by 2.28%, compared to 2018/19 awarded allocation. A formal grant award letter and quality standards will follow. The terms and conditions which we agreed in 2018/19 continue to apply.

- 3.8 The following table identifies the bus routes which formed part of the consultation:

Service No	Operator	Route	Full or Part Funded	Comments / Implications	Type of Service
67	FIRST CYMRU	Bridgend to Aberkenfig via Pen-y-Fai - (Monday to Saturday)	Part Funded	Provides Access to Sarn Surgery. No alternative bus services for Aberkenfig & Pen-y-Fai residents to access Sarn Surgery. A through bus is available for Aberkenfig residents travelling between Bridgend and Maesteg (70/71 Service). Reduced service for Pen-y-Fai residents (between 09:15 and 14:40 Monday to Friday only - Service 81). This contract is part council funded and commercial. There is a likelihood that if funding was removed then it is possible that the commercial section of the route would not be commercially viable.	Local
37	EASYWAY	Maesteg Parc Estate, Daytime, (Monday to Saturday)	Fully Funded	No alternative bus services for Maesteg Parc Estate residents, apart from accessing the main roads (Commercial Street). However, this is quite a distance for some residents living in Maesteg Parc (0.7miles).	Local
73	FIRST CYMRU	Bridgend to Blaengarw, Evenings (Monday to Saturday)	Part Funded	Provides Access to Princess of Wales Hospital Commercially operated journeys are available on this service, but at a reduced frequency.	Local

76	FIRST CYMRU	Bridgend to Bettws, Vale View Diversion (Monday to Saturday)	Part Funded	Provides Access to Sarn surgery and Princess of Wales hospital for Vale View residents. Commercially operated journeys are available on this service. No alternative service for Vale View, Woodland Way and Highfield Place residents. Residents will need to access the main road (Sarn Hill - 0.25 miles).	Local
51	EASYWAY	Bridgend to Oaklands Road, Daytime, (Monday to Saturday)	Fully Funded	Provides Access to Bridgend Library / Rec Centre. No alternative bus services, apart from accessing the main road (Park Street - X1, X2, X4 & 172 Services). However the distance is not excessive (0.2 miles).	Local
803	EASYWAY	Danygraig to Porthcawl (Monday to Saturday)	Fully Funded	Provides Access Portway Surgery. Alternative bus services available (X2 and 172 Services) except for Danygraig residents, who will have no alternative bus service, apart from accessing the main road (Bridgend Road) which is quite a distance to travel (0.55 miles). This contract is mostly council funded and a small part is commercial. There is likelihood that if funding was removed, then it is possible that the commercial section of the route would not be commercially viable.	Local
61	PEYTON TRAVEL	Nottage to Porthcawl (Circular) (Monday to Saturday)	Fully Funded	Provides Access to South Road Surgery and Portway Surgery. The contract has been retendered due to the 14-15 MTFS and new contractor took over in July 15. No alternative bus services for local residents in Nottage and Western Porthcawl. This route has recently been extended to North Cornelly, following the cancellation of the hourly 63B service via Maudlam and Kenfig Pool. The route of this service is planned to be extended to Newton Nottage Road, when a new surgery opens.	Local
16	EASYWAY	Bridgend to Blaengarw via Heol-y-Myndd and Braich-y-cymmer (Daytime Mon-Sat)	Fully Funded	Route operates along major traffic corridor in the Garw valley. Connects with trains at Bridgend Railway Station for commuters (tackles congestion and encourages modal shift). Linking transport and regional hub in Bridgend for connectivity to the regional and national transport network. It sieves commuter traffic from going through Junction 36 of the M4. Improves access to the regional shopping centre (McArthur Glen – Pines), located at Junction 36 of the M4. Improves access to employment in an area of high deprivation. Links to Princess of Wales Hospital, providing health care services. Alternative bus services operate on the majority of this route, apart from Heol-y-Mynydd, Wigan Terrace and Braichycymmer. Also Quarella Road.	Regional

4. Current situation / proposal.

4.1 A consultation on the proposed service removal was implemented to gather views and opinions on the potential impact of the reductions in order to meet a proposed budget removal of £148,000 in 2019/20, as part of the Council's Medium Term Financial Strategy.

4.2 The consultation document is appended to this report, and below are some of the salient points:

- The consultation was available to complete online and paper copies were available at libraries across Bridgend county borough.
- The consultation was advertised on the council's corporate Twitter account fourteen times throughout the period of consultation, with the information being seen 18,623 times.
- A series of Facebook adverts were placed during the period of consultation to raise awareness and also encourage citizens to share their views on the proposals. The advertisements were seen 37,385 times.
- A total of 714 responses were received (412 online submissions and 302 paper versions). During the period, there were 140 interactions on our social media channels, four comments were received by e-mail, and one letter.

4.3 Responses to the consultation identified the following:

- Overall 68% of the 714 respondents disagreed with the proposal to remove the subsidy (49% strongly disagreed and 19% disagreed).
- 522 (73%) respondents aged 55 and over told us that they either disagreed or strongly disagreed with the proposal.
- 193 (27%) of respondents told us they had a disability. Of these, 72% disagreed with removing the subsidy (53% strongly disagree and 19% disagree).
- The three most frequently used bus services, according to survey responses are Service No. 61 (Porthcawl/North Cornelly), Service No. 73 (Bridgend/Blaengarw) and Service No. 16 (Bridgend/Blaengarw).
- When asked where respondents travel to and from, the three most popular routes were between Nottage and Porthcawl, followed by Maesteg Parc and Maesteg Town Centre and then Dan-y-Graig and Porthcawl.
- The number of respondents who live in a household with a car was identified as 467 (66%).
- Only 264 respondents (37%) were aware of Bridgend Community Transport.
- 15% of respondents informed us that they use the bus every day. Of the respondents who use the bus every day, 57% were aged 60 and over.
- 84% of respondents with a disability use the bus either every day (31%), or more than twice a week (53%).
- The most popular responses for the main purpose of using the bus were social (25%), followed by healthcare (24%) and then leisure (23%).

4.4 Bus subsidy contributes to the overall financial viability of services that are partly or wholly subsidised. Therefore, the impact of the removal of subsidy should be recognised. Previous experience suggests that where a subsidy has been removed, operators have adjusted and rationalised their operations to run the affected services on a commercial basis. It is unclear at this stage, however, whether the commercial element of bus services will still continue to operate on the partly or fully funded routes if there is a decision to remove the subsidy

4.5 Community transport services offer an alternative form of transport for the elderly and disabled residents in areas where bus services have been withdrawn. The local community transport operator (Bridgend Community Transport) provides a range of services to suit varied circumstances but it is currently operating at capacity and therefore its ability to respond in the short term to the subsidy withdrawal has to be recognised. The Welsh Government

advised by letter in May 2018 that local authorities match-fund from their own budgets the BSSG in support of community transport networks which provides an added complication. It is uncertain at present whether Bridgend Community Transport would be able to replace any or all of the proposed bus routes for withdrawal. Officers will, however, continue to work and liaise with Bridgend Community Transport to focus on the areas of Bridgend which have reduced or no local bus services.

- 4.6 The Council will also need to give attention to the promotion and increasing awareness of Community Transport.

5. Effect upon Policy Framework & Procedure Rules.

- 5.1 There is no effect upon Policy Framework or Procedure Rules

6. Equalities Impact Assessment (EIA)

- 6.1 A full EIA has been completed and is attached for member consideration.
- 6.2 In general terms the EIA assessment indicated that there was a potentially negative impact in regard of the loss of services. However it also identified that there was little awareness of the availability of alternatives such as community transport.

7. Well-being of Future Generations (Wales) Act 2015 Assessment

- 7.1 An assessment has been completed and appended to the report.
- 7.2 In particular, the assessment suggested the following:
- **Long-term**
The project seeks to remove subsidy which the authority can no longer sustain with the potential of the commercial aspect of public transport to deliver services in a sustainable manner. Also the use of community transport to assist in supporting those areas that may be adversely affected by the removal of the subsidy.
 - **Prevention**
Public transport in the case of Buses does benefit from the council supporting concessionary travel, which enables persons who hold a concessionary pass to enjoy 'free' local bus travel in Wales on commercial services and some community transport schemes. Also, Welsh Government provide a grant that is focused on core strategic regional travel and community transport.
 - **Integration**
The benefits of community transport are not widely utilised in Bridgend County Borough and the project could assist in the broadening out of the benefits.
 - **Collaboration**

The transport section work with various sections of the council including Regeneration, Planning and Development in considering wellbeing objectives and also external bodies such as bus operators and community transport provider.

- **Involvement**

As part of the consideration of the changes, a 12-week consultation took place between 17 December 2018 and 10 March 2019. The consultation was online, as well as paper copies being available at our Libraries and Bridgend Bus Station. Promotion of the consultation was available on bus services, BCBC website and social media networks. Roadshows, such as the 'Your Bus Matters' event (facilitated by Bus Users Cymru) took place at Bridgend Bus Station.

8. Financial Implications.

- 8.1 The budget removal will have a financial implication upon Bridgend Bus Station, as departure charges are in place at Bridgend Bus Station for bus services using the bus station.
- 8.2 The departure charges were introduced in light of the budget reduction for Bridgend Bus Station of £40,000 for 2015/16 MTFs proposals. If the local bus subsidy is withdrawn and bus movements are reduced, this will lead to a fall in the annual income for Bridgend Bus Station. It is estimated that this would be a reduction of approximately £4,000 per year.
- 8.3 If the £148,000 saving approved in the MTFs as a result of the proposal to remove bus subsidies for the identified routes is not met, this saving would need to be met from additional savings elsewhere in the Communities Directorate, with other public realm services likely to be impacted upon to make up any shortfall.

9. Recommendation.

- 9.1 It is recommended that Cabinet considers the content of the consultation report and Equality Impact Assessment.
- 9.2 It is recommended that Cabinet determines whether the budget for supported local bus services is removed to the routes identified in table 3.8, or if by a lesser amount, determines that the shortfall is met from additional savings elsewhere in the Communities Directorate.

MARK SHEPHARD
May 2019

CHIEF EXECUTIVE

Contact Officer: **Kevin Mulcahy, Group Manager Highways and Green Spaces**
Telephone: (01656) 642535

E-mail: kevin.mulcahy@bridgend.gov.uk

Background documents – Cabinet Report dated 18 September 2018
Supported Bus Services Consultation Report dated 18 March 2019
A full Equalities Impact Assessment
Wellbeing of Future Generations assessment

This page is intentionally left blank

BRIDGEND COUNTY BOROUGH COUNCIL

REPORT OF THE CORPORATE DIRECTOR – COMMUNITIES

18 SEPTEMBER 2018

REPORT TO CABINET

RATIONALISATION OF SUPPORTED BUS SERVICES 2018/2019

1. Purpose of Report.

- 1.1 To update cabinet on the impact of the subsidised bus reductions as identified in the cabinet report of 15 May 2018, and to propose that cabinet agree to a further consultation on a proposal to remove the remainder of bus subsidy as provided by the council for the financial year 2019/20 as part of the proposed savings within the council's Medium Term Financial Strategy (MTFS) for 2019-20 to 2022-23.

2. Connection to Corporate Improvement Objectives / Other Corporate Priorities.

- 2.1 The proposal links to the Corporate Improvement Plan 2016-20 (Reviewed 2017-18) Priority Three - Smarter use of resources with alignment to the MTFS.

3. Background.

- 3.1 Bridgend County Borough Council and Welsh Government support the provision of regional and local bus services by subsidising routes that are potentially not commercially viable. These services serve routes that enable residents who live along them to access employment, education, health care and social activities.
- 3.2 For the current financial year BCBC's core budget for supported bus services for 2018/19 is now £180,000. This is supplemented by a Welsh Government allocation provided to BCBC through the Bus Services Support Grant (BSSG) of £386,825 in 2018/19, of which a target amount of £85,224 should be spent on funding community transport operations in the county borough.
- 3.4 A grant application was submitted by Bridgend Community Transport to Bridgend County Borough Council on 09 July 2018 for the sum of £84,934.32, leaving a balance of £301,890.68 to be spent on core strategic bus network in Bridgend, as per the Welsh Government BSSG guidance notes.
- 3.5 The following table identifies the bus routes which formed part of the agreed budget reduction for 2018/19. It was agreed to use £50,000 of the additional funding raised through increasing the Council Tax by 4.5% (instead of the original 4.2% proposed) to continue subsidising three of the bus services shown at the top of the table (Service No. 51, 803 and 61) for the current financial year.
- 3.6 Thus the remaining six bus services shown in the table have not been subsidised since the 11 August 2018, following a three months' notice period.

<u>Service No.</u>	<u>Operator</u>	<u>Route</u>	<u>Fully Funded or *Partly Funded?</u>	<u>Comments/Implications</u>	<u>Type of Service</u>
51	EASYWAY	Bridgend to Oaklands Road, Daytime. (Monday to Saturday)	Fully Funded	Provides Access to Bridgend Library / Rec Centre. No alternative bus services, apart from accessing the main road (Park Street - X1, X2, X4 & 172 Services). However the distance is not excessive (0.2 miles).	Local
803	EASYWAY	Danygraig to Porthcawl, Daytime. (Monday to Saturday)	Fully Funded	Provides Access Portway Surgery Alternative bus services available (X2 and 172 Services) except for Danygraig residents, who will have no alternative bus service, apart from accessing the main road (Bridgend Road) which is quite a distance to travel (0.55 miles). This contract is mostly council funded and a small part is commercial. There is likelihood that if funding was removed, then it is possible that the commercial section of the route would not be commercially viable.	Local
61	PEYTON TRAVEL	Nottage to Porthcawl (Circular), Daytime. (Monday to Saturday)	Fully Funded	Provides Access to South Road Surgery and Portway Surgery. The contract has been retendered due to the 14-15 MTFS and new contractor took over in July 15. No alternative bus services for local residents in Nottage and Western Porthcawl. However, an alternative service is available on West Road and South Road (63B Service). However, this is quite a distance for some residents living to the west of Nottage and Porthcawl West (0.8 miles). The route of this service is planned to be extended to Newton Nottage Road, when a new surgery opens.	Local
Subsidy Discontinued Below Routes					
81	EASYWAY	Bridgend to Pen-y-Fai via Brackla & Coity Morning & Afternoon. (Monday to Friday)	*Partly Funded	Provides Access to Princess of Wales Hospital, as well as Quarella Road/Wildmill Residents. Commercially operated journeys in this timetable are available on this service, but only between 09:15 and 14:40 (Monday to Friday). Outside these times Penyfaï will have the 67 Service (if retained). Other services available for Brackla (62, 64, 66 & 404 Services). However residents living on the Princess Way corridor will need to access Brackla triangle (0.82 miles). Coity has an alternative service (73 Service but this service is also under review).	Local
68/69	FIRST CYMRU	Bridgend to Cefn Glas, Early morning and Evening. (Monday to Saturday)	*Partly Funded	Provides access to Bridgend Town Centre No alternative bus services, apart from accessing the main road (Park Street - X1, X2, X4 & 172 Services). However, this is quite a distance for residents living in the northern part of Cefn Glas (0.78 miles). Commercially operated journeys are available on this service throughout the day.	Local
52	EASYWAY	Bridgend to Broadlands, Daytime. (Monday to Saturday)	Fully Funded	Provides Access to Bridgend Library / Rec Centre No alternative bus services for Broadlands Estate residents, apart from walking to the main road (Park Street) for an alternative service (X1, X2, X4 & 172 Services). However, this is quite a distance for some residents living in the Southern part of the Broadlands Estate (0.8 miles).	Local
63B	FIRST CYMRU	Bridgend to Porthcawl, Early morning and Evening Mon- Sat)	*Partly Funded	1) Serves areas of major planned population and employment growth. 2) Links to Princess of Wales Hospital, providing health care services. 3) Links key regional settlements. 4) Improves access to employment. 5) Serves areas of major planned population and employment growth. 6) Linking transport and regional hub in Bridgend for connectivity to the regional network. 7) Improves access to the regional shopping centre (McArthur Glen – Pines). 8) Links key regional settlements (Cardiff, Neath Port Talbot, Swansea & Vale of Glamorgan). 9) Enhance business case for the METRO. No alternative bus service. Commercially operated journeys are available on this service throughout the day.	Regional
62	FIRST CYMRU	Bridgend to Pencoed - 2 No. Evening Journey's - (Monday to Saturday)	*Partly Funded	Provides transport link for residents visiting the Princess of Wales Hospital, via Bridgend Town Centre. Alternative evening bus service from Pencoed Monument (404 Service). However, this is quite a distance for residents living in the western area over the level crossing of Pencoed (0.84 miles). Commercially operated journeys are available on this service throughout the day.	Local
73	EASYWAY	Pyle to Fforddygfraith, (Tue & Fri only)	Fully Funded	Provides access to Princess of Wales Hospital Alternative services available for Pyle residents (63, 63B, X1 & X4 Services), Cefn Cribbwr residents (63 & 63B Service) and Coity (81 Service, but this service is also under review). Fforddygfraith residents will have no alternative service, apart from accessing the main roads (Cefn Road 1.1 miles – Service No. 63/63B or Maesteg Road A4063 1.7 miles – Service No. 70 & 71).	Local

4. Current situation

4.1 Since the bus operators were notified of the services to be terminated under the MTFS agreed savings proposals for 2018/19, discussions have taken place between BCBC Officers and the bus operators on the 5th and 6th of June 2018 to discuss the decision and ways of moving forward after 11 August 2018, when the agreed bus service contracts would cease.

Subsequent to the discussions, the bus operators have registered applications to change bus services to the Office of the Traffic Commissioner, with the changes coming into effect from Monday 13 August 2018 and Monday 03 September 2018.

4.2 In the attached appendices, the revised timetables are provided which show the journeys being retained on a commercial basis by the bus operator and the journeys that are not deemed commercially viable and consequently being removed.

In summary the result of the subsidy removal has been remarkably positive with five out of the six subsidised routes being commercially retained and provided albeit with modifications or reductions in frequencies as detailed below. The only route that has been completely removed is the Pyle to Fforddygyfraith, Tuesday and Friday route.

- **Service No. 62 (Appendix 1 - Bridgend to Pencoed - Monday to Saturday)**

Last journey departing from Pencoed will be at 17:20, this is a further reduction made by the bus operator. The last departure from Bridgend Bus Station will be 18:35 to Pencoed (the expected consequence of the reductions indicated that this could have been earlier at 16:53).

- **Service No. 63/63B (Appendix 2 – Bridgend to Porthcawl – Monday to Saturday)**

Part of service to be retained is the 06:12 from North Cornelly to Bridgend. However, this will operate on Monday to Friday only.

Additionally, the agreed reduction of the evening journeys will be retained, with just an alteration to the last inbound and outbound journeys which will operate on Friday and Saturday only.

Note for info: 63B Bridgend to Porthcawl (via Maudlam and Kenfig Pool):

Since the dialogue with the operators, First Cymru Buses Ltd have issued three months' notice to cancel this contract and returned the subsidy, in order to rebrand the 63 Service network, which consists of operating every 20 minutes, instead of every 15 minutes. The council is seeking an alternative bus operator to operate a similar route from Monday 05 November 2018.

This contract is currently funded through the Bus Services Support Grant (BSSG) from the Welsh Government.

- **Service No. 68/69 (Appendix 3 – (Bridgend to Cefn Glas – Monday to Saturday)**

Service 68 - All but one of the evening services are to be removed, so the final journey from Bridgend Bus Station will depart at 19:00.

Service 69 – The 07:00 departure is to be retained and also all but two of the evening journeys are to be removed, with the final departure at 19:30.

- **Service No. 52 (Appendix 4 – Bridgend to Broadlands – Monday to Saturday)**

This service was to be removed in its entirety. However, the operator has registered a service to provide six journeys Monday to Friday, reducing to five on a Saturday.

NB service will not operate via Bridgend 'Life Centre'.

- **Service No. 81 (Appendix 5 – Bridgend – Brackla (Princess Way) – Pen-y-Fai – Monday to Friday)**

This service will continue to be operated by Easyway Minibus Hire Ltd on a commercial basis, but with a revised timetable and route from **Monday 03 September 2018**:

The 08:13 and 15:15 journeys from Pen-y-Fai to Bridgend, via Coity and Brackla will no longer be operated, as it is deemed not commercially viable by the bus operator (these journeys were funded by BCBC prior to the budget reductions).

The two other journeys previously funded by BCBC will be retained, with minor alternations to the departure times.

However, more notably, the timetable no longer includes Parc Prison or Coity (previously funded by BCBC).

- **Service No. 73** (Pyle to Bridgend via Fforddygyfraith on Tuesdays and Fridays)

This service no longer operates after Friday 10 August 2018, as it is not deemed commercially viable. The bus operator (Easyway) submitted a registration to the Office of the Traffic Commissioner to cancel the bus service.

- 4.3 The continuation of the selected bus services/journeys will be monitored by the bus operators over a period, and depending on passenger numbers, they may decide to retain, vary or terminate the service, as long as 56 days' notice has been provided to the Office of the Traffic Commissioner.

4.4 Future Implications

- 4.5 It is currently proposed that in order to meet savings targets in the 2019/20 MTFS to remove all remaining council funding for supported bus services in the county borough. In order to deliver such a saving it is proposed that a public consultation is desirable in order for the council to properly consider the implications arising from the removal of this funding.
- 4.6 The table below lists the remaining services that would potentially no longer be subsidised from the 2019/20 financial year.

Service No	Operator	Route	Impact Assessment July 17 (220)	18/19 Estimated Annual Cost (£)	18/19 Estimated Cumulative Cost (£)	Comments / Implications	Type of Service
67	FIRST CYMRU	Bridgend to Aberkenfig via Pen-y-Fai - (Monday to Saturday)	167	£ 18,720.00	£18,720.00	Provides Access to Sarn Surgery No alternative bus services for Aberkenfig & Pen-y-Fai residents to access Sarn Surgery. A through bus is available for Aberkenfig residents travelling between Bridgend and Maesteg (70/71 Service). Reduced service for Pen-y-Fai residents (between 09:15 and 14:40 Monday to Friday only)(Service 81). This contract is part council funded and commercial. There is a likelihood that if funding was removed then it is possible that the commercial section of the route would not be commercially viable	Local
37	EASYWAY	Maesteg Parc Estate, Daytime, (Monday to Saturday)	164	£ 28,750.80	£47,470.80	No alternative bus services for Maesteg Parc Estate residents, apart from accessing the main roads (Commercial Street). However, this is quite a distance for some residents living in Maesteg Parc (0.7miles).	Local
73	FIRST CYMRU	Bridgend to Blaengarw, Evenings (Monday to Saturday)	140	£ 26,616.72	£74,087.52	Provides Access to Princess of Wales Hospital Commercially operated journeys are available on this service, but at a reduced frequency.	Local
76	FIRST CYMRU	Bridgend to Bettws, Vale View Diversion (Monday to Saturday)	135	£ 3,120.00	£77,207.52	Provides Access to Sarn surgery and Princess of Wales hospital for Vale View residents Commercially operated journeys are available on this service. No alternative service for Vale View, Woodland Way and Highfield Place residents. Residents will need to access the main road (Sarn Hill - 0.25 miles).	Local
51	EASYWAY	Bridgend to Oaklands Road, Daytime, (Monday to Saturday)	125	£ 11,263.20	£88,470.72	Provides Access to Bridgend Library / Rec Centre. No alternative bus services, apart from accessing the main road (Park Street - X1, X2, X4 & 172 Services). However the distance is not excessive (0.2 miles).	Local
803	TRAVELFINAL	Danygraig to Porthcawl - (Monday to Saturday)	125	£ 26,520.00	£114,990.72	Provides Access Portway Surgery Alternative bus services available (X2 and 1 72 Services) except for Danygraig residents, who will have no alternative bus service, apart from accessing the main road (Bridgend Road) which is quite a distance to travel (0.55 miles). This contract is mostly council funded and a small part is commercial. There is likelihood that if funding was removed, then it is possible that the commercial section of the route would not be commercially viable.	Local
61	PEYTON TRAVEL	Nottage to Porthcawl (Circular) (Monday to Saturday)	120	£ 13,712.40	£128,703.12	Provides Access to South Road Surgery and Portway Surgery. The contract has been retendered due to the 14-15 MTFs and new contractor took over in July 15. No alternative bus services for local residents in Nottage and Western Porthcawl. However, an alternative service is available on West Road and South Road (63B Service). However, this is quite a distance for some residents living to the west of Nottage and Porthcawl West (0.8 miles). The route of this service is planned to be extended to Newton Nottage Road, when a new surgery opens.	Local
	Possible Indexation All Contracts			£5,000.00	£133,703.12	Indexation on all local bus service contracts, excluding deminimis contracts.	Local
16	EASYWAY	Bridgend to Blaengarw via Heol-y-Myndd and Braich-y-cymmer (Daytime Mon-Sat)	140	£47,121.36	£180,824.48	Route operates along major traffic corridor in the Garw valley. Connects with trains at Bridgend Railway Station for commuters (tackles congestion and encourages modal shift). Linking transport and regional hub in Bridgend for connectivity to the regional and national transport network. It sieves commuter traffic from going through Junction 36 of the M4. Improves access to the regional shopping centre (McArthur Glen – Pines), located at Junction 36 of the M4. Improves access to employment in an area of high deprivation. Links to Princess of Wales Hospital, providing health care services. Alternative bus services operate on the majority of this route, apart from Heol-y-Mynydd, Wigan Terrace and Braichycymmer. Also Quarella Road.	Regional

Table 1

4.7 Recent experiences following the removal of subsidies in the 2018/19 year have demonstrated that the removal of subsidies will not necessarily mean that all of the above routes will no longer be provided. However the decision to continue to operate them in full or part would lie with the operators dependant on the commercial viability.

- 4.8 Additionally it should be noted that consideration would also need to be given to the content and implications of a letter from the Cabinet Secretary for Economy and Infrastructure dated 02 May 2018 indicating that “from April 2019, each local authority’s allocation from BSSG will have to be at least match-funded by a commitment to expenditure from an authority’s own budget in support of bus and community transport networks in its area”. This position is still being properly assessed and clarification sought from Welsh Government on the exact implications.
- 4.9 Financial support towards Bridgend Community Transport may also be affected in the event of BCBC not being able to attract BSSG funding from the Welsh Government. This would have an adverse impact on communities and residents that rely on Community Transport, especially in areas that are not served by local public bus services.
- 4.10 Further reductions in BCBC budget for supported bus services could have an effect on the commercially operated bus services, as supported bus services help make the commercial bus network viable.

5. Effect upon Policy Framework & Procedure Rules

- 5.1 There is no effect upon Policy Framework or Procedure Rules

6. Equalities Impact Assessment

- 6.1 A full Equality Impact Assessment (EIA) will need to be carried out, if the proposal to remove all BCBC funding is to be considered further for approval. The result of the suggested consultation would inform the EIA. This would then be included with a future cabinet report.

7. Well-being of Future Generations (Wales) Act 2015 Assessment

- 7.1 The Well-being of Future Generations (Wales) Act 2015 Assessment based on the 5 ways of working and any requisite mitigating measures will be required prior to making the a decision to remove the subsidies. This will be included in a further report to Cabinet, taking into consideration the outcomes of the public consultation.

8. Financial Implications

- 8.1 The removal of the remaining £180,000 BCBC funding towards supported bus services would have a financial implication on Bridgend bus station, as revenue from departure charges at Bridgend bus station will drop. The departure charges of £0.30 per departure were introduced in light of the budget reduction for Bridgend bus station of £40,000 for 2015/16 MTFS proposals. Currently, the supported bus services generate over 13,000 departures from Bridgend bus station each year, which contributes approximately £4,000 per year towards the departure revenue.
- 8.2 Some bus shelters may also be left redundant in areas of Bridgend where local bus services will no longer operate. A demolitions budget may be required. This cost would only be identified following the subsidy removal and understanding the resultant level of service removal by operators.

9. Recommendation.

9.1 It is recommended that Cabinet:

- Considers the content of this report and agrees that a public consultation is undertaken on the proposals following which a Full Equality Impact Assessment will be undertaken.
- Agrees to a further report outlining the results of the consultation, to be accompanied by a Full Equality Impact Assessment, to be presented at a future meeting of Cabinet in order that the proposals outlined in this report may be considered.

MARK SHEPHARD
11 September 2018

CORPORATE DIRECTOR - COMMUNITIES

Contact Officer: Kevin Mulcahy, Group Manager Highways
Telephone: (01656) 642535

E-mail: kevin.mulcahy@bridgend.gov.uk

This page is intentionally left blank

Supported Bus Services

Consultation report

Date of issue: 18 March 2019

Contents

1. Overview	3
2. Introduction	3
3. Promotional tools and engagement methods.....	4
4. Response rate.....	5
5. How effective was the consultation?.....	5
6. Headline figures	6
7. Question and analysis - consultation survey	7
8. Conclusion	27

1. Overview

Bridgend County Borough Council and Welsh Government support some regional and local bus services by subsidising routes that are not commercially viable. These services operate on routes to enable residents who live along them to access employment, education, health care and social activities.

In 2018/19 a public consultation took place in which residents were asked their views about subsidised buses and the removal of £188k from some services. The outcome of this consultation was that the local authority would continue to fully subsidise three popular local bus routes for a further 12 months, at a cost of £50k:

- 51 Bridgend to Oaklands Road
- 803 Danygraig to Porthcawl
- 61 Nottage to Porthcawl

However funding for two fully subsidised routes was withdrawn:

- 52 Bridgend to Broadlands
- 73 Pyle to Fforddygyfraith.

The council also withdrew the subsidies it paid for four partly funded routes. The affected routes were:

- 81 Bridgend to Pen Y Fai via Brackla and Coity
- 68/69 Bridgend to Cefn Glas
- 63B Bridgend to Porthcawl
- 62 Bridgend to Pencoed.

This consultation followed a cabinet decision on the report submitted on 18 September 2018, which proposed to remove the remainder of bus subsidy as provided by the council for the financial year 2019/20, as part of the proposed savings within the councils Medium Term Financial Strategy (MTFS) for 2019-20 to 2022-23.

A public consultation reviewing Bridgend County Borough Council's supported bus services was undertaken over a 12 week period following presentation of the proposals to Cabinet.

The consultation received 867 responses from a combination of the consultation survey (714 responses), one engagement event which included seven attendees, 140 social media interactions and one letter and five emails. This paper details the analysis associated with the consultation.

2. Introduction

A public survey based on Bridgend County Borough Council's supported bus services was conducted over a 12 week period between 17 December 2018 and the 10 March 2019. The survey was available to complete online on the consultation page of the council's website and paper copies were made available at local libraries and bus stations. The survey was available in English, Welsh and as an accessible version in both languages. Residents could also request a paper copy or another alternative format by telephone or email.

In total, there were 14 questions which required a reply from respondents. All survey responses offered the option of anonymity. The council's standard set of equalities monitoring questions were also included with the survey, this is recommended good practice for all public facing surveys carried out by the council.

The content of the consultation remains available online in closed consultations.

Comments regarding the consultation were also invited via social media, letter, email and phone call.

3. Promotional tools and engagement methods

This section details the specific communications and engagement methods used to reach people and encourage them to share their views during the consultation period.

3.1 Social media and online

Facebook and Twitter have widely been used to promote the consultation.

Information was posted to the council's corporate Twitter accounts throughout the consultation period to raise awareness of the consultation and to encourage citizens to share their views on the proposals. The council currently has 11,126 followers on its corporate Twitter accounts. During the period, the authority 'tweeted' 14 times and the information was seen 18,623 times.

Information was also posted to the council's corporate Facebook page during the consultation period to raise awareness of the consultation and to encourage citizens to share their views on the proposals. The council currently has 11,736 followers. During the period, the authority posted twice on Facebook and the posts were seen 37,385 times.

An image was placed on the news page of the council website and the intranet homepage which linked through to the consultation webpage and survey.

3.2 Local press

Details of the consultation were sent as part of press releases emailed to local and national press in advance of the consultation (19 September 2018) and during the live period (7 January 2019 and 28 February 2019) .

3.3 Community engagement/meetings/events

Local community, equality and diversity groups were given details of the consultation proposals and told how to share their views.

3.4 Bridgend Coalition for Disabled People meeting

The coalition invited officers from the council in to speak to members about the proposals as part of their regular group meeting. Members received a presentation about the proposals and were given the opportunity to ask questions before completing the survey via clicker pads. Seven members of the coalition attended the meeting, with all attendees completing survey during the meeting.

3.5 The supported bus survey

The online and paper surveys contained 14 questions which required a reply from respondents.

The survey was available on the council's website and was sent to all 1095 Citizens' Panel members as well as 265 previous consultation responders who have asked to be kept up-to-date with similar future surveys.

Surveys were readily available in English and Welsh and as an accessible versions in both languages. Alternative formats were available on request.

3.6 Posters

Posters promoting the consultation were available on all local buses, at bus stations and bus stops. Posters were also circulated to the library service for use in their 12 branches.

3.7 Your Bus matters event

Officers from the service attended a Your Bus Matters event organised by Bus Users Cymru. The event took place in Bridgend Town centre Bus Station on 30 January 2019. The event was an open event, where officers raised awareness of the Supported Bus Services consultation.

4. Response rate

In total, there were 867 interactions, representing 0.6 per cent of the Bridgend County Borough population. The response rate has been divided into several areas including: consultation survey responses, emails and social media interactions:

- We received 714 survey responses in total (412 online submissions and 302 paper versions);
- During the consultation period, there were 140 interactions on our social media channels;
- Seven members of the Coalition of Disabled People completed a clicker pad survey;
- Five comments were received by email;
- One letter was received.

5. How effective was the consultation?

The supported bus services consultation was conducted over a twelve week period in which a range of marketing methods were used to create awareness of the consultation and encourage members of the public to engage with the council.

The social demographic data reflects a good cross section of the county borough's population, all respondents with the exception of two responders lived in the county borough.

The data collection methods, which include the online survey, a paper survey and an accessible survey, were all developed using plain English to maximise understanding. These response methods were designed to give a consistency to the survey across multiple platforms.

6. Headline figures

- 6.1 54% of responses came from females and 45% of responses came from males.
- 6.2 67% of responses came from respondents aged 60 and over.
- 6.3 91% of respondents aged over 60 had a concessionary bus pass.
- 6.4 27% of respondents described themselves as having a disability.
- 6.5 The three most frequently used routes, according to survey responses are Service 61, Porthcawl/North Cornelly, Service 73, Bridgend/Blaengarw and Service 16, Bridgend to Blaengarw.
- 6.6 Overall 68% of respondents disagreed with the proposal to remove the subsidy (49% strongly disagree and 19% disagree).
- 6.7 72% of responders with a disability disagreed with removing the subsidy (53% strongly disagree and 19% disagree)
- 6.8 15% of responders informed us that they use the bus every day.
- 6.9 Of the responders who use the bus every day 57% were aged 60 and over.
- 6.10 84% of respondents with a disability use the bus either every day (31%) or more than twice a week (53%).
- 6.11 Overall the most popular reasons for using the bus are social (25%), followed by healthcare (24%) followed by leisure (23%).
- 6.12 Respondents with a disability were more likely to use the bus for healthcare (29%) followed by social (25%) followed by other (21%). When selecting 'other' respondents were able to provide their reasons for using the bus, the main reason given was shopping.
- 6.13 Overall 62% of respondents said they were not aware of Bridgend Community Transport.
- 6.14 60% of respondents aged 60 and over were not aware of Bridgend Community Transport.
- 6.15 When asked where respondents travel to and from, the three most popular routes given were routes between Nottage and Porthcawl, followed by Maesteg Parc and Maesteg Town Centre and then Dan Y Graig and Porthcawl.
- 6.16 Respondents were asked to tell us how they or someone they know would be impacted by the removal of the bus subsidy, the following themes are most significant: It is difficult to get around without a bus; results in loneliness and isolation and then this proposal does not have an impact on me.
- 6.17 Respondents were finally asked to tell us anything else relevant to this proposal. The most common themes were: results in loneliness and isolation, followed by difficult to get around without buses and then disagree with proposal.

7. Question and analysis - consultation survey

Section seven of the report looks at the questions asked in the consultation survey – with 714 respondents in total.

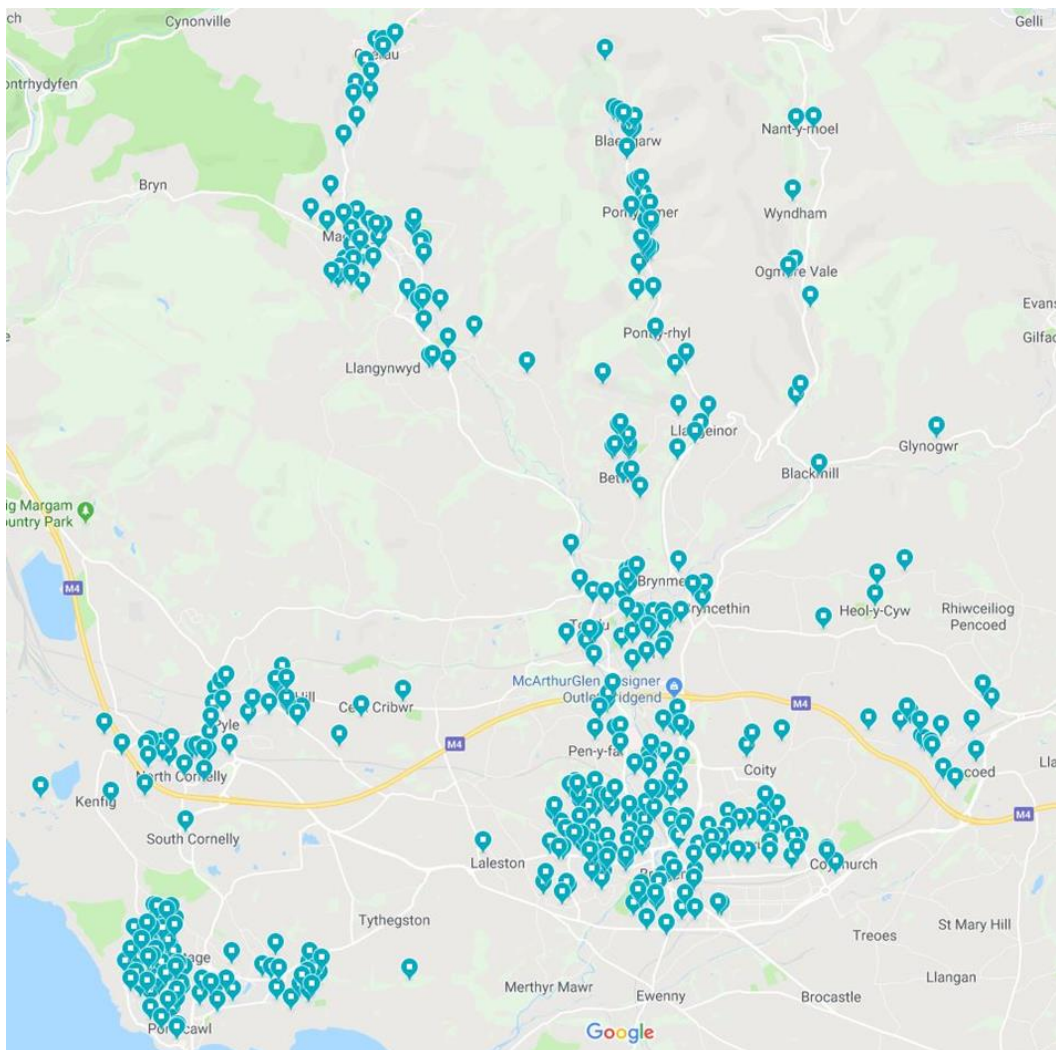
7.1 Please select a language to begin the survey.

Respondents to the consultation survey were initially asked in which language they would like to complete the survey. Overall, 99.7% of respondents selected English with 0.3% selecting Welsh.

Language	#	%
English	712	99.7
Welsh	02	0.3
Total	714	100.0

7.2 About you

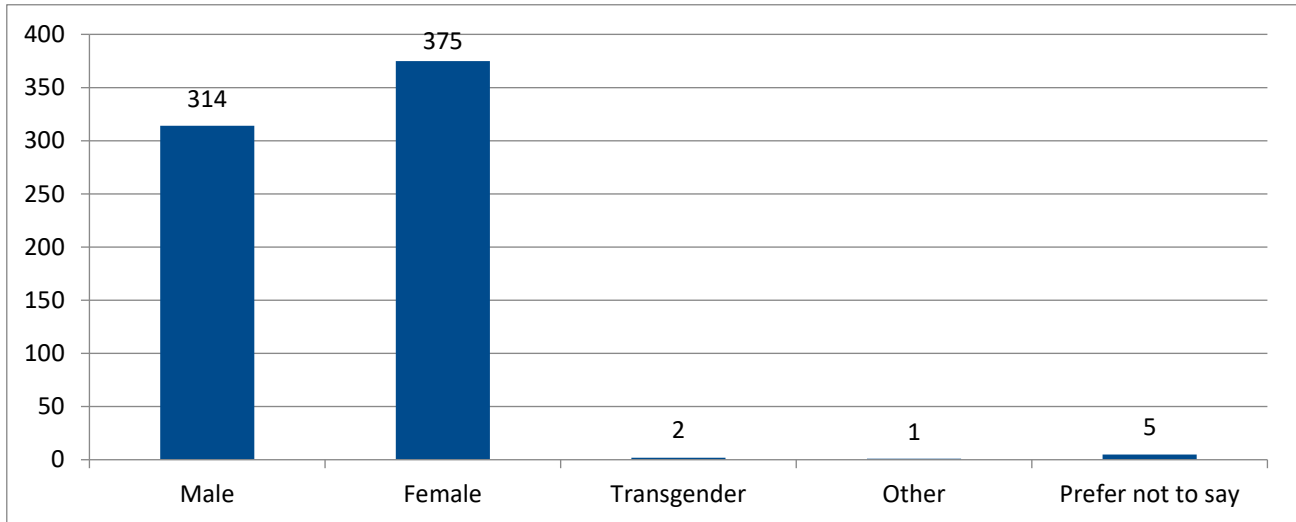
7.2.1. Please supply us with the post code where you currently live



Respondents were asked to provide their postcode. The social demographic data reflects a good cross section of the county borough’s population, all respondents with the exception of two lived in

the county borough. The two respondents from outside the county borough were from Cardiff and Pontypridd.

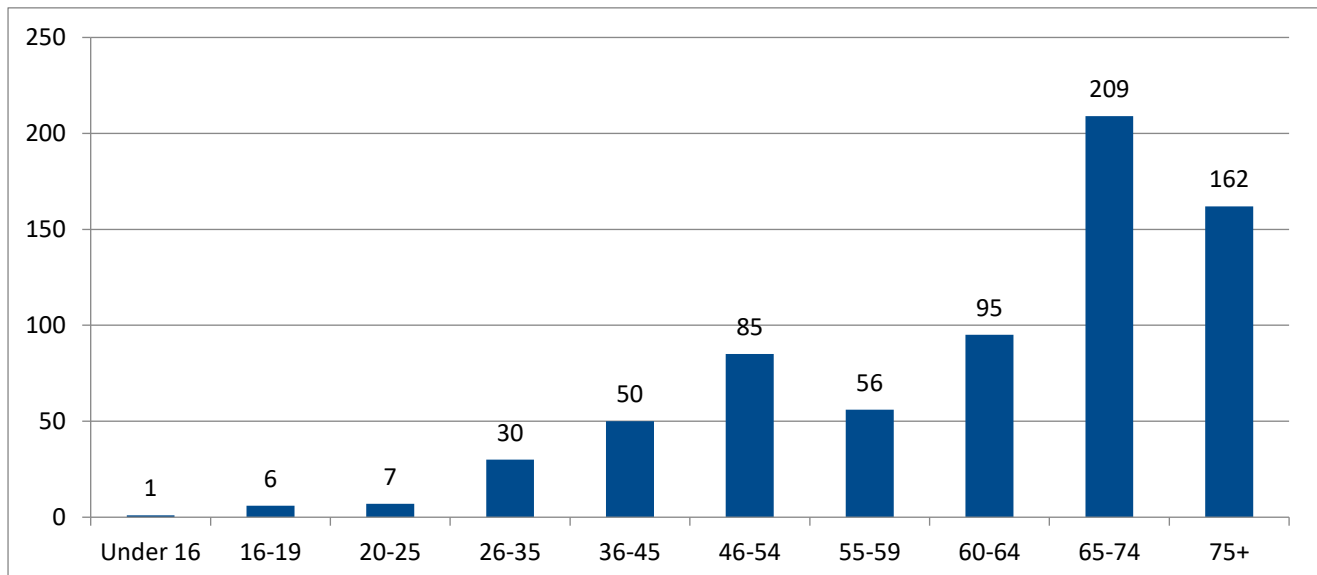
7.2.2 What is your gender?



There were 697 responses to this question.

54% of responses were received from females, 45% from males. 1% stated that they preferred to not give their gender. One person stated their gender as other and two people stated their gender as transgender.

7.2.3 Please select your age category

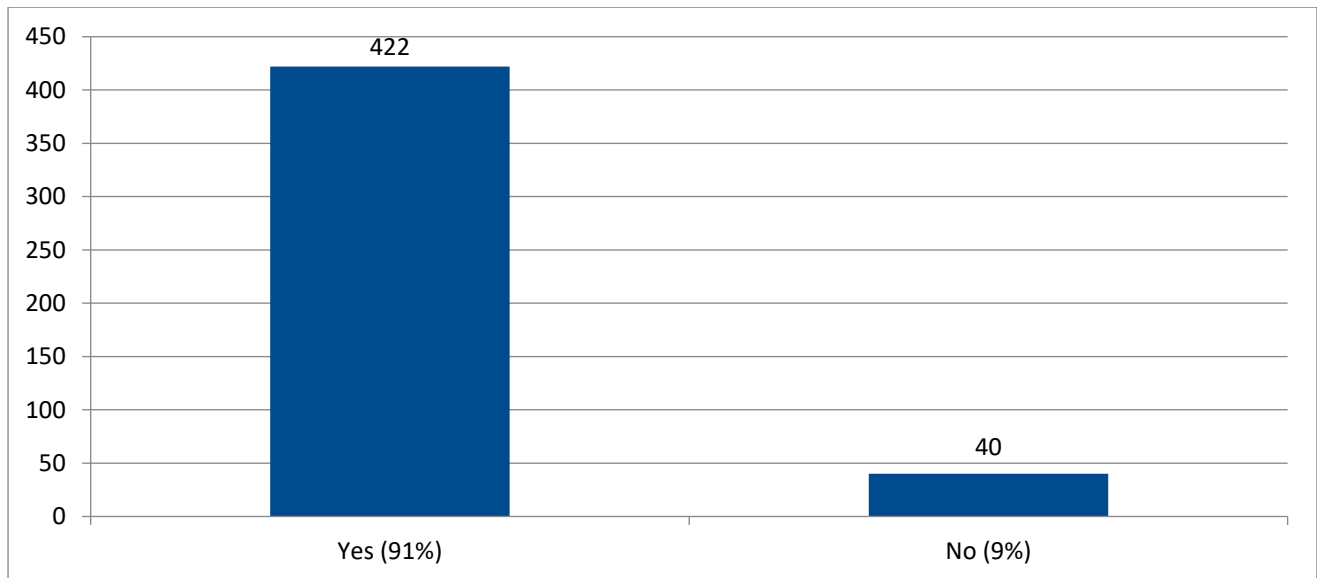


There were 701 responses to this question.

In total 67% of responses came from those aged over 60.

- 14% of respondents were aged 60-64
- 30% of respondents were aged 65-74
- 23% of respondents were aged 75+

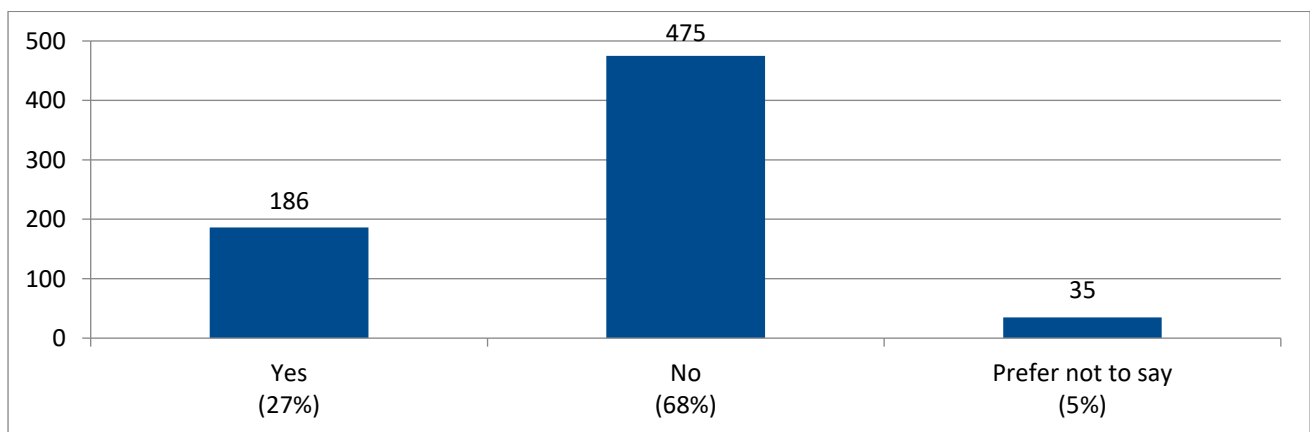
7.2.4 If selected 60-64, 65-74, 75+, do you have a free concessionary bus pass?



466 respondents were aged between 60 and 75+.

91% of those aged over 60 informed us that they had a concessionary bus pass.

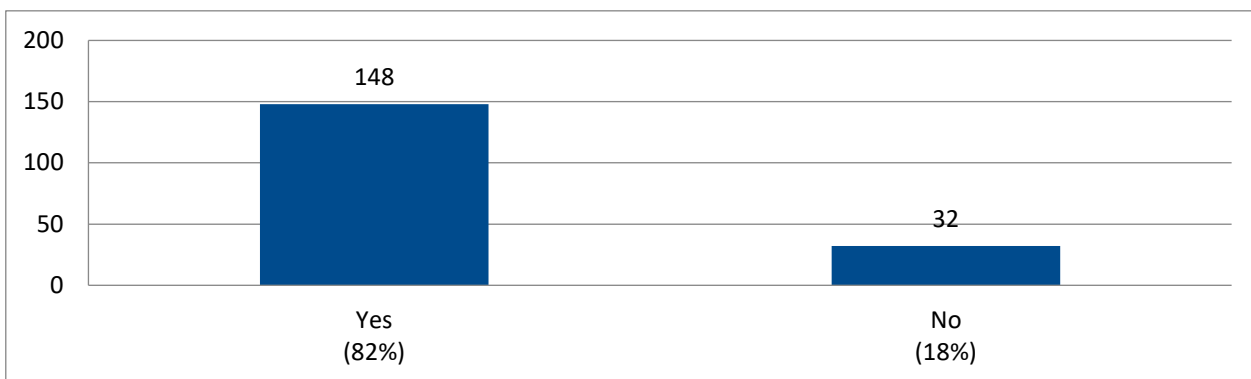
7.2.5 Do you consider yourself to be disabled?



There were 696 responses to this question.

Of those who responded to this question, 27% of respondents to this question described themselves as having a disability.

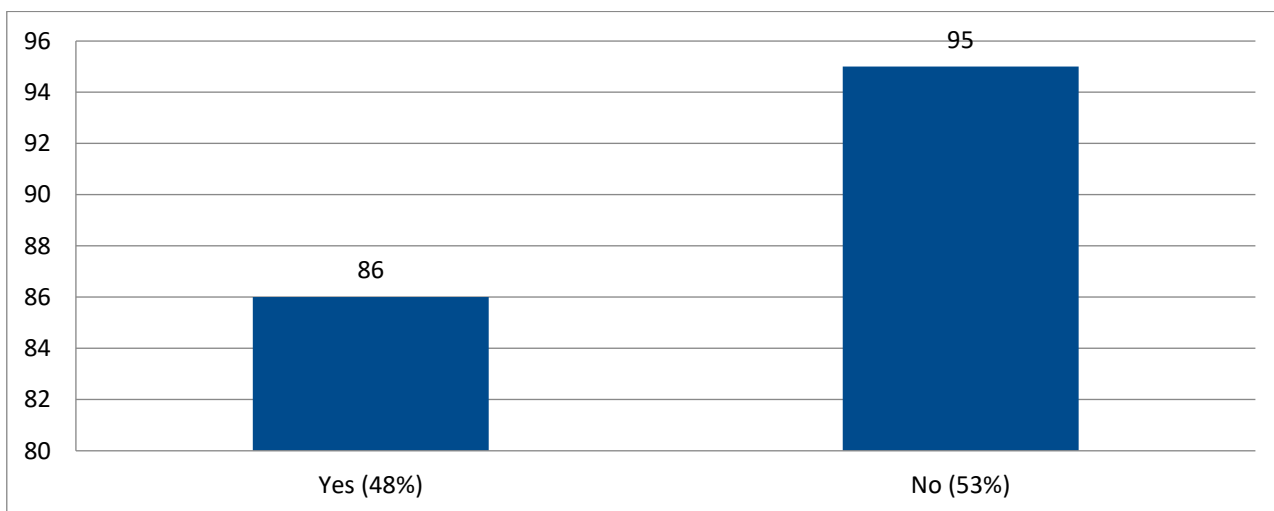
7.2.6 If selected 'yes' do you have a free concessionary bus pass?



Of the 186 respondents that told us they had a disability 180 answered the supplementary question to tell us whether they had a concessionary bus pass.

82% of respondents with a disability had a concessionary bus pass.

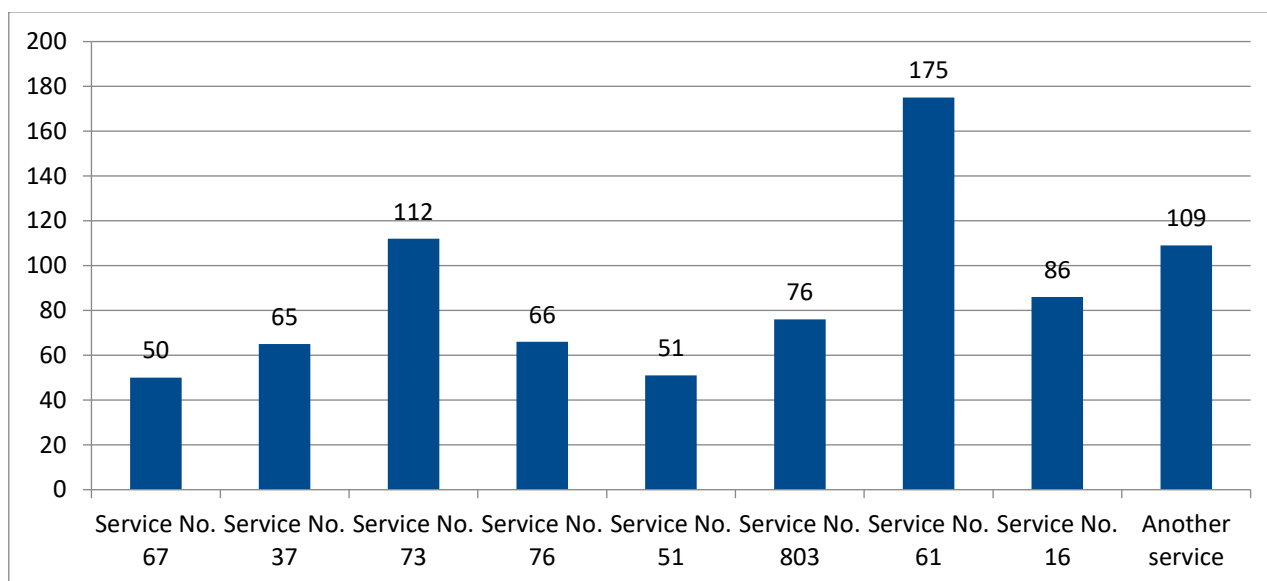
7.2.7 If selected 'yes' do you have a Blue Badge?



Of the 186 respondents that told us they had a disability 181 answered the supplementary question to tell us whether they had a Blue Badge. Of these, 86 respondents (48%) informed us that they had a Blue Badge.

7.3 Supported bus service survey

7.3.1 It is proposed to remove the subsidy from the routes listed. Which of these bus services do you or someone that you know currently use?



There were 696 responses to this question.

Respondents were able to select multiple options as well as 'another service'.

The **three most frequently used services**, according to survey respondents were:

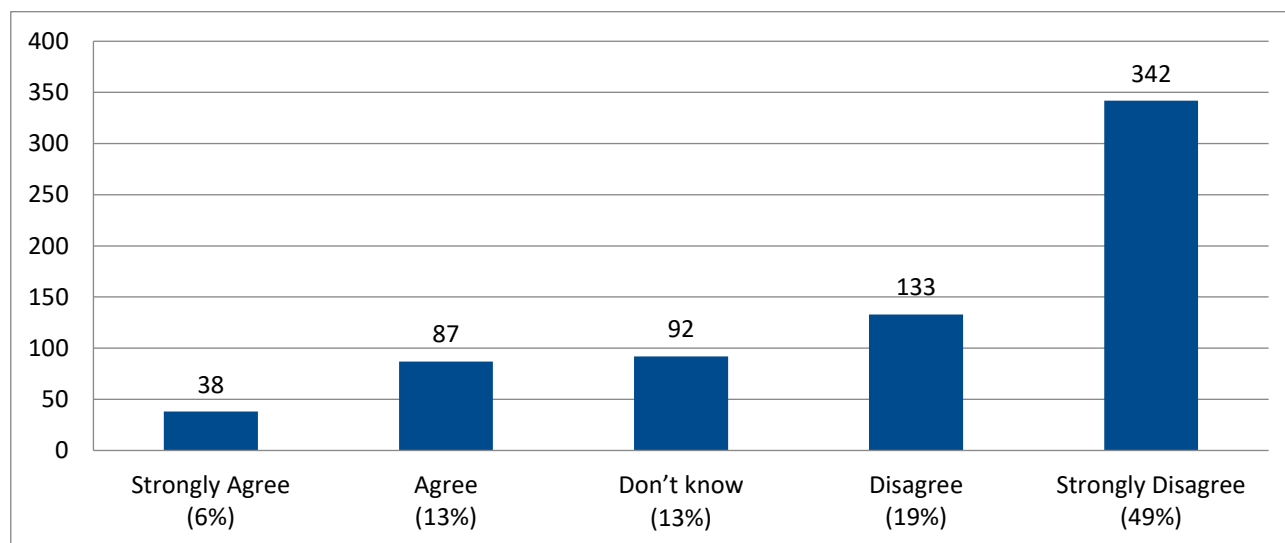
- Service No. 61 Porthcawl to North Cornelly
- Service No. 73 Bridgend to Blaengarw
- Service No. 16 Bridgend to Blaengarw

Where respondents gave another service these are listed in the table below:

Route:	Number of times stated:
63	12
62	10
x2	10
63b	8
68	6
69	6
70	6
71	6
x1	5
72	4
81	4
52	3
64	2

74	2
75	2
77	2
x3	2
16	1
51	1
73	1
79	1
96	1
172	1
303	1
404	1
601	1
x10	1
x4	1

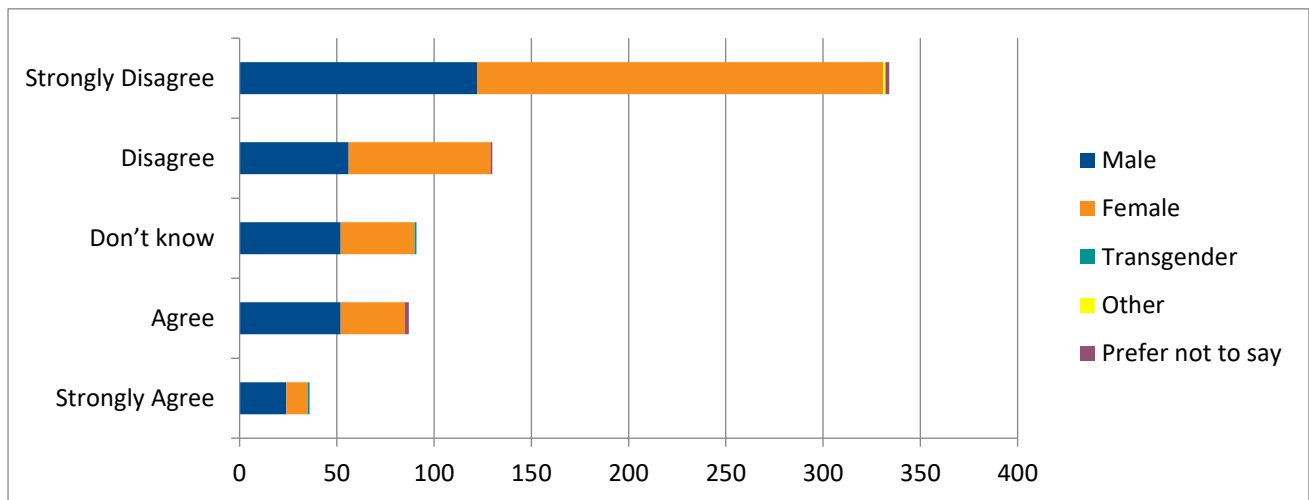
7.3.2 Do you agree that the council should consider removing the subsidy from the proposed routes?



There were 692 responses to this question.

49% of respondents strongly disagreed with the proposal to remove the subsidy. A further 19% stated that they disagreed with the proposal. 13% of respondents stated 'don't know' in response to this question. A total of 19% of respondents agreed with the proposals, within this figure 6% strongly agreed and 13% agreed with the proposal.

7.3.3 Gender and should the council remove the subsidy

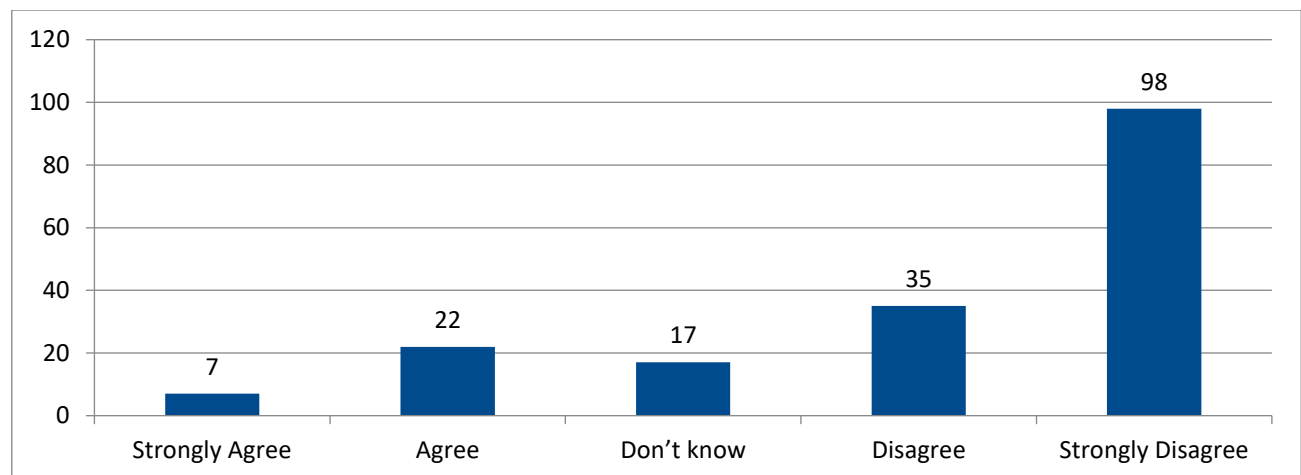


When comparing gender and response to this question the greatest responses for both males and females were 'strongly disagree'.

76% of female responders disagreed or strongly disagreed with removing the subsidy (56% strongly disagree, 20% disagree).

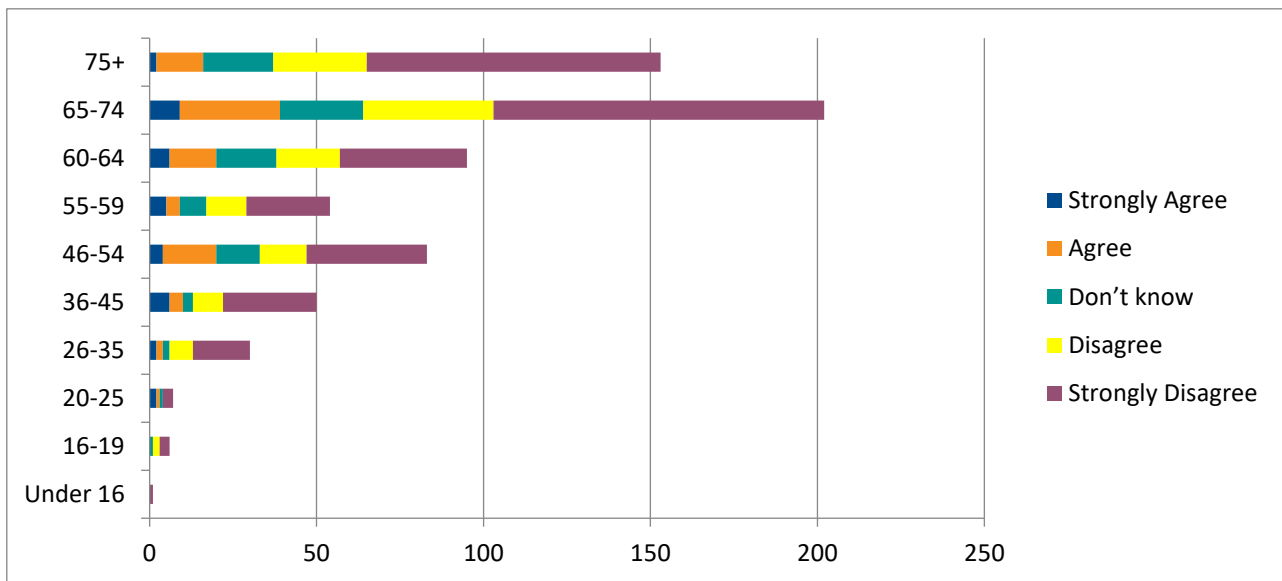
58% of male responders disagreed or strongly disagreed with removing the subsidy (56% strongly disagree, 20% disagree).

7.3.4 Disability and should the council remove the subsidy



186 respondents informed us that they had a disability. Of these respondents 53% strongly disagreed with the proposal to remove the subsidy, and a further 19% disagreed with the proposal.

7.3.5 Age and should the council remove the subsidy



Respondents aged 16-19 (6) either disagreed or strongly disagreed with the proposal (84%)

Respondents aged 20-25 (7) either strongly disagreed with the proposal (43%) or strongly agreed with the proposal (29%)

Respondents aged 26-35 (30) either disagreed or strongly disagreed with the proposal (80%)

Respondents aged 36-45 (50) either disagreed or strongly disagreed with the proposal (74%)

Respondents aged 46-54 (85) either disagreed or strongly disagreed with the proposal (60%)

Respondents aged 55-59 (56) either disagreed or strongly disagreed with the proposal (66%)

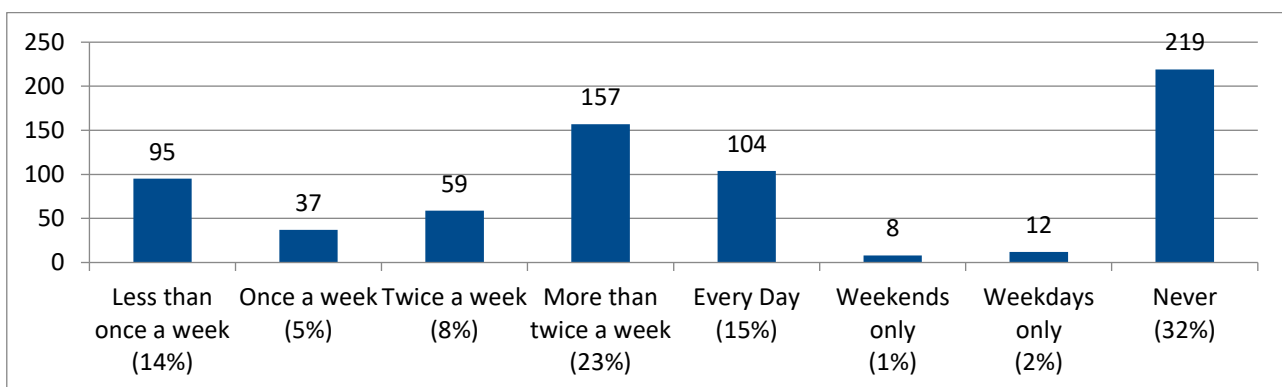
Respondents aged 60-64 (95) either disagreed or strongly disagreed with the proposal (59%)

Respondents aged 65-74 (209) either disagreed or strongly disagreed with the proposal (66%)

Respondents aged 75+ (162) either disagreed or strongly disagreed with the proposal (72%)

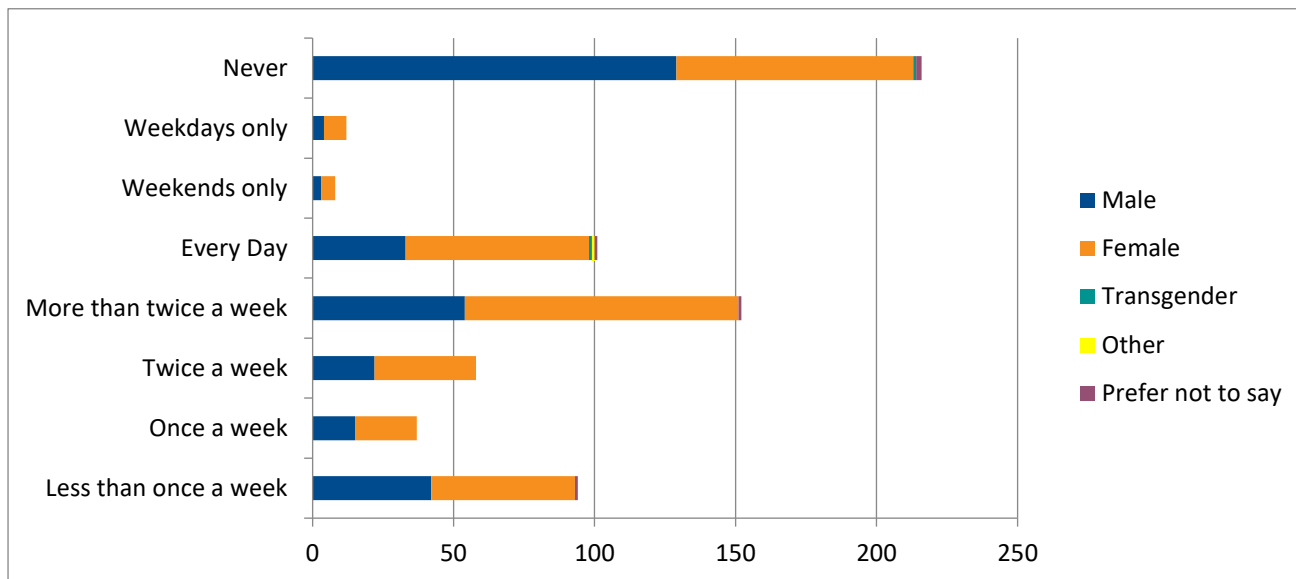
(Number of respondents in each age category in brackets)

7.3.6 How often do you use the bus service(s)



23% of responders used the bus more than twice a week, a further 15% of all responders used the bus every day.

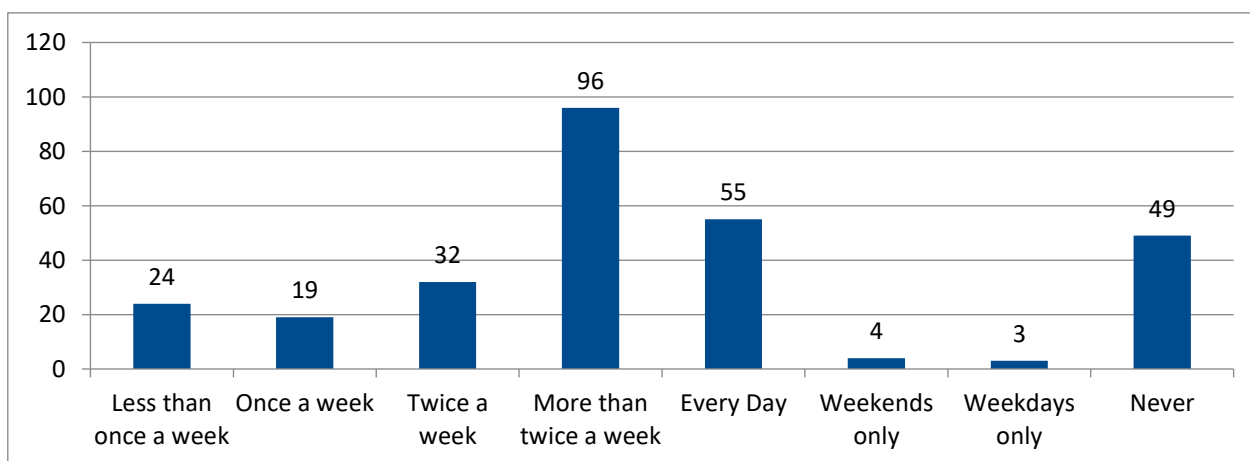
7.3.7 Gender and how often do you use the bus?



Females were most likely to use the bus more than twice a week (26%), followed by every day (17%) followed by (14%).

Males were most likely to use the bus more than twice a week (17%), followed by less than once a week (13%) followed by every day (11%).

7.3.8 Disability and how often do you use the bus?



186 respondents informed us that they had a disability. 180 of these respondents told us how often they used the bus.

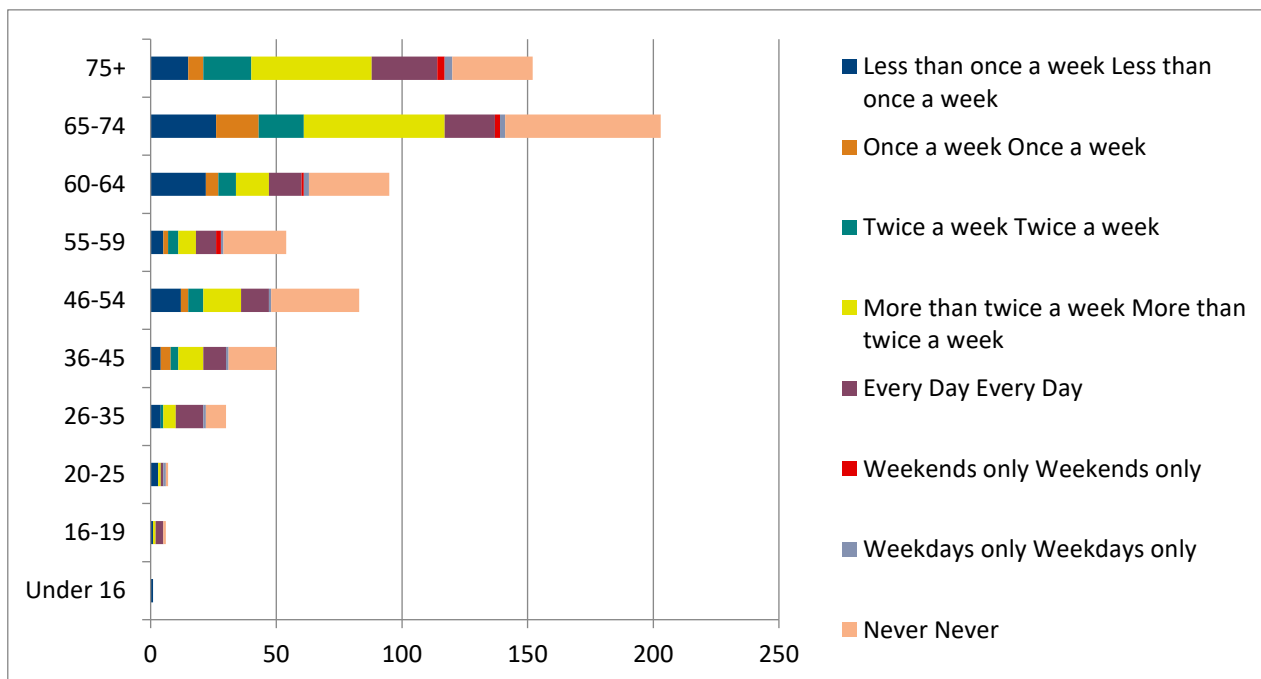
53% of respondents with a disability used the bus more than twice a week.

31% of respondents with a disability used the bus every day.

27% of respondents with a disability did not use the bus.

18% of respondents with a disability used the bus twice a week.

7.3.9 Age and how often do you use the bus?



50% of respondents age 16-19 (6) used the bus every day;

43% of respondents aged 20-25 (7) used the bus less than once a week;

37% of respondents aged 26-35 (30) used the bus every day;

38% of respondents aged 36-45 (50) did not use the bus. 20% used the bus more than twice a week;

42% of respondents aged 46-54 (83) did not use the bus. 18% used the bus more than twice a week;

46% of respondents aged 55-59 (54) did not use the bus. 15% used the bus every day;

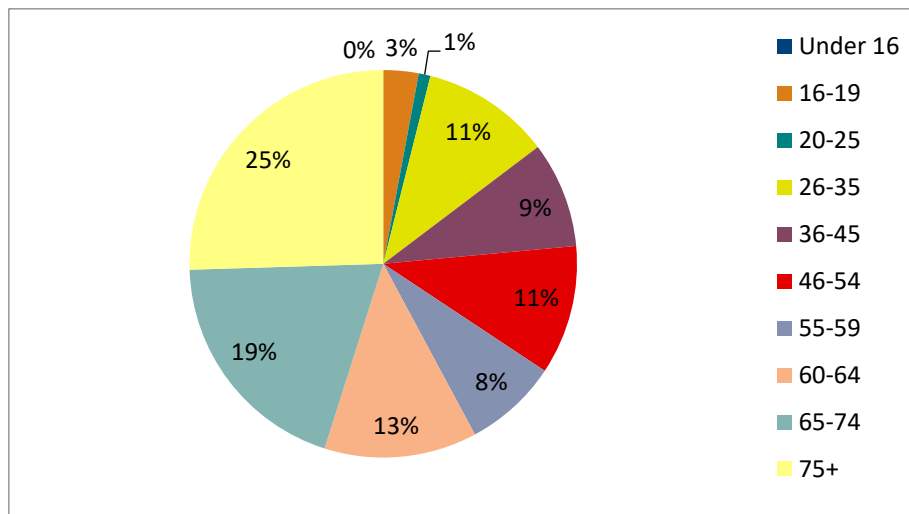
34% of respondents aged 60-64 (95) did not use the bus. 23% used the bus more than once a week;

30% of respondents aged 65-74 (203) did not use the bus. 28% used the bus more than twice a week;

32% of respondents aged 75+ (152) used the bus less than twice a week.

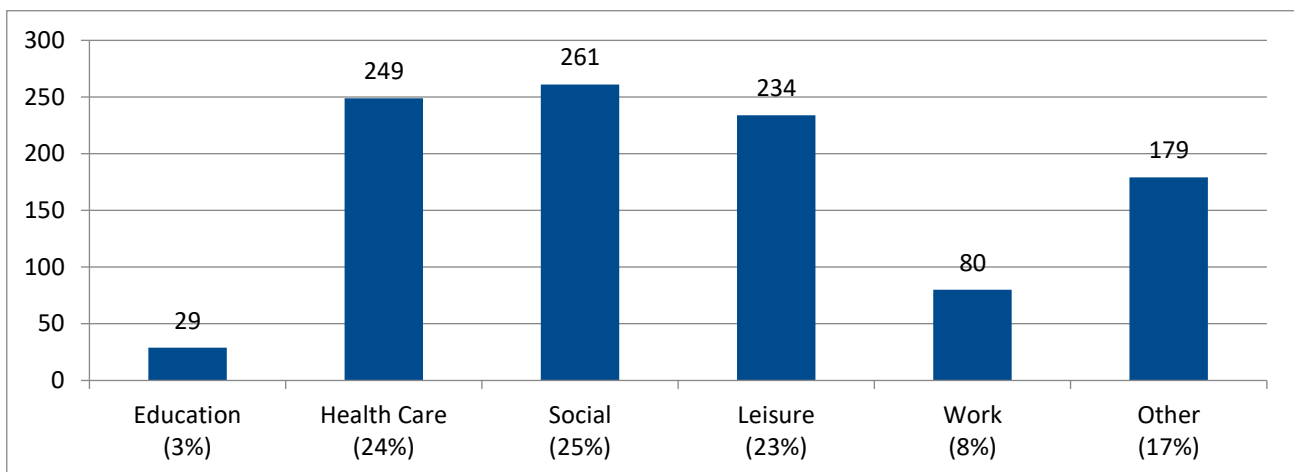
(Number of respondents in each age category in brackets)

7.3.10 Respondents who use the bus every day



Of the respondents that told us they used the bus every day 25% were aged 75 and over, followed by respondents aged 65-74 (19%), followed by respondents aged 60-64 (13%).

7.3.11 What is your main purpose for using the bus?



There were 1032 responses to this question as respondents were able to select multiple options.

The most popular responses were social (25%) followed by healthcare (24%) and then leisure (23%).

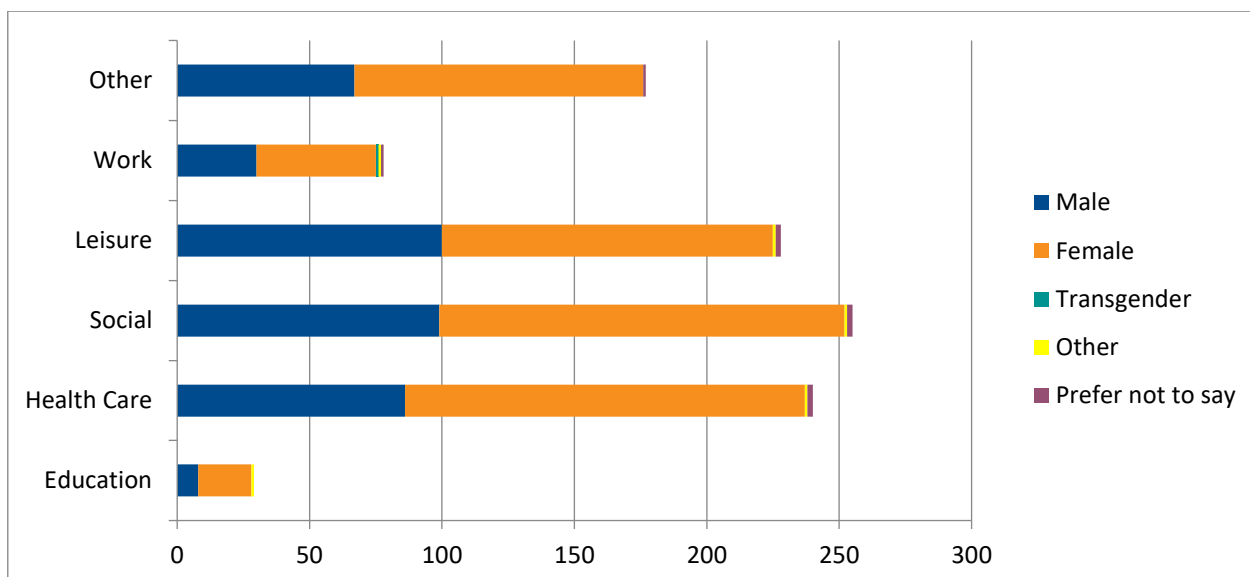
Where other was selected the following responses were provided for using the bus:

Reason for using the bus:	Number of responses:
Shopping	111
Accessing services	13
My only form of transport	9
Social	7
Go to the bank	3

Connecting buses	2
Work	1

The most popular response when choosing 'other' was shopping.

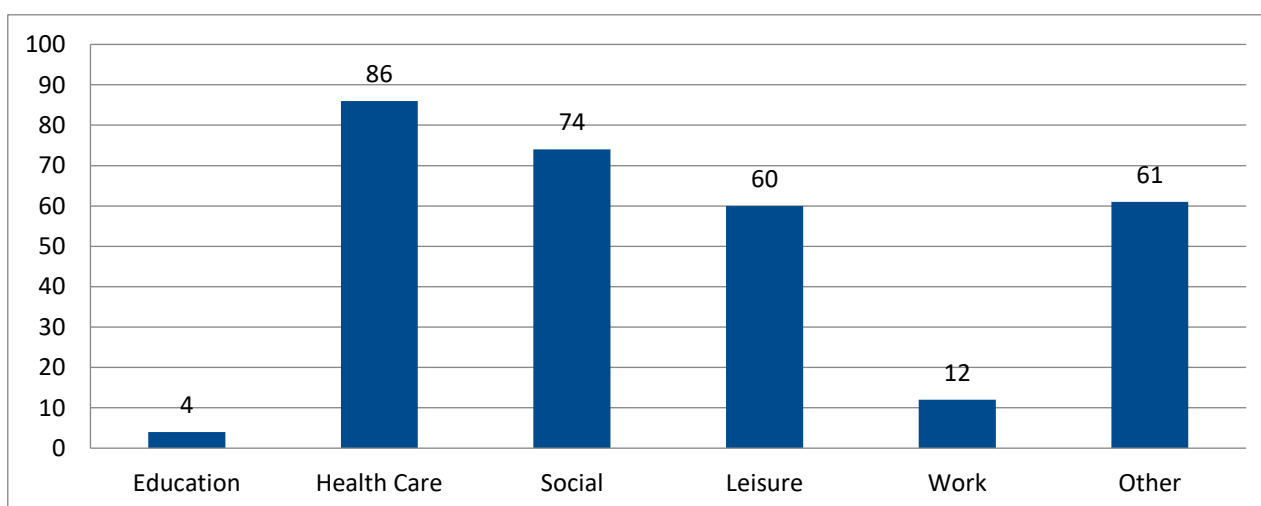
7.3.12 Gender and main purpose for using the bus?



When comparing gender and main purpose for using the bus the survey found that females used the bus for social reasons (26%), followed by healthcare (25%) followed by leisure (21%).

Males used the bus for leisure (26%) followed by social (25%) followed by health care (22%).

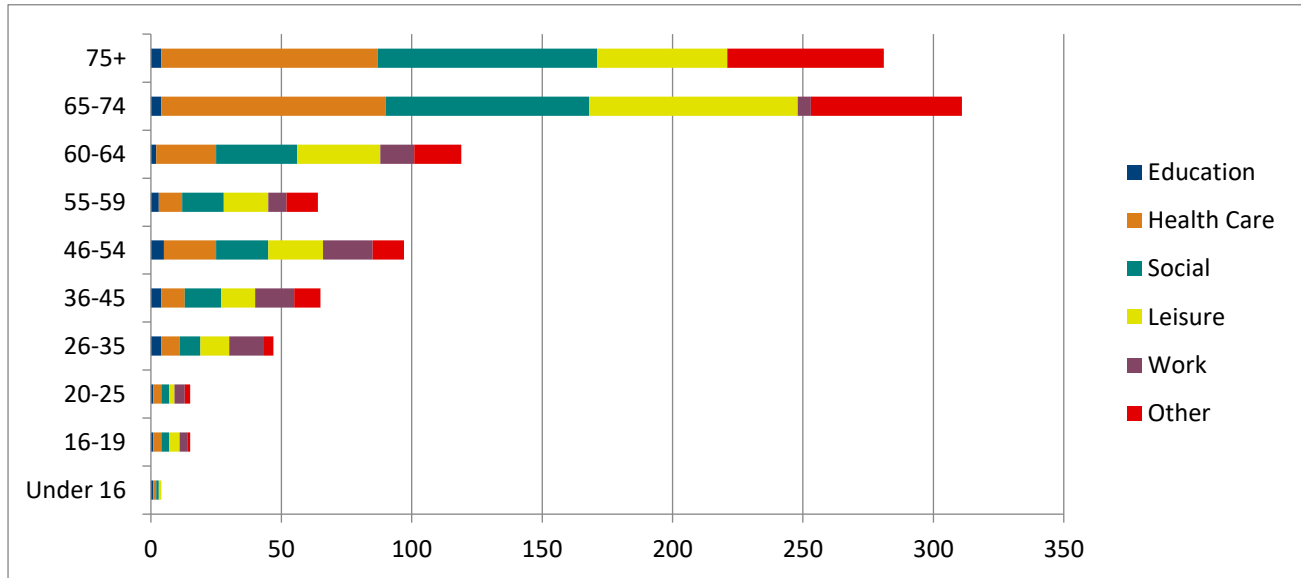
7.3.13 Disability and main purpose for using the bus?



Of the 186 respondents that informed us that they had a disability 145 respondents told us their main reason for using the bus. They were able to select multiple options.

The bus was used most frequently by people with a disability for healthcare (29%) followed by social (25%) followed by other (21%).

7.3.14 Age and main purpose for using the bus?



Respondents aged under 16 (1) used the bus for education, health, social and leisure equally;
 Respondents aged 16-19 (6) used the bus for leisure followed by health and social and then work;
 Respondents aged 20-25 (7) used the bus for work followed by health and then social;
 Respondents aged 26-35 (30) used the bus for work followed by leisure and then social;
 Respondents aged 36-45 (50) used the bus for work followed by social and then leisure;
 Respondents aged 46-54 (85) used the bus for leisure followed by social and then health;
 Respondents aged 55-59 (56) used the bus for leisure followed by social and then other;
 Respondents aged 60-64 (95) used the bus for leisure followed by social and then health;
 Respondents aged 65-74 (209) used the bus for health followed by leisure and then social;
 Respondents aged 75+ (162) used the bus for health followed by social and then other.

(Number of respondents in each age category in brackets)

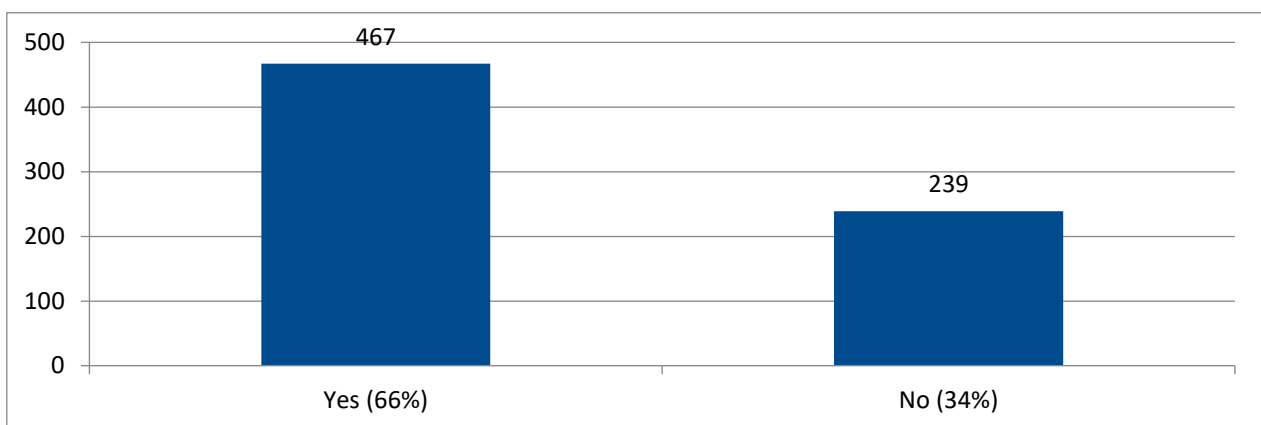
7.3.15 Where do you travel from and to:

Nottage	Porthcawl
Maesteg Parc	Maesteg Town Centre
Dan y Graig	Porthcawl
Betws	Bridgend
Maesteg	Bridgend

Sarn	Bridgend
Porthcawl	Bridgend
Bridgend	Porthcawl
Fulmar Road	Porthcawl
Blaengarw	Bridgend
Pontycymer	Bridgend
Bridgend	Betws
Oaklands Road	Bridgend/ Bus station
Pencoed	Bridgend
Bridgend	Blaengarw

The 12 most common routes are detailed above. Routes between Nottage and Porthcawl were provided most frequently, followed by between Maesteg Parc and Maesteg Town Centre and Dan Y Graig and Porthcawl.

7.3.16 Do you live in a household with a car?



There were 706 responses to this question.

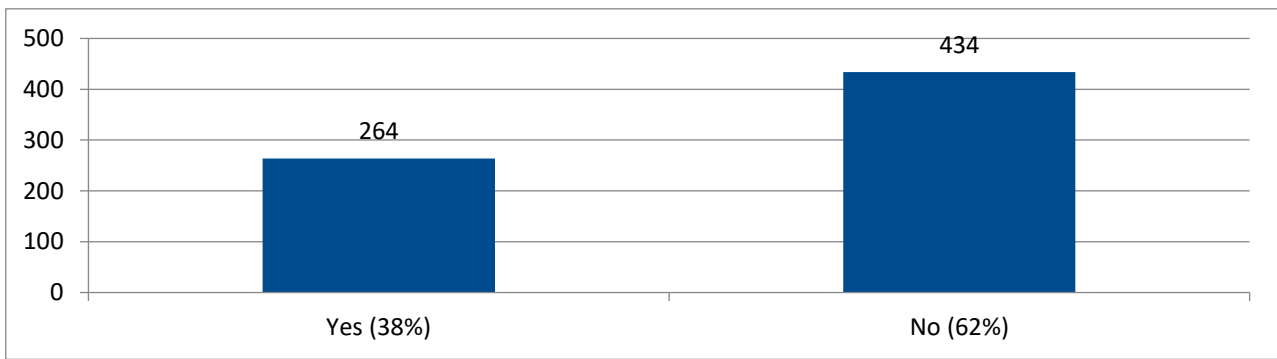
66% of respondents told us that they did live in a household with a car. 34% stated that they lived in a household without a car.

We compared the respondents who told us that they had a disability and a Blue Badge with those who told us that they lived in a household with a car.

186 people told us that they had a disability, 180 respondents provided information on whether they had a Blue Badge and lived in a household with a car.

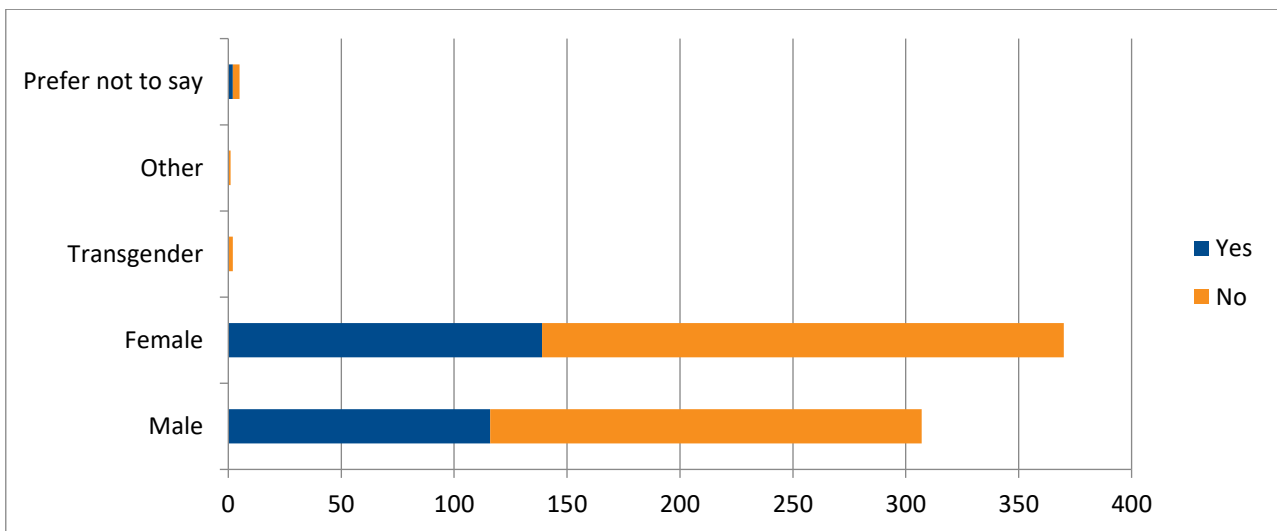
35% of these respondents, were disabled, had a Blue Badge and lived in a household with a car.

7.3.17 Are you aware of Bridgend Community Transport?



38% of respondents told us that they were aware of Bridgend Community Transport services.

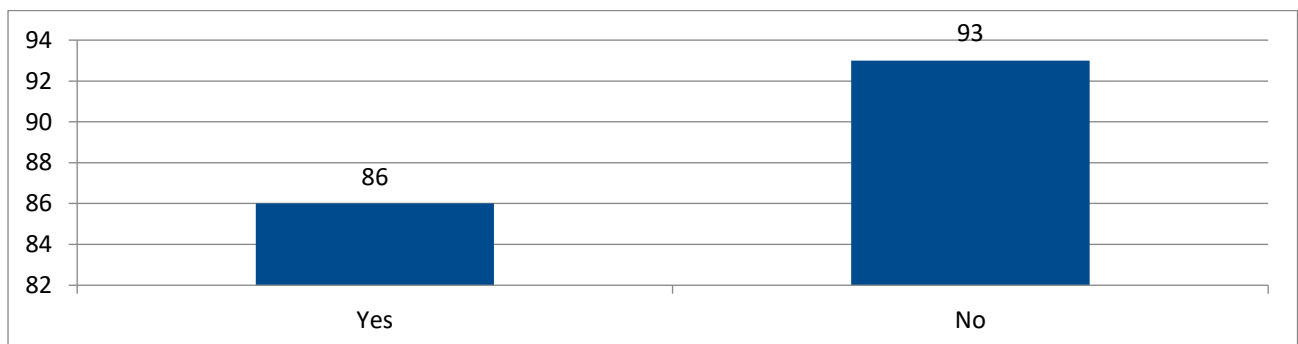
7.3.18 Gender and are you aware of Bridgend Community Transport?



37% of female respondents informed us that they were aware of Bridgend Community Transport.

37% of male respondents informed us that they were aware of Bridgend Community Transport.

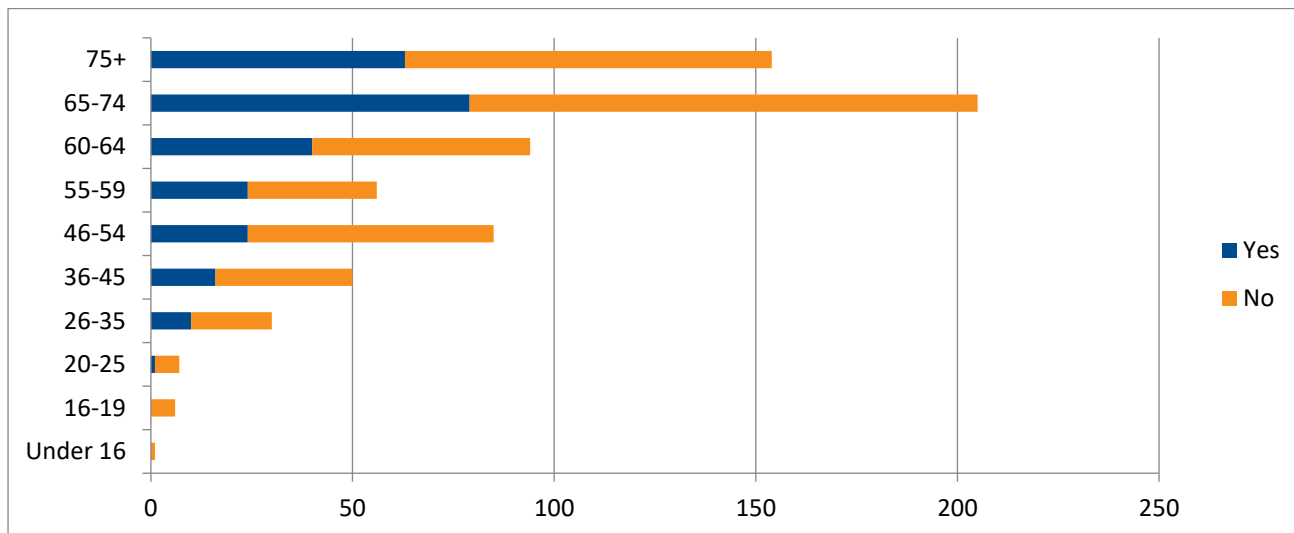
7.3.19 Disability and are you aware of Bridgend Community Transport?



Of the respondents with a disability 179 informed us whether they were aware of Bridgend Community Transport.

46% of respondents stated that they were aware of Bridgend Community Transport.

7.3.20 Age and are you aware of Bridgend Community Transport?

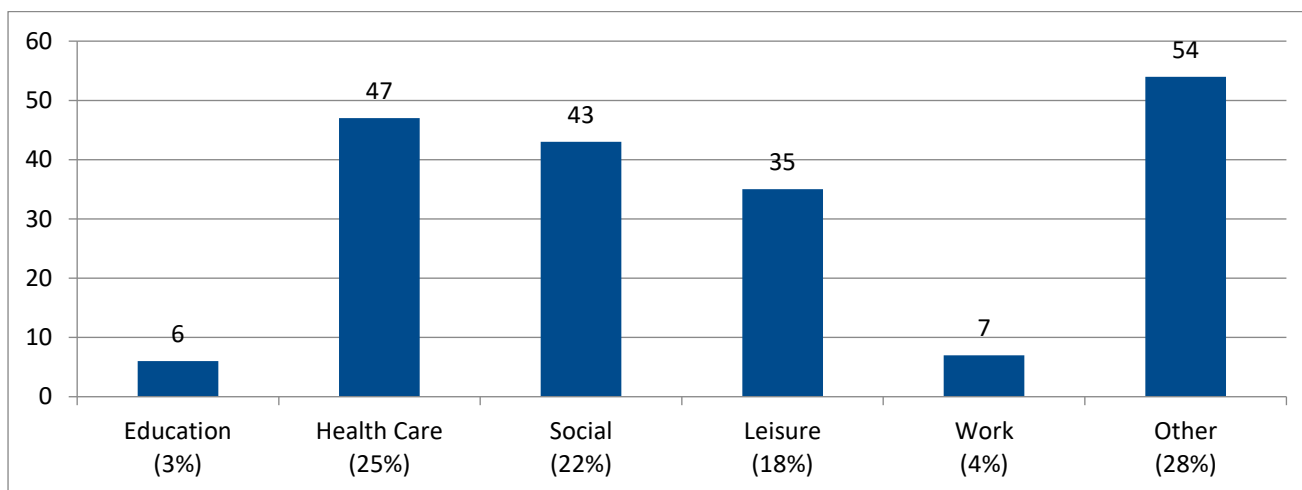


93% of respondents under the age of 25 (14) were not aware of Bridgend Community Transport.

67% of respondents aged 26 to 59 (221) were not aware of Bridgend Community Transport.

60% of respondents aged 60+ (453) were not aware of Bridgend Community Transport.

7.3.21 If 'yes' please tell us your main reason for using community transport.



There were 192 responses to the multiple choice question. Respondents were able to select multiple options.

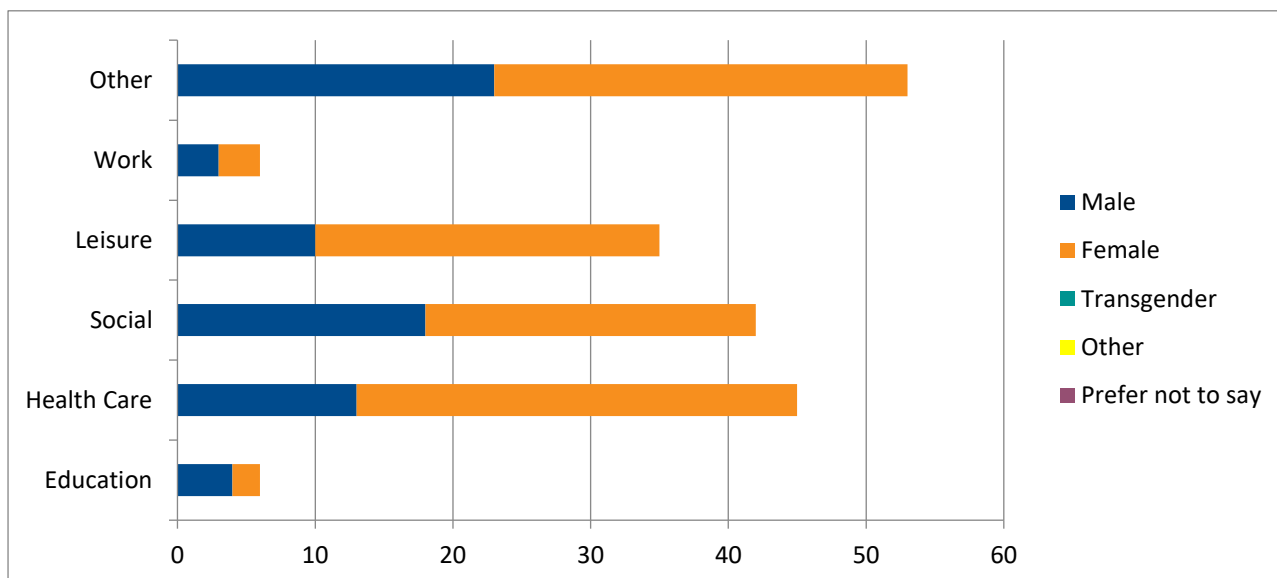
Healthcare was the most option frequently selected (25%) followed by social (22%) and then leisure (18%).

28% of respondents selected 'other', these are detailed in the table below:

Reason for using Bridgend Community Transport:	Number of responses:
Shopping	15
Unavailable in my area	3
Doctors	2
Go to the bank	1
Driving (community transport bus)	1
Visiting family	1

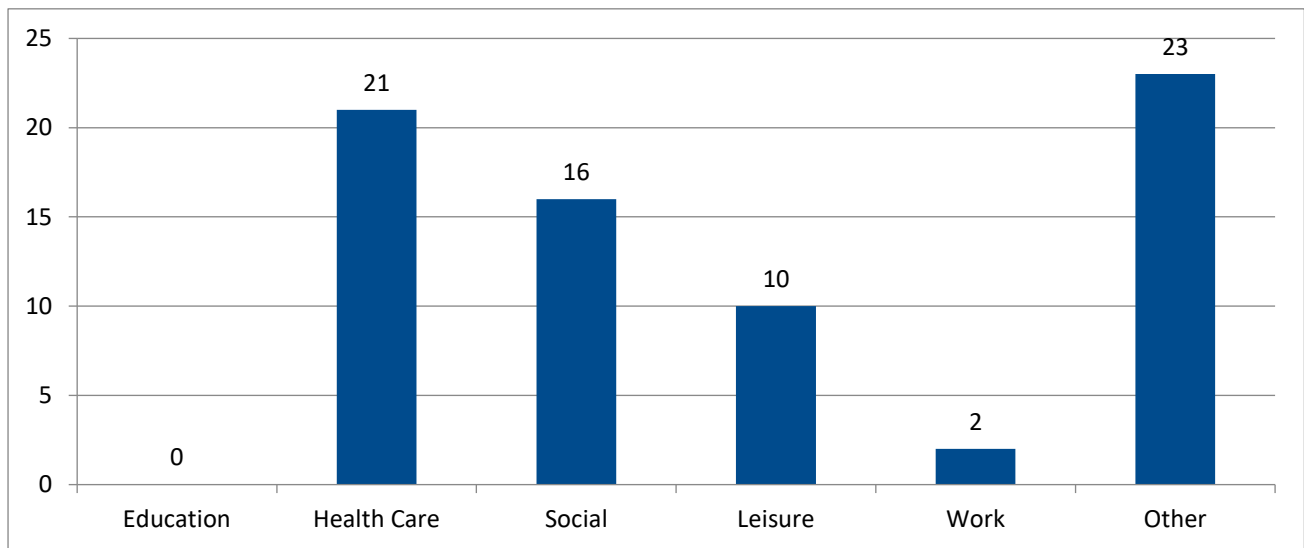
The most popular reason when selecting 'other' was shopping.

7.3.22 Gender and reason for using Bridgend Community Transport?



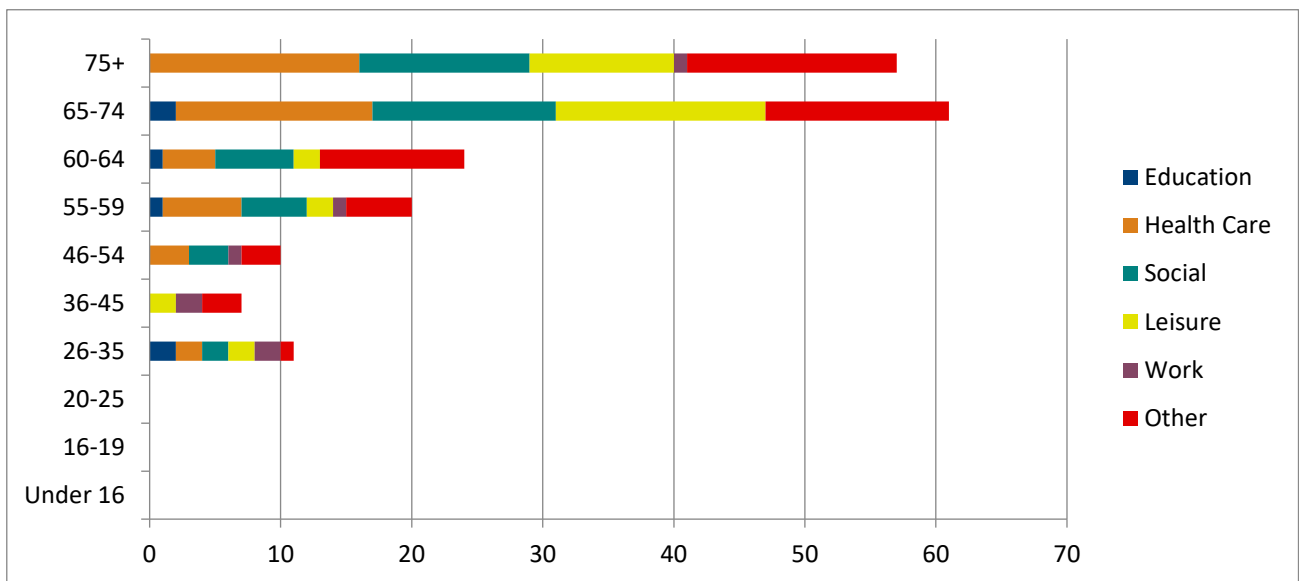
When comparing gender and reason for using Bridgend Community Transport the survey found that females used community transport for healthcare (28%), followed by other (26%) followed by leisure (22%). Males used the bus for other (32%) followed by social (25%) followed by healthcare (18%).

7.3.23 Disability and reason for using Bridgend Community Transport?



Respondents who have a disability use Bridgend Community Transport for other (32%), followed by healthcare (29%), and followed by social (22%).

7.3.24 Age and reason for using Bridgend Community Transport?



No respondents under the age of 25 stated that they used Bridgend Community Transport.

Respondents aged 26-35 used Bridgend Community Transport for health, social work, leisure and education equally.

Respondents aged 36-45 used Bridgend Community Transport for other followed by work and then leisure.

Respondents aged 46-54 used Bridgend Community Transport for health, followed by social and then other.

Respondents aged 55-59 used Bridgend Community Transport for health, followed by social and then other.

Respondents aged 60-64 used Bridgend Community Transport for other followed by social and then health.

Respondents aged 65-74 used Bridgend Community Transport for leisure followed by health and then social.

Respondents aged 75+ used Bridgend Community Transport for health followed by other and then social.

7.4 Qualitative responses

Each response received from all methods across the survey were read and subsequently themed. Each theme was then measured to provide a quantitative figure to the qualitative responses.

7.4.1 Please tell us how you or someone you know would be impacted by the removal of the bus subsidies.

Themed comment:	Number of responses:
Difficult to get around without a bus	232
Results in loneliness/isolation	74
Does not have an impact on me	35
Disagree with proposal	31
Affects people getting to work	22
Taxis are too expensive	22
Concerns for elderly or disabled people	17
Agree with proposal	10
Environmental issues	9
Stop free bus pass	5
Less frequent services	2
How much are the buses used?	1
Stop giving money to Cardiff City Deal	1
Use smaller buses	1

The most common themes were around difficult to get around without a bus, followed by the proposal could result in loneliness and isolation and then this proposal does not have an impact on me.

7.4.2 Please use this space to tell us anything else that you think is relevant to this proposal.

Themed comment:	Number of responses:
Results in isolation/loneliness	31
Difficult to get around without buses	29
Disagree with proposal	29
Ideas to generate money	25

Concern for elderly or disabled residents	23
Buses are vital	20
Agree with proposal	17
Environmental issues	13
Less frequent services	12
Impact on Porthcawl surgery	8
Merge routes	7
Stop wasting money on unnecessary things	6
Taxis are too expensive	6
affects those who work	5
Affects town centre	5
Consultation feedback	4
Use smaller buses	3
Need clarification of subsidies	1

The most common themes were around results in loneliness and isolation, followed by difficult to get around without buses and then disagree with proposal.

7.4.3 Social media comments

Additional responses from social media comments (140) received during the survey's live period were also themed. Of those, 16 were not relevant and as such, were removed from the table below:

Themed comment:	Number of responses:
Disagree with proposal	37
Stop unnecessary spending elsewhere	24
Ideas to generate money	13
Cut councillors wages/expenses	11
Causes isolation/loneliness	10
General query	9
Highly paid council staff to take a pay cut	8
Will affect footfall in town	6
Council tax rising but less services	5
Environmental issues	4
Comment about commercially operated routes	3
Use smaller vehicles	3
Comment about another service within the authority	2
Comment about bus users	1
Comment about First Cymru	1

The most common themes were around disagree with proposal, stop unnecessary spending elsewhere and ideas to generate money.

7.4.4 Emails and letter comments

Additional responses received by letter (one) and email (five) during the live period have also been themed. Emails and letters contained multiple themes, these are detailed in the table below:

Themed comment:	Number of responses:
Results in loneliness and social isolation	5
Impacts on access to primary and secondary medical services	4
Impact on town centre/ local economy	4
Difficult to get around without buses	4
Impact on access to employment/education	3
Causes more strain on social services	3
Taxis are too expensive	2
Loss of independence for vulnerable groups	2
General query	2
Equality of access across the county borough	2
Environmental issues	2
Council tax generated from new builds	2
Access to services (library, post office, recreation)	2
Merge routes	1
Impact on future growth of public transport and sustainability	1

The most significant comments were results in loneliness and isolation, impacts on access to primary and secondary medical services and impact on town centre and local economy.

7.5 Communications regarding the consultation

Would you like to be emailed once the consultation report is available?

Yes	388	54%
No	326	46%

54% of responders told us that they would like to receive information on the consultation once the report is available.

8. Conclusion

A response rate of 714 to the survey questions is robust and is subject to a maximum standard error of ± 3.13 per cent at the 95 per cent confidence level on an observed statistic of 50 per cent. Thus, we can be 95 per cent confident that responses are representative of those that would be given by the total adult population, if a census had been conducted, to within ± 3.13 per cent of the percentages reported. This means that if the total adult population of Bridgend County Borough had taken part in the survey and a statistic of 50 per cent was observed, we can be 95 per cent confident that the actual figure lies between 36 per cent and 46 per cent.

8.1 Equality Impact Assessment

The EIA screening informed the consultation that the potential groups that could be disproportionately affected by the removal of the subsidised bus routes would be the elderly and disabled residents.

This document outlines the responses from residents aged 60 and over and those who described themselves as disabled. Including their reasons for using the bus and frequency of use.

8.2 Subsidised bus proposed saving

The majority of respondents (68%) did not support the proposal to remove the remainder of bus subsidy as provided by the council for the financial year 2019/20.

Equality Impact Full Assessment

Name of project, policy, function, service or proposal being assessed:	Removal of Budget towards Supported Bus Services
Date EIA Screening assessment completed:	12 March 2019
Full assessment date for completion (from EIA screening):	(screening stated prior to Cabinet)

At this stage you will need to re-visit your initial screening template to inform your consultation and refer to [guidance notes on completing a full EIA](#)

Consultation

	Method	Action Points
Who do you need to consult with (which equality groups)?	Public consultation. All residents, including local community, equality and diversity Groups	Consultation went live on 17 December 2018 to 10 March 2019. Online, paper and accessible versions in Welsh and English were available throughout the consultation period.
How will you ensure your consultation is inclusive?	Consultation survey forms were available online and at all local libraries across Bridgend county borough and at Bridgend Bus Station. Social media posts on twitter and Facebook.	Paper copies of the survey (English & Welsh) were delivered to the libraries and Bridgend Bus Station. Advertising posters were also delivered.
What consultation was carried out? Consider any consultation activity already carried out, which may not have been specifically about equality but may have information you can use	Survey form, which accompanied the September 2018 cabinet report, highlighting the proposed effected bus routes, if the budget is removed.	

Record of consultation with people from equality groups

Group or persons consulted	Date/venue and number of people	Feedback/areas of concern raised	Action Points
Bus Users Cymru 'Your Bus Matters Event'.	30 January 2019 at Bridgend Bus Station. Open to everyone.	Isolation for residents and access to hospital and appointments, as well as for work and social activities.	Attendees were advised to complete the survey form online. Papers copies were available, as well as the cabinet report from September 2018.

Assessment of Impact

Based on the data you have analysed, and the results of consultation or research, consider what the potential impact will be upon people with protected characteristics (negative or positive). Include any examples of how the policy helps to promote equality. If you do identify any adverse impact you **must seek legal advice as to whether, based on the evidence provided, an adverse impact is or is potentially discriminatory, and identify steps to mitigate any adverse impact – these actions will need to be included in your action plan.**

	Impact or potential impact	Actions to mitigate
Gender	54% of responses were received from females, 45% from males. 1% stated that they preferred to not give their gender. One person stated their gender as other and two people stated their gender as transgender.	Retain bus services. Review routes / services.

	<p>Females were most likely to use the bus more than twice a week (26%), followed by every day (17%) followed by (14%). Males were most likely to use the bus more than twice a week (17%), followed by less than once a week (13%) followed by every day (11%).</p> <p>Females used the bus for social reasons (26%), followed by healthcare (25%) followed by leisure (21%). Males used the bus for leisure (26%) followed by social (25%) followed by health care (22%).</p>	
<p>Disability</p>	<p>27% of respondents to this question (186) described themselves as having a disability.</p> <p>31% of respondents with a disability used the bus every day.</p> <p>53% of respondents with a disability used the bus more than twice a week.</p> <p>Of the respondents with a disability, 179 informed us whether they were aware of Bridgend Community Transport. 46% of respondents stated that they were aware of Bridgend Community Transport.</p> <p>When comparing gender and reason for using Bridgend Community Transport the</p>	<p>Retain bus services.</p> <p>Review routes / services.</p> <p>Promotion of community transport.</p>

	<p>survey found that females used community transport for healthcare (28%), followed by other (26%) followed by leisure (22%). Males used the bus for other (32%) followed by social (25%) followed by healthcare (18%).</p> <p>Overall 62% of respondents (434) said they were not aware of Bridgend Community Transport. 38% of respondents (264) told us that they were aware of Bridgend Community Transport services.</p> <p>60% of respondents aged 60 and over were not aware of Bridgend Community Transport.</p>	
Race	Removal of services would have a potentially negative impact on any members of the community. However, the consultation report does not give evidence to suggest that this group would be any more disproportionately affected than others.	<p>Retain bus services.</p> <p>Review routes / services.</p>
Religion and belief	Removal of services would have a potentially negative impact on any members of the community. However, the consultation report does not give evidence to suggest that this group would be any	<p>Retain bus services.</p> <p>Review routes / services.</p>

	more disproportionately affected than others.	
Sexual Orientation	Removal of services would have a potentially negative impact on any members of the community. However, the consultation report does not give evidence to suggest that this group would be any more disproportionately affected than others.	Retain bus services. Review routes / services.
Age	<p>There were 701 responses to this question. In total, 67% of responses came from those aged over 60</p> <p>23% of respondents (162) were aged 75+.</p> <p>30% of respondents (209) were aged 65-74.</p> <p>14% of respondents (95) were aged 60-64.</p> <p>466 respondents aged between 60 and 75+ confirmed if they had a free concessionary travel bus pass. 91% (422) said yes and 9% (40) said no.</p> <p>522 respondents (74%) aged 55 and over, either disagreed or strongly disagreed with the proposal to remove the subsidy.</p>	<p>Retain bus services.</p> <p>Review routes / services.</p> <p>Promote the free concessionary travel bus pass scheme.</p>

	<p>When looking at age and how often the bus was used:</p> <p>46% of respondents aged 55-59 (54) did not use the bus. 15% used the bus every day;</p> <p>34% of respondents aged 60-64 (95) did not use the bus. 23% used the bus more than once a week;</p> <p>30% of respondents aged 65-74 (203) did not use the bus. 28% used the bus more than twice a week;</p> <p>32% of respondents aged 75+ (152) used the bus less than twice a week.</p> <p>Of the respondents that told us they used the bus every day, 25% were aged 75 and over, followed by respondents aged 65-74 (19%), followed by respondents aged 60-64 (13%).</p> <p>The age group 55-59 used the bus for leisure, followed by social, then other.</p> <p>The age group 60-64 used the bus for leisure, followed by social, then health.</p>	
--	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--

	<p>The age group 65-74 used the bus for health, followed by leisure, then social</p> <p>The age group 75+ used the bus for health, followed by leisure, then other.</p> <p>Removal of services for the age group aged 55 or over could impact on access to social, health and leisure.</p>	
Transgender	<p>Removal of services would have a potentially negative impact on any members of the community. However, the consultation report does not give evidence to suggest that this group would be any more disproportionately affected than others.</p>	<p>Retain bus services.</p> <p>Review routes / services.</p>
Marriage and Civil partnership	<p>Removal of services would have a potentially negative impact on any members of the community. However, the consultation report does not give evidence to suggest that this group would be any more disproportionately affected than others.</p>	<p>Retain bus services.</p> <p>Review routes / services.</p>
Welsh language	<p>Removal of services would have a potentially negative impact on any members of the community. However, the consultation report does not give evidence to suggest that this group would be any</p>	<p>Retain bus services.</p> <p>Review routes / services.</p>

	more disproportionately affected than others.	
--	-----------------------------------------------	--

Equality Impact assessment Action Plan

It is essential that you now complete the action plan. Once your action plan is complete, please ensure that the actions are mainstreamed into the relevant Service Development Plan.

Action	Lead Person	Target for completion	Resources needed	Service Development plan for this action
Retain existing bus services	Service Manager	Decision to be determined in Cabinet review May 19 (TBC)	Service manager Transport providers	MTFS 2019-20 to 2022-23
Review existing services based on consultation evidence	Service Manager	Decision to be determined in Cabinet review May 19 (TBC)	Service manager Transport providers	MTFS 2019-20 to 2022-23
Promote Bridgend Community Transport to ensure this is more widely accessible to all members of the community, but in particular aim advertising and	Service Manager	Decision to be determined in Cabinet review May 19 (TBC)	Service Manager Bridgend Community Transport provider	MTFS 2019-20 to 2022-23

marketing at those aged over 60 and those who identify as having a disability.				
--------------------------------------------------------------------------------	--	--	--	--

Please detail the name of the independent person (someone other than the person undertaking the EIA) countersigning this EIA below:

Countersigned:	Role:	Date:
Zak Shell	Head of Operations - Community Services	21 May 2019

Please outline how and when this EIA will be monitored in future and when a review will take place (max. three years):

Monitoring arrangements:	Date of Review:
12 months (in line with further review of services)	21 May 2020

Details of person completing the Full EIA:

Name:	Role:	Date:
Kevin Sales	Public Transport Officer	21 May 2019

Publication of a Full EIA and feedback to consultation groups

It is important that the results of this impact assessment are published in a user friendly accessible format.

It is also important that you feedback to your consultation groups with the actions that you are taking to address their concerns and to mitigate against any potential adverse impact.

When complete, this form must be signed off and retained by the service area. The Full EIA should be recorded as complete on share point (your business manager has access to share point). Where a full EIA is needed this should be included as an appendix with the relevant cabinet report and therefore available publically on the website.

If you have queries in relation to the use of this toolkit please contact the Equalities Team on 01656 643664 or equalities@bridgend.gov.uk

WELL-BEING OF FUTURE GENERATIONS (WALES) ACT 2015 ASSESSMENT

Project Description (key aims):	
<i>Proposed removal of Council subsidy for local bus services (2019/2020).</i>	
Section 1	Complete the table below to assess how well you have applied the 5 ways of working.
Long-term	1. How does your project / activity balance short-term need with the long-term and planning for the future?
(The importance of balancing short term needs with the need to safeguard the ability to also meet long term needs)	<i>The project seeks to remove subsidy which the authority can no longer sustain with the potential of the commercial aspect of public transport to deliver services in a sustainable manner. Also the use of community transport to assist in supporting those areas that may be adversely affected by the removal of the subsidy.</i>
Prevention	2. How does your project / activity put resources into preventing problems occurring or getting worse?
(How acting to prevent problems occurring or getting worse may help public bodies meet their objectives)	<i>Public transport in the case of Buses does benefit from the council supporting concessionary travel, which enables persons who hold a concessionary pass to enjoy 'free' local bus travel in Wales on commercial services and some community transport schemes.</i> <i>Also, Welsh Government provide a grant that is focused on core strategic regional travel and community transport.</i>
Integration	3. How does your project / activity deliver economic, social, environmental & cultural outcomes together?
(Considering how the public body's well-being objectives may impact upon each of the wellbeing goals, on their objectives, or on the objectives of other public bodies)	<i>The benefits of community transport are not widely utilised in Bridgend County Borough and the project could assist in the broadening out of the benefits.</i>

<p>Collaboration</p> <p>(Acting in collaboration with any other person (or different parts of the body itself) that could help the body meet its well-being objectives)</p>	<p>4. How does your project / activity involve working together with partners (internal and external) to deliver well-being objectives?</p> <p><i>The transport section work with various sections of the council including Regeneration, Planning and Development in considering wellbeing objectives and also external bodies such as bus operators and community transport provider.</i></p>
<p>Involvement</p> <p>(The importance of involving people with an interest in achieving the well-being goals, and ensuring that those people reflect the diversity of the area which the body serves)</p>	<p>5. How does your project / activity involve stakeholders with an interest in achieving the well-being goals? How do those stakeholders reflect the diversity of the area?</p> <p><i>As part of the consideration of the changes, a 12-week consultation took place between 17 December 2018 and 10 March 2019. The consultation was online, as well as paper copies being available at our Libraries and Bridgend Bus Station. Promotion of the consultation was available on bus services, BCBC website and social media networks. Roadshows, such as the 'Your Bus Matters' event (facilitated by Bus Users Cymru) took place at Bridgend Bus Station.</i></p> <p><i>The responses from the consultation have been made into a report, with the headline figures being highlighted in the Cabinet Report (21 May 2019).</i></p>

Section 2 Assess how well your project / activity will result in multiple benefits for our communities and contribute to the national well-being goals (use Appendix 1 to help you).		
Description of the Well-being goals	How will your project / activity deliver benefits to our communities under the national well-being goals?	Is there any way to maximise the benefits or minimise any negative impacts to our communities (and the contribution to the national well-being goals)?
<p>A prosperous Wales An innovative, productive and low carbon society which recognises the limits of the global environment and therefore uses resources efficiently and proportionately (including acting on climate change); and which develops a skilled and well-educated population in an economy which generates wealth and provides employment opportunities, allowing people to take advantage of the wealth generated through securing decent work.</p>	<p><i>Consider best use of resources and promote use of community transport.</i></p>	<p><i>Not Applicable</i></p>
<p>A resilient Wales A nation which maintains and enhances a biodiverse natural environment with healthy functioning ecosystems that support social, economic and ecological resilience and the capacity to adapt to change (for example climate change).</p>	<p><i>Not Applicable</i></p>	<p><i>Not Applicable</i></p>
<p>A healthier Wales A society in which people's physical and mental well-being is maximised and in which choices and behaviours that benefit future health are understood.</p>	<p><i>Not Applicable</i></p>	<p><i>Not Applicable</i></p>

<p>A more equal Wales A society that enables people to fulfil their potential no matter what their background or circumstances (including their socio economic background and circumstances).</p>	<i>Not Applicable</i>	<i>Not Applicable</i>
<p>A Wales of cohesive communities Attractive, viable, safe and well-connected communities.</p>	<i>Not Applicable</i>	<i>Not Applicable</i>
<p>A Wales of vibrant culture and thriving Welsh language A society that promotes and protects culture, heritage and the Welsh language, and which encourages people to participate in the arts, and sports and recreation.</p>	<i>Not Applicable</i>	<i>Not Applicable</i>
<p>A globally responsible Wales A nation which, when doing anything to improve the economic, social, environmental and cultural well-being of Wales, takes account of whether doing such a thing may make a positive contribution to global well-being.</p>	<i>Not Applicable</i>	<i>Not Applicable</i>

Section 3 Will your project / activity affect people or groups of people with protected characteristics? Explain what will be done to maximise any positive impacts or minimise any negative impacts			
Protected characteristics	Will your project / activity have any positive impacts on those with a protected characteristic?	Will your project / activity have any negative impacts on those with a protected characteristic?	Is there any way to maximise any positive impacts or minimise any negative impacts?
Age:	<i>No</i>	<i>yes</i>	<i>Yes</i>
Gender reassignment:	<i>Not Applicable</i>	<i>Not Applicable</i>	<i>Not Applicable</i>
Marriage or civil partnership:	<i>Not Applicable</i>	<i>Not Applicable</i>	<i>Not Applicable</i>
Pregnancy or maternity:	<i>Not Applicable</i>	<i>Not Applicable</i>	<i>Not Applicable</i>
Race:	<i>Not Applicable</i>	<i>Not Applicable</i>	<i>Not Applicable</i>
Religion or Belief:	<i>Not Applicable</i>	<i>Not Applicable</i>	<i>Not Applicable</i>
Race:	<i>Not Applicable</i>	<i>Not Applicable</i>	<i>Not Applicable</i>
Sex:	<i>Not Applicable</i>	<i>Not Applicable</i>	<i>Not Applicable</i>
Welsh Language:	<i>Not Applicable</i>	<i>Not Applicable</i>	<i>Not Applicable</i>

Section 4 Identify decision meeting for Project/activity e.g. Cabinet, Council or delegated decision taken by Executive Members and/or Chief Officers	
Compiling Officers Name:	Kevin Sales / Kevin Mulcahy
Compiling Officers Job Title:	Public Transport Officer / Group manager Highways and Green Spaces
Date completed:	09/05/19

BRIDGEND COUNTY BOROUGH COUNCIL

REPORT TO CABINET

21 MAY 2019

REPORT BY THE CORPORATE DIRECTOR OF EDUCATION AND FAMILY SUPPORT

PROVISION FOR PUPILS WITH ADDITIONAL LEARNING NEEDS (ALN) – ESTABLISHING A LEARNING RESOURCE CENTRE (LRC) FOR PUPILS WITH AUTISTIC SPECTRUM DISORDERS (ASD) AT YSGOL GYNRADD GYMRAEG CALON Y CYMOEDD (FORMALLY KNOWN AS YSGOL GYNRADD GYMRAEG CWM GARW).

OUTCOME OF THE PUBLIC NOTICE

1. Purpose of report

1.1 The purpose of this report is to inform Cabinet of the outcome of the public notice on the proposal to establish a LRC for pupils with ASD at Ysgol Gynradd Gymraeg Calon Y Cymoedd (formally known as Ysgol Gynradd Gymraeg Cwm Garw).

2. Connection to Corporate Improvement Objectives/other corporate priorities

1.2 The report links to the following improvement priorities in the Corporate Plan:

- **Supporting a successful economy** - we will take steps to make the county a good place to do business, for people to live, work, study and visit, and to ensure that our schools are focused on raising the skills, qualifications and ambitions of all people in the county.
- **Helping people to be more self-reliant** – we will take early steps to reduce or prevent people from becoming vulnerable or dependent on the Council and its services.
- **Smarter use of resources** – ensuring that all its resources (financial, physical, human and technological) are used as effectively and efficiently as possible and support the development of resources throughout the community that can help deliver the Council's priorities.

3. Background

1.3 In December 2011, Cabinet received an update on the review of support and provision for the inclusion of children and young people with additional learning needs (ALN). The review identified a need for Welsh-medium support.

1.4 In conjunction with this proposal, an ASD LRC was opened at Ysgol Gyfun Gymraeg Llangynwyd in March 2018.

- 1.5 The Council supports the principles that, when possible, children should be educated in a mainstream school environment and as near to their home as possible. The proposal to open a further ASD LRC, at Ysgol Gynradd Gymraeg Calon Y Cymoedd would afford those children with ASD who are currently taught through the medium of Welsh to continue their education in their local area.

4. Current situation/proposal

- 4.1 The statutory public notice was issued on 15 March 2019 and the closing date for objections was 11 April 2019. The public notice sets out the details of a proposal to allow the public to provide any comments or objections they may have. The statutory notice is open for a period of 28 days. Any objections made within this period must be submitted in writing to the Council. The Council must then publish an objections report summarising the statutory objections together with the Council's response to those objections.
- 4.2 There were no objections received during the statutory notice period. Cabinet is, therefore, now able to determine the implementation of the proposal.

5. Effect upon policy framework and procedure rules

- 5.1. There is no effect upon the policy frameworks or procedure rules.

6. Equality Impact Assessment (EIA)

- 6.1 An Equality Impact Assessment has been undertaken. The assessment has concluded that there is no negative impact on the duties of the Council towards protected groups.

7. Well-being of Future Generations (Wales) Act 2015 Assessment

- 7.1. A Well-being of Future Generations (Wales) Act 2015 assessment has been completed. A summary of the implications from the assessment relating to the five ways of working is as follows:

Long-term	Affords pupils with a diagnosis of ASD a place in a school as near to their home as possible. Provides additional places required to meet the needs of an increase in diagnosis of pupils with ASD.
Prevention	Provision of locally based LRCs enables pupils to be educated as part of the graduated response as stipulated in the ALN Code of Practice and ultimately preventing being placed out-of-authority.
Integration	The ASD LRC is key in ensuring that pupils with a diagnosis of ASD have access to mainstream education experiences with their peers and also have the opportunity to reintegrate into mainstream where appropriate. The opening of an LRC ensures sustainable education for a pupil with ASD through the medium of Welsh. There are also efficiencies related to this proposal as the cost of an out-of-authority place far outweighs the cost of opening an LRC locally.

Collaboration There is excellent collaboration between the local authority with schools that have LRC's. The Inclusion Service provides on-going support, advice and guidance to all schools.

Involvement A range of key stakeholders are involved with a pupil placed in an ASD LRC ensuring that the individual needs of the pupil are met.

8. Financial implications

8.1 The funding for the LRC would be allocated through the mainstream school's delegated budget, via the school's formula allocation, and using a combination of a class allocation and the age-weighted pupil unit (AWPU) element.

8.2 Funding levels would be derived from notional current staffing needs and are based on the salary of a teacher and two support staff. One-off funding for the set-up costs would be £10k.

8.3 As part of the Medium-Term Financial Strategy budget setting process for 2017-2018, a total of £263k was allocated under budget pressures to establish additional LRCs for pupils with ASD in both Welsh-medium and English-medium schools with effect from the academic year 2017-2018. This was further supplemented in the 2018-2019 budget-setting process by an additional £51k to meet the full year effect of the previous budget pressure application. These allocations will be used to fund the LRC, including the set up costs, at Ysgol Gynradd Gymraeg Calon y Cymoedd, should the proposal go ahead.

9. Recommendation

9.1. Cabinet is recommended to:

- note that no objections were received during the public notice period; and, as a consequence,
- approve the implementation of the proposal.

Lindsay Harvey

Corporate Director (Education and Family Support)

Contact Officer: Michelle Hatcher (Group Manager, School Improvement and Inclusion)

Telephone: (01656) 815258

E-mail: michelle.hatcher@bridgend.gov.uk

Postal Address Education and Family Support Directorate
Bridgend County Borough Council
Civic Offices
Angel Street
Bridgend
CF31 4WB

This page is intentionally left blank

BRIDGEND COUNTY BOROUGH COUNCIL

REPORT TO CABINET

21 MAY 2019

REPORT BY THE CORPORATE DIRECTOR OF EDUCATION AND FAMILY SUPPORT

PROVISION FOR PUPILS WITH ADDITIONAL LEARNING NEEDS (ALN) – CHANGES TO BETWS PRIMARY SCHOOL

1. Purpose of report

1.1 The purpose of this report is to inform Cabinet of the outcome of the public notice on the proposal to cease the local authority nurture provision at Betws Primary School.

2. Connection to Corporate Improvement Objectives/other corporate priorities

1.2 The report links to the following improvement priorities in the Corporate Plan:

- **Supporting a successful economy** - we will take steps to make the county a good place to do business, for people to live, work, study and visit, and to ensure that our schools are focused on raising the skills, qualifications and ambitions of all people in the county.
- **Helping people to be more self-reliant** - we will take early steps to reduce or prevent people from becoming vulnerable or dependent on the Council and its services.
- **Smarter use of resources** - ensuring that all its resources (financial, physical, human and technological) are used as effectively and efficiently as possible and support the development of resources throughout the community that can help deliver the Council's priorities.

3. Background

3.1 In December 2011, Cabinet received an update on the review of support and provision for the inclusion of children and young people with additional learning needs (ALN). All learning resource centres (LRCs) were reviewed. At this stage, the particular focus was upon the LRCs with pupils with moderate learning difficulties.

3.2 In April 2017, an Educated Other Than at School (EOTAS) review was initiated, involving a range of stakeholders including headteacher representation from both primary and secondary schools. One recommendation within the EOTAS review was that there would be a review of nurture provision. The local authority nurture LRC, serving the whole of Bridgend County Borough, is at Betws Primary School. The outcome was to recommend that the nurture provision at Betws Primary School would close, foundation phase provision at The Bridge Alternative Provision (The Bridge) would be developed and that nurturing principles would continue to be developed within every primary school.

3.3 Welsh Government subsequently approved the introduction of foundation phase provision at The Bridge.

3.4 Bridgend County Borough Council supports the principles that, when possible, children should be educated in a mainstream school environment and as near to their home as possible.

4. Current situation/proposal

4.1 The statutory public notice was issued on 15 March 2019 and the closing date for objections was 11 April 2019. The public notice sets out the details of a proposal to allow the public to provide any comments or objections they may have. The statutory notice is open for a period of 28 days. Any objections made within this period must be submitted in writing to the Council. The Council must then publish an objections report summarising the statutory objections together with the Council's response to those objections.

4.2 There were no objections received during the statutory notice period. Cabinet is, therefore, now able to determine the implementation of the proposal.

5. Effect upon policy framework and procedure rules

5.1 There is no effect upon the policy frameworks or procedure rules.

6. Equality Impact Assessment (EIA)

6.1 An Equality Impact Assessment has been undertaken. The assessment has concluded that there is no negative impact on the duties of the Council towards protected groups.

7. Well-being of Future Generations (Wales) Act 2015 Assessment

7.1 A Well-being of Future Generations (Wales) Act 2015 assessment has been completed. A summary of the implications from the assessment relating to the five ways of working is as follows:

Long-term This affords pupils an opportunity to attend foundation phase provision and an opportunity to reintegrate into their mainstream school as near to their home as possible.

Prevention This enables pupils to be educated as part of the graduated response as stipulated in the ALN Code of Practice and ultimately preventing being placed out-of-authority.

Integration The introduction of foundation phase at The Bridge is key in ensuring that pupils are able to access alternative provision at an early stage in order to reintegrate successfully back into their mainstream school where appropriate. There are also efficiencies related to this proposal as the cost of an out-of-authority place far outweighs the cost of establishing foundation phase provision locally in an alternative setting.

Collaboration There is excellent collaboration between The Bridge and mainstream schools. The Bridge and the pupils' mainstream schools work closely to ensure that the individual needs of the pupils are met and progress is monitored.

Involvement A range of key stakeholders are involved in a pupil's placement at The Bridge in order to ensure that individual progress is made.

8. Financial implications

8.1 From the schools' delegated budget, full-year savings of £51,378 have been identified from the closure of the local authority nurture provision at Betws Primary School. The pro rata element for the 2019-20 financial year has been re-allocated within the schools' Individual Schools Budget (ISB).

8.2 From the Education and Family Support Directorate budget, and as a further consequence of the proposed closure, the funding for the senior support officer at Betws Primary School Nurture Provision can be utilised to support the introduction of foundation phase at The Bridge. There are no redundancy costs associated with this proposal.

9. Recommendation

9.1. Cabinet is recommended to:

- note that no objections were received during the public notice period; and, as a consequence,
- approve the implementation of the proposal.

Lindsay Harvey

Corporate Director (Education and Family Support)

Contact officer: Michelle Hatcher
Telephone: (01656) 815258
E-mail: michelle.hatcher@bridgend.gov.uk

Postal address: Education and Family Support Directorate
Bridgend County Borough Council
Civic Offices
Angel Street
Bridgend
CF31 4WB

This page is intentionally left blank

BRIDGEND COUNTY BOROUGH COUNCIL

REPORT TO CABINET

21st MAY 2019

REPORT OF THE CORPORATE DIRECTOR SOCIAL SERVICES AND WELLBEING

WELSH PUBLIC LIBRARY STANDARDS 2017-18

1. Purpose of Report

- 1.1 The purpose of this report is to present to Cabinet the Council's performance against the Welsh Public Library Standards (WPLS) sixth framework for the period 2017-18.

2. Connection to Corporate Improvement Plan / Other Corporate Priority

- 2.1 This report assists in the achievement of the following corporate priority/priorities:-
1. **Supporting a successful economy** – taking steps to make the county a good place to do business, for people to live, work, study and visit, and to ensure that our schools are focused on raising the skills, qualifications and ambitions of all people in the county.
 2. **Helping people to be more self-reliant** – taking early steps to reduce or prevent people from becoming vulnerable or dependent on the Council and its services.
 3. **Smarter use of resources** – ensuring that all its resources (financial, physical, human and technological) are used as effectively and efficiently as possible and support the development of resources throughout the community that can help deliver the Council's priorities.
- 2.2 The Council has a statutory duty to provide a “comprehensive and efficient” library service for the benefit of all residents of the County Borough.

3. Background

- 3.1 The provision of public library services in the United Kingdom was made a statutory service for local government as a result of the Public Libraries and Museums Act 1964. The legislation requires local authorities to provide a “comprehensive and efficient library service for persons desiring to make use thereof”.
- 3.2 The responsibility for overseeing the terms of the 1964 act and how it is applied within Wales currently rests with the minister for culture, tourism and sport who has a duty under section 1 of the act *“to superintend and promote the improvement of the public library services provided by local authorities, and to secure the proper discharge by local authorities of the functions in relation to libraries conferred upon them as library authorities by or under the 1964 act”*.

- 3.3 In order to assist in discharging this responsibility, in 2002 the Welsh Government established a framework of standards for the management of local authority library services, by local authorities, the WLGA and other relevant bodies. As part of this framework, new targets relating to library provision and performance are reviewed and set every three years. One of the overall objectives of the standards is that libraries offer all the services and facilities listed as core entitlements within the framework with quality also being measured via a range of performance indicators and impact measures.
- 3.4 Since 2017 local authorities have commenced recording their performance against the sixth quality framework for Welsh libraries entitled *“Connected and Ambitious Libraries” and for the period 2017-2020*. Welsh Government in *their publication “How good is your public library service?”* states *“Libraries will not necessarily be able to achieve the top levels of performance in all areas, but are expected to achieve as many of the targets as possible and to seek improvements in those areas where performances are weaker. Authorities should also compare their performances with others in Wales and share best practice in order to bring about improvements”*.
- 3.5 On an annual basis, Bridgend Council, as the public library authority, is required to submit an annual Welsh Public Library Standards (WPLS) return for consideration by assessors. A report is issued in turn by the Museums, Archives and Libraries Division (MALD) of the Welsh government, who have responsibility for administering the framework. The report produced represents the considered view of the assessors on the Council’s performance for the given year.
- 3.6 On the 1st October 2015, BCBC transferred the operational management of a range of cultural services, including the library service, to the Awen Cultural Trust. The statutory duty to provide the library service and report on its performance remains with the Council, but Awen, under the terms of the management agreement, provides the Council with the information required on performance in relation to the standards to satisfy itself that the service is meeting the desired outcomes. It should be noted that two libraries are operated by Halo Leisure at Ogmores Vale and Garw Valley with two others co-located in Halo run facilities at Bridgend Life Centre and Maesteg Sports Centre

4. Current situation / proposal

- 4.1 Attached as **Appendix 1** is the 2017-18 report from MALD in response to the library self-assessment return against the sixth framework of Welsh Public Library Standards (2017-20).
- 4.2 The overall assessment underlines the quality of the library service being delivered to the citizens of Bridgend County Borough by Awen as part of the partnership agreement with BCBC.
- 4.3 The 2017-18 report highlights that the service has continued to perform well noting the effectiveness of service points and the contribution of the service to wellbeing, an increase in formal and informal training, growth in attendance at events and also increases in membership and active borrowers.

- 4.4 Where concerns have been raised, they have been in relation to reductions relating to investments into book stock and materials although it should be noted that the preferences of library users are noticeably changing at Bridgend libraries such as increasing use of digital resources. Awen highlight that the book fund has remained fairly static since 2015 and has not been inflated during this period which has been consistent with the approach to the management fee provided by Council. MALD recognise that budgets have been carefully planned and targeted to deliver on agreed strategic outcomes.
- 4.5 The MALD report explains that the library service in Bridgend now meets 11 of the 12 core citizen entitlements in full and one in part. During 2017-18 the public accountability measures for libraries in Wales have changed from estimated library visits to levels of achievement in relation to 10 quality indicators with quantifiable targets.
- 4.6 The evaluation by MALD identifies that Bridgend has achieved 7 quality indicators in full, 1 in part and failed to achieve 2 of the indicators. A comparison as to how Bridgend has compared to other local authorities has been provided at **Appendix 2**.
- 4.7 The quality indicators not met relate to acquisitions per capita or materials spend per capita (Q19) and also the amount of material budget or spend on Welsh language resources per capita (Q110). Further details can be seen in **Appendix 1 Section 2.2**.
- 4.8 Although the report has identified that careful planning of resources by Awen is apparent, resource availability could have a greater negative impact on future years. Positively, Bridgend libraries attract a disproportionately high number of attendees to programmed activities and events and have evidenced impact on population wellbeing via a series of case studies. The partnership with Awen has delivered significant financial efficiencies since commencing in 2015. Although this will have been a contributor to the reduction in the book fund the overall picture remains positive with the report concluding that the *“service has continued to perform well.... particularly in terms of its engagement with the local community and the wide variety of activities and events it offers.”*
- 4.9 The assessment that the service meets a wide range of both core entitlements and quality indicators show that the library service plays an important role in promoting citizens digital skills and inclusion, that the locations of libraries are close to where their customers live and, in response to the medium term financial strategy of the Council has continued to maintain opening hours and service availability. The library service has demonstrated its strategic commitment to supporting children’s literacy and by programming events and activities to engage with this important population group. The focus given to offering an engaging and varied range of events and activities for children and young people is reflected in the fact that attendances at such events organised by libraries in Bridgend remain high.
- 4.10 Although the Welsh Government utilises data to formulate its assessment the case studies that Awen have provided are of equal importance and include the summer reading challenge to maintain children’s literacy during school holidays, supporting employability, dementia supportive activities in leisure facilities and “live and loud” cultural events in library settings funded by Arts Council Wales.

- 4.11 It has previously been reported to Cabinet that to meet the outcomes required by the Council whilst reducing the Council management fee, the Awen Cultural Trust may need to deliver the library service in a way that might not meet the short term requirements of the standards. This approach, approved by Cabinet in 2016 continues to provide a strategic focus for the development of the library service and to encourage an innovative response.

5. Effect upon Policy Framework and Procedure Rules

- 5.1 There are no effects upon policy framework and procedure rules.

6. Equality Impact Assessment

- 6.1 An EIA was conducted when the operation of the library services and other cultural services were transferred to Awen.

7. Well-being of Future Generations (Wales) Act 2015 Implications

- 7.1 The implementation of the duties and responsibilities under the Social Services and Wellbeing (Wales) Act 2014 (SSWBA) supports the promotion of two of the seven goals of the Well-Being of Future Generations (Wales) Act 2015 within the County Borough of Bridgend. By promoting an environment that maximises people's physical and mental well-being and by supporting children, young people, adults and their carers and families to fulfil their potential no matter what their circumstances, the wellbeing goals of a Healthier and more equal Bridgend and Wales are supported.

- 7.2 The Well-being of Future Generations (Wales) Act 2015 provides the basis for driving a different kind of public service in Wales, with five ways of working to guide how the Authority should work to deliver wellbeing outcomes for people.

- 7.3 The Future Generations Commissioner for Wales has identified the importance of ensuring continued free access to libraries and museums to support local communities to access the variety of cultural opportunities and activities on offer to them in these spaces. Awen have recently announced the removal of library fines to support the building of better relationships with service users.

- 7.4 In the "Art of the Possible" (2019) the Commissioner's office identifies that libraries are now acting as community hubs, hosting choirs, family activities, computer classes and social events. They identify the opportunities that exist to implement simple changes such as encouraging staff to make use of their free library card and providing accessible information on what libraries offer.

8. Financial Implications

- 8.1 There are additional savings of £150,000 applicable to the management fee payable to Awen between 2019 and 2021 which may impact on availability of services and accessibility to the public of library and related services.

9. Recommendations

9.1 Cabinet is requested to:

- Consider and note the content of the report and appendices recognising a positive year of progress against the Welsh Public Library Standards;

Susan Cooper
Corporate Director Social Services & Wellbeing
March 2019

Contact Officer: Andrew Thomas
Telephone: (01656) 642692
E-mail: Andrew.r.thomas@bridgend.gov.uk

Background documents
None.

This page is intentionally left blank

Welsh Public Library Standards 2017-2020: Bridgend (Awen Cultural Trust)

Annual Assessment Report 2017-18

This report has been prepared based on information provided in Bridgend's annual return, case studies and narrative report submitted to the Museums, Archives and Libraries Division of the Welsh Government.

1 Executive summary

Bridgend met 11 of the 12 core entitlements in full, and partially met 1.

Of the 10 quality indicators which have targets, Bridgend achieved 7 in full, 1 in part and failed to achieve 2.

Library services in Bridgend are delivered by Awen Cultural Trust on behalf of the local authority. The service had continued to perform well in this first year of the sixth framework, particularly in terms of its engagement with the local community, and the wide range of activities and events it offers. The decision to reduce the materials budget is however disappointing; although careful planning around the allocation of available funds is apparent this has affected performance against the standards, and if continued could have a greater negative impact in future years. The implementation of a staff restructure is also noted, the outcomes of which will begin to be reported in 2018-19.

- All service points provide a full range of support for individual development, and for health and well-being. Four case studies demonstrate the positive impact of the service on individuals from the community.
- Both formal and informal training levels have increased, although performance is still below the median for Wales.
- Attendance at events and activities organised by the library remain high, reflecting the quality and diversity of the service offer. Usage levels, in terms of physical visitors, and numbers of library members and active borrowers have also increased.
- Reductions in the materials budget mean that the overall acquisitions target is no longer met. Careful planning to maximise use of available funds is however evident with ring-fencing of the requests budget helping ensure QI 12 is still achieved.
- Overall staff numbers have fallen slightly in 2017-18; the full impact of the noted staff restructure is yet to be seen, with an increase in qualified staff filling posts where their qualification is cited as ancillary to their experience and skills.
- Total revenue expenditure has fallen slightly on 2016-17, with expenditure per capita below the median level.

2 Performance against the standards

The standards framework comprises of core entitlements, quality indicators with targets, quality indicators with benchmarks and impact measures. Section 2 summarises achievements against these areas. A narrative assessment of the authority's performance is provided in Section 3.

2.1 Core entitlements

Bridgend is meeting 11 of the 12 core entitlements in full, and partially meeting one. CE12 will be fully met once the Library Strategy is ratified and published online. The service is committed to supporting learning, development, literacy and wellbeing and this shapes the focus of planned activity throughout the year. There is a strong emphasis on staff development and partnership working to promote and deliver services, and the service is itself the lead partner for the regional Books4U scheme.

2.2 Quality indicators with targets

There are 16 quality indicators (QIs), of which ten have constituent targets. Of these, Bridgend is achieving 7 in full, one in part and is failing to achieve 2 of the indicators.

Quality Indicator	Met?	
QI 3 Support for individual development:		Met in full
a) ICT support	✓	
b) Information literacy and skills training	✓	
c) E-government support	✓	
d) Reader development	✓	
QI 4 (a) Support for health and well-being		Met in full
i) Book Prescription Wales scheme	✓	
ii) Better with Books scheme	✓	
iii) Designated health & well-being collection	✓	
iv) Information about healthy lifestyles and behaviours	✓	
v) Signposting to health & well-being services	✓	
QI 6 all static service points offer events/activities for users with special requirements	✓	Met in full
QI 7 Location of service points	✓	Met in full
QI 9 Up-to-date and appropriate reading material		Not met
Acquisitions per capita	x	
or Materials spend per capita	x	
QI 10 Welsh Language Resources		Not met
% of material budget spent on Welsh	x	
or Spend on Welsh per capita	x	
QI 11 Online access:		Met in full
a) i) Public access to Internet	✓	
ii) Wi-Fi provision	✓	
QI 12 Supply of requests		Met in full
a) % of requests satisfied within 7 days	✓	
b) % of requests satisfied within 15 days	✓	
QI 13 Staffing levels and qualifications:		Partially met
i) Staff per capita	x	
ii) Qualified staff per capita	✓	
iii) Head of service qualification/training	✓	
iv) CPD percentage	✓	

There is a slight change on the last year of the fifth framework, with the target for materials spend per capita (QI 9) no longer met.

2.3 Impact measures

The framework includes three indicators aimed at assessing the impact of library use on people’s lives. These indicators do not have targets, and authorities are only required to carry out user surveys for QI 1 once over the three-year period of the framework. The summary figures (lowest, median and highest) are therefore based on those authorities indicating they completed their user survey during this first year of the framework. Rankings reflect the numbers of respondents, where 1 is the highest scoring authority.

Bridgend indicated that an adult user survey is planned for November 2018, and children’s survey for March 2020.

Performance indicator	Rank	Lowest	Median	Highest	
QI 1 Making a difference					
b) % of young people who think that the library helps them learn and find things out:	n/a	73%	94%	97%	
e) % of adults who think that the library has made a difference to their lives:	n/a	38%	90%	95%	
QI 5 b) % of attendees of training sessions who said that the training had helped them achieve their goals:	99%	2/17	75%	98%	100%

Authorities are also asked to provide up to four case studies describing the impact which the library service has had on an individual or on a group of individuals during the year. Bridgend provided four wide-ranging case studies, highlighting:

- Dementia Support – a joint programme with the Leisure Centre for dementia sufferers and their carers; a swimming session is followed by refreshments and craft activities led by library staff, including the production of ‘memory books’ (personalised scrapbooks). Carers find support and dementia sufferers have regained confidence and improved communication / social skills.
- Improving Literacy – a partnership with a local school to work with identified pupils to support them to engage with stories and storytelling. Creative writing sessions fed into the creation of a simple animation. The children developed new skills, and were positively engaged with reading, and with the library and its staff.
- Employment Support – work experience scheme set up with local Job Centres for Digital Work Placements to support library users to engage with digital resources. Several participants have since obtained employment, one within the library sector.
- Safe Space – library staff support a range of activities for children, including Makerspace ‘Coding and Creating’ sessions, an informal Friday ‘youth club’ and a seasonal Gardening Club – children and families feel the library is ‘their space’ and the clubs are supporting social learning and engaging younger people with the library.

2.4 Quality indicators and benchmarks

The remaining indicators do not have targets, but allow services to monitor and benchmark their performance over time, in comparison with other authorities. The following table

summarises Bridgend's position for 2017-18. Ranks are included out of 22, where 1 is the highest, and 22 the lowest scoring authority, unless stated otherwise. Indicators where fewer than 22 authorities supplied data are those where relevant data was not available to some authorities. Where possible, figures from the last year of the fifth framework have also been included for comparison; however, in some cases a change in definition or the introduction of additional measures makes comparisons impractical. Indicators 'per capita' are calculated per 1,000 population unless otherwise noted.

Performance indicator	Rank	Lowest	Median	Highest	2016/17	
QI 1 Making a difference						
a) % of adults who think that using the library has helped them develop new skills:	n/a	24%	83%	94%	23%	
c) health and well-being	n/a	33%	65%	95%	34%	
d) enjoyable, safe and inclusive	n/a	90%	98%	100%	97%	
QI 2 Customer satisfaction						
a) 'very good' or 'good' choice of books	n/a	88%	91%	98%	91%	
b) 'very good' or 'good' customer care	n/a	93%	99%	100%	99%	
c) 'very good' or 'good' IT facilities	n/a	74%	86%	94%		
d) 'very good' or 'good' overall;	n/a	93%	97%	99%	97%	
e) users aged 16 & under rating out of ten	n/a	8.5	9.1	9.2	9.0	
QI 5 User training						
a) attendances per capita	22	16/22	10	32	238	19
c) informal training per capita	75	20/22	15	199	473	60
QI 6 attendances at events per capita	520	3/22	82	228	684	489
QI 8 Library use						
a) visits per capita	2,909	18/22	2,501	4,047	7,014	2,753
b) virtual visits per capita	490	16/22	243	866	2,211	851
c) active borrowers per capita	177	7/22	100	154	229	162
QI 10 Welsh issues per capita*	60	13/22	4	68	663	
QI 11 Online access						
b) Computers per capita^	10	11/22	5	9	14	10
c) % of available time used by the public	22%	16/22	14%	27%	67%	24%
QI 13 Staffing levels and qualifications						
(v) a) total volunteers	18	16/21	3	31	196	14
b) total volunteer hours	1,018	14/21	40	1,346	11,939	903
QI 14 Operational expenditure						
a) total expenditure per capita	£10,014	16/21	£7,047	£11,915	£17,771	£10,588
b) % on staff,	71%	5/21	44%	63%	75%	72%
% on information resources	16%	5/21	4%	13%	25%	17%
% on equipment and buildings	4%	10/21	0%	4%	20%	1%
% on other operational costs;	9%	18/21	0%	18%	37%	10%
c) capital expenditure per capita	£126	13/20	£0	£338	£17,432	£209
QI 15 Net cost per visit	£2.29	3/21	£1.24	£1.82	£2.41	£2.72

QI 16 Opening hours [#]							
(iii) a) % hours unplanned closure of static service points	0.00%	1/21	0.00%	0.02%	1.28%	0.00%	
b) % mobile stops / home deliveries missed	0.00%	1/20	0.00%	0.35%	11.24%	0.00%	

^{*} per Welsh speaking resident population

[^] per 10,000 resident population

[#] Rankings here have been reversed, so that 1 is the lowest scoring (best performing) authority.

3 Analysis of performance

The core entitlements and quality indicators can be divided into four key areas. This section of the report outlines performance under these areas, and compares this performance (where applicable) with the final year of the fifth framework (2016-17).

3.1 Meeting customer needs (QI 1-5)

Bridgend has yet to conduct its user surveys, which are planned for November 2018 (adult), and March 2020 (children). All static libraries provide a full range of support for individual development, and good support for health and well-being, with improvements in attendance at formal training sessions and in the numbers helped by informal training. A partnership with Communities First to provide scheduled IT support is a noted area of success, although overall performance on user training is still below the median for Wales.

3.2 Access and use (QI 6-8)

Bridgend continues to meet the target for easy access to service points, and offers events / activities for users with special requirements at all static libraries. With a wide-ranging activity programme on offer, attendance levels here have continued to increase, and service performance remains the third highest in Wales per capita. Bridgend is also one of only seven library services to record an increase in visitor numbers, and numbers of both active borrowers and library members have also risen on 2016-17. There has been a drop in virtual visits, attributed to the changeover to a stand-alone website, and book issues have also fallen, with performance here below the median level.

3.3 Facilities and services (QI 9-12)

The decision was taken to reduce the book fund in 2017-18 and this has inevitably impacted on performance, with the target for acquisitions per capita no longer met. Careful consideration has evidently been given to the implications of this reduction for users, with the reduced spend on children's stock reflecting heavy investment in previous years, and a more considered approach taken to acquisition of adult non-fiction titles. Proportionate investment in Welsh language materials has increased slightly, but is still below the target levels. PC provision is maintained at 2016-17 levels, with a replacement programme ongoing to ensure that the IT infrastructure is fit for purpose. Usage levels have however decreased, in common with experience in other authorities, and the service attributes this to increased IT literacy levels. Performance in relation to supply of requests has improved, with both targets here met, reflecting well on the decision to ring-fence the request budget.

3.4 Expertise and capacity (QI 13-16)

Overall staff numbers have reduced slightly in 2017-18, and it is noted that the impact of a staff restructure will be seen in the second year of the framework. The overall target for staff per capita is not achieved, although reporting of numbers of qualified staff enables

this requirement to be met. The total number of staff identified as holding recognised qualifications has in fact risen, with a recruitment focus on skills and expertise that support community needs, although only one position (compared to 10 in the previous year) is specifically identified as requiring a qualified incumbent. The service has also invested heavily in staff training / development in 2017-18, one of only two authorities to meet the requirements at such a high level. Bridgend have also increased their use of volunteers, with a total of 18 each providing an average of almost 57 hours.

Total revenue expenditure has fallen slightly on 2016-17, with expenditure per capita below the median level. Aggregate annual opening hours have however broadly been maintained, with the average per capita still the highest in Wales. There were no reported unstaffed opening hours, unplanned service closures, or missed mobile library stops, with plans in place to extend the home delivery service in 2018-19.

4 Strategic context

As part of the return authorities are asked to report on how the library service is contributing to wider Welsh Government priorities and strategic goals. The purpose of the Trust, to 'Make people's lives better', is noted as aligning with the themes of several Welsh Government strategies. Specific examples are given of how the service contributes to the cross-cutting themes: Prosperous and Secure, supporting the digital agenda; Healthy and Active, through collections and activities that promote health and well-being; Ambitious and Learning, enabling community learning, and promoting use of the Welsh language; and United and Connected, providing accessible and inclusive services and facilities that bring communities together.

5 Future direction

Reporting on the authority's future direction and plans for the library service over the following year, it is noted that the Trust has a Five year Library Plan (2017-2022), with strategic priorities focused on developing new library spaces, children's literacy, the digital skills agenda, and enhancing well-being. Continued investment in library spaces is identified as central to delivery of the strategy, with plans to redevelop some sites, and explore options for co-location. The service intends to build on its successful programme of activities for children, with investment in staff development noted as integral to delivery here, and in supporting the service's digital offer, and work on well-being. Partnerships, with local and government agencies are also identified as key to successful delivery.

6 Conclusion

Library services in Bridgend are delivered by Awen Cultural Trust on behalf of the local authority. The service had continued to perform well in this first year of the sixth framework, particularly in terms of its engagement with the local community, and the wide range of activities and events it offers. The decision to reduce the materials budget is however disappointing; although careful planning around the allocation of available funds is apparent this has affected performance against the standards, and if continued could have a greater negative impact in future years. The implementation of a staff restructure is also noted, the outcomes of which will begin to be reported in 2018-19.

Appendix 2

Library Standards – A comparison with other Local Authorities

Local Authority Area	12 Core Entitlements	Quality Standards Met (In Full)	Quality Standards Met (In Part)	Quality Standards (Failed)
RCT	12	5	1	4
Merthyr	12	9	1	-
NPT	12	6	1	3
V o G	11	7	2	1
Torfaen	12	6	1	3
Blaenau Gwent	12	7	1	2
Caerphilly	10 (2 partial)	8	2	-
Cardiff	11	7	2	1
Carmarthen	12	9	1	-
Ceredigion	10 (1 partial)	9	1	-
Denbighshire	11 (1 partial)	8	1	-
Flintshire	12	9	1	-
Gwynedd	12	9	1	-
Anglesey	12	7	2	1
Monmouthshire	10 (1 partial)	7	1	2
Newport	12	7	1	2
Pembrokeshire	11 (1 partial)	7	1	2
Powys	11 (1 partial)	5	1	4
Swansea	11	7	1	2
Wrexham	9 (2 partial)	4	4	2
Bridgend	11 (1 partial)	7	1	2

BRIDGEND COUNTY BOROUGH COUNCIL

REPORT TO CABINET

21st May 2019

REPORT OF THE MONITORING OFFICER

REPRESENTATION ON OUTSIDE BODIES & JOINT COMMITTEES

1. Purpose of report

1.1 The purpose of this report is to seek Cabinet's approval for the appointment of Members to joint committees and the nomination of Members to outside bodies. A list of the joint committees and outside bodies concerned is appended to this report at Appendix 1.

2. Connection to corporate improvement objectives/other corporate priorities

2.1 This report assists in the achievement of the following corporate priority/priorities:-

1. **Supporting a successful economy** – taking steps to make the county a good place to do business, for people to live, work, study and visit, and to ensure that our schools are focused on raising the skills, qualifications and ambitions of all people in the county.
2. **Helping people to be more self-reliant** – taking early steps to reduce or prevent people from becoming vulnerable or dependent on the Council and its services.
3. **Smarter use of resources** – ensuring that all its resources (financial, physical, human and technological) are used as effectively and efficiently as possible and support the development of resources throughout the community that can help deliver the Council's priorities.

2.2 The Authority's continuing partnership working with a wide range of organisations within the County Borough contributes to the achievement of the Corporate Priorities.

3. Background

3.1 The Authority is represented on a number of outside bodies and joint committees as listed in Appendix 1.

4. Current situation/proposal

4.1 It is proposed that Members be appointed for a term of one year except where earlier revocation of appointment is appropriate.

4.2 It is proposed that where Cabinet nominates on the basis of a Member's role within the Authority the appointment be attached to the role and not to the individual Member, e.g. Scrutiny Chair, Cabinet Member.

4.3 All appointments are made with the assumption that appointees represent Bridgend County Borough Council. Should any appointee cease to be a Bridgend County Borough Councillor, they will cease to represent this Authority and are expected to relinquish their appointments as necessary.

5. Effect upon policy framework and procedure rules

5.1 None

6. Equality Impact Assessment

6.1 There are no equalities impact issues arising from this report.

7. Well-being of Future Generations (Wales) Act 2015 implications

7.1 The following is a summary of the implications to show how the 5 ways of working have been used to formulate the recommendation:

- Long-term - The approval of this report will assist in the long term planning of the business of the Council by the continuation of effective relationships with other organisations.
- Prevention - Continued and relevant representation supports the Council by enhancing its current and future relationships.
- Integration - The report supports all the wellbeing objectives.
- Collaboration - This report supports partnership working with other organisations both locally and regionally.
- Involvement - This report will maintain a relationship with other organisations through effective partnership working.

8. Financial implications

8.1 There are no financial implications.

9. Recommendation

9.1 Cabinet is recommended to: -

8.1 appoint the requisite number of Members to the joint committees and other outside bodies as listed in **Appendix 1**.

K Watson
Head of Legal and Regulatory Services

14th May 2019

Contact Officer: Ruth Ronan
Senior Democratic Services Officer - Support

Telephone: (01656) 643250

E-mail: Ruth.Ronan@bridgend.gov.uk

Postal Address Democratic Services
Legal & Regulatory Services
Level 4
Civic Offices

Background documents

None.

This page is intentionally left blank

JOINT COMMITTEES -CABINET

Page 151

SERIAL	ORGANISATION	REQUIRED REPRESENTATION	CURRENT/PROPOSED REPRESENTATION
a.	Coychurch Crematorium Joint Committee	One Cabinet Member and five other County Borough Councillors	<ol style="list-style-type: none"> 1. Cabinet Member – Communities 2. Councillor J Spanswick 3. Councillor A Pucella 4. Councillor E Venables 5. Councillor J Williams 6. Councillor DB F White
b.	Glamorgan Archives Joint Committee	One Cabinet Member and one other County Borough Councillor	<ol style="list-style-type: none"> 1. Cabinet Member – Education and Regeneration 2. Cllr N Burnett
c.	Capita Glamorgan Ltd. Joint Venture Committee	Two Cabinet Members and three other County Borough Councillors	<ol style="list-style-type: none"> 1. Cabinet Member – Communities 2. Deputy Leader 3. Chairperson – Scrutiny Subject Committee 3 (J Spanswick) 4. Councillor – Cllr P A Davies 5. Councillor – Cllr G Thomas
d.	Central South Consortium Joint Education Committee	Cabinet Member – Education, and Regeneration	<ol style="list-style-type: none"> 1. Cabinet Member – Education and Regeneration
e.	Margam Crematorium Joint Committee	Two County Borough Councillors	<ol style="list-style-type: none"> 1. Councillor S Smith 2. Councillor A Pucella
f.	Shared Regulatory Services Joint Committee	One Cabinet Member and one other County Borough Councillor	<ol style="list-style-type: none"> 1. Cabinet Member – Wellbeing and Future Generations 2. Councillor DRW Lewis

OUTSIDE BODIES -CABINET

SERIAL	ORGANISATION	REQUIRED REPRESENTATION	PROPOSED REPRESENTATION
1.	Adoption Panel	1 Member	Cabinet Member – Social Services and Early Help
2.	South Wales Aggregates Working Party	1 Member	Cabinet Member - Communities
3.	The Alliance (formerly Coalfields Communities Campaign)	2 Members	1. Cabinet Member – Communities 2. Councillor DBF White
4.	Bridgend Care Partnership	4 Members	1. Leader 2. Deputy Leader 3. Cabinet Member – Wellbeing and Future Generations 4. Cabinet Member – Social Services and Early Help
5.	Bridgend Care and Repair	2 Members	1. Cabinet Member – Social Services and Early Help 2. Cllr C A Green
6.	Bridgend & Maesteg Citizens Advice Bureau	2 Members	Cabinet Member – Education and Regeneration Cabinet Member – Wellbeing and Future Generations
7.	Awen Cultural Trust	2 Members (cross party)	1. Councillor J R McCarthy 2. Councillor J H Tildesley, MBE
8.	Bridgend Public Service Board	1 Member (plus 1 substitute)	Leader Deputy Leader
9.	Bridgend Tourism Forum	1 Member	Cabinet Member – Education and Regeneration
10.	Bridgend Town Hall Trust	4 Members	1. Councillor S Baldwin 2. Councillor N Burnett 3. Councillor C Smith 4. Councillor DBF White
11.	Bridgend Youth Justice Management Board	2 Members	1 Cabinet Member – Communities 2 Cabinet Member – Social Services and Early Help
12.	British Resorts and Destinations Association (BRADA)	1 Member	Cabinet Member – Education and Regeneration
13.	Business in Focus	1 Member	Cabinet Member – Education and Regeneration
14.	Cardiff International Airport Consultative Committee	1 Member	Cabinet Member – Communities

Page 153

SERIAL	ORGANISATION	REQUIRED REPRESENTATION	PROPOSED REPRESENTATION
15.	C.L.A.W. (Consortium of Local Authorities in Wales)	1 (or 2) Member(s) (Most Councils have 1)	Deputy Leader
16.	Communities Partnership	1 Members	Cabinet Member - Communities
17.	Coity Wallia Board of Conservators	2 Members	1. Councillor DRW Lewis 2. Councillor G Thomas
18.	Cwm Taf Regional Partnership Board	Leader and two other members	1 Leader 2 Cabinet Member – Social Services and Early Help 3 Cabinet Member – Wellbeing and Future Generations
19.	Flood Risk Management Wales	1 Member	Cabinet Member – Communities
20.	Fostering Panel	1 Member	Cabinet Member – Social Services and Early Help
21.	Four Counties Youth Music Steering Group	1 Member	Cabinet Member – Education and Regeneration
22.	Glamorgan Heritage Coast Advisory Panel	1 Member	Cabinet Member – Education and Regeneration
23.	Local Access Forum	1 Member	Councillor R Granville
24.	PATROL - Adjudication Joint Committee	1 Member	Cabinet Member – Communities
25.	Porthcawl Regeneration Forum	1 Member	Cabinet Member – Education and Regeneration
26.	Joint Council For Wales	1 Members	Deputy Leader
27.	Rest Bay Coastal Partnership	1 Member	Cabinet Member – Education and Regeneration
28.	SACRE	5 Members	1. Cabinet Member – Education and Regeneration 2. Councillor CA Green 3. Councillor JH Tildesley MBE 4. Councillor C Webster 5. Councillor J R McCarthy

SERIAL	ORGANISATION	REQUIRED REPRESENTATION	PROPOSED REPRESENTATION
29.	Environment Agency Wales -South West Wales Area Environment Group	1 Member	Cabinet Member – Communities
30.	South Wales Fire Service	2 Members	Councillor DBF White Councillor R Shaw
31.	South West Wales Regional Waste Management Committee	2 Members	Deputy Leader Councillor G Thomas
32.	South West Wales Regional Waste Plan Forum	1 Member	Deputy Leader
33.	Sports Council for Wales – Community Chest Panel	1 Member	Cabinet Member – Wellbeing and Future Generations
34.	Swansea/Carmarthen Bay Coastal Engineering Group	2 Members	1. Cabinet Member – Education and Regeneration 2. Councillor G Thomas
35.	Swansea Bay Port Health Authority	2 Members	1. Cabinet Member – Education and Regeneration 2. Councillor G Thomas
36.	Territorial Auxiliary and Volunteer Reserve Association	1 Member	Councillor R Shaw
37.	University of Swansea Court of Governors	Invitation for 1 Member I Officer	Leader Corporate Director – Education and Family Support
38.	Valleys to Coast Management Board	1 Member	1. Councillor S E Baldwin
39.	South Wales Valuation Tribunal - Appointments Committee	2 Members	Councillor R Collins Councillor S Baldwin
40.	Wales Council for the Blind	1 Member	Cabinet Member – Social Services and Early Help

SERIAL	ORGANISATION	REQUIRED REPRESENTATION	PROPOSED REPRESENTATION
41.	WLGA Council	3 Members (two substitutions)	Leader Deputy Leader (One substitution for above from same political group) Councillor C Green (One substitution for above from same political group) Voting – En Bloc
42.	WLGA Executive Board	1 Member	Leader

This page is intentionally left blank

BRIDGEND COUNTY BOROUGH COUNCIL

REPORT TO CABINET

21 MAY 2019

REPORT OF THE HEAD OF LEGAL AND REGULATORY SERVICES

FORWARD WORK PROGRAMME

1. Purpose of Report .

- 1.1 The purpose of this report is to seek Cabinet approval for items to be included on the Forward Work Programme for the period 1 July 2019 to 31 October 2019.

2. Connection to Corporate Improvement Objectives.

- 2.1 The active engagement with the public regarding key decisions of the Authority contributes to all of the following Corporate Priorities.

1. **Supporting a successful economy** – taking steps to make the county a good place to do business, for people to live, work, study and visit, and to ensure that our schools are focused on raising the skills, qualifications and ambitions of all people in the county.
2. **Helping people to be more self-reliant** – taking early steps to reduce or prevent people from becoming vulnerable or dependent on the Council and its services.
3. **Smarter use of resources** – ensuring that all its resources (financial, physical, human and technological) are used as effectively and efficiently as possible and support the development of resources throughout the community that can help deliver the Council's priorities.

3. Background.

- 3.1 The Constitution of the Council explains that the Forward Work Programme will be prepared by the Monitoring Officer to cover a period of four months except when ordinary elections of councillors occur, in which case the forward work programme will cover the period up to the date of the elections.
- 3.2 The Forward Work Programme will contain matters which the Cabinet, Overview and Scrutiny Committees and full Council are likely to consider. It will contain information on:
- (a) the timetable for considering the Budget and any plans, policies or strategies forming part of the Policy Framework and requiring Council approval, and which body is to consider them;
 - (b) the timetable for considering any plans, policies or strategies which are the responsibility of the Cabinet;

- (c) any individual matters on which the Cabinet intends to consult in advance of taking a decision, and the timetable for consultation and decision;
- (d) the work programme of the Overview and Scrutiny Committees, to the extent that it is known.

3.3 The Forward Work Programme will be published at least 14 days before the start of the period covered. The Authority is required to publish once a year a notice in at least one newspaper circulating in the area, stating that a forward work programme will be published and giving the publication dates for that year.

4. Current situation / proposal.

4.1 The Forward Work Programme will be considered quarterly by Cabinet at the meetings listed below and published on the dates shown:

Cabinet Meeting Date		Published by	FWP for Period
23 Jul 19	-	16 Sep 19	01 Oct – 31 Jan 20
19 Nov 19	-	17 Dec 19	01 Jan – 30 Apr 20
18 Feb 20	-	17 Mar 20	01 Apr – 31 July 20
19 May 20	-	16 Jun 20	01 Jul – 31 Oct 20

4.2 Once approved the schedule of publication will be advertised in the Glamorgan Gazette.

4.3 The proposed Forward Work Programmes are described below:

- Cabinet 1 July 2019 to 31 October 2019 - **Appendix 1**
- Council 1 July 2019 to 31 October 2019 - **Appendix 2**
- Overview and Scrutiny - **Appendix 3**

5. Effect upon Policy Framework and Procedure Rules.

5.1 There are no implications relating to the Policy Framework and Procedure Rules

6. Equality Impact Assessment

6.1 There are no negative equality implications arising from this report.

7. Financial Implications.

7.1 There will be an estimated cost of £400 for the notice being placed in a newspaper and its translation to inform readers of the publication dates of the Forward Work Programme as required in Paragraph 3.3 of the report.

7.2 There will be a translation cost of approximately £60 for each quarterly update of the Forward Work programme when it is published on the Bridgend County Borough Council Website. These will be met from within existing budgets.

8. Wellbeing of Future Generations (Wales) Act 2015

8.1 The well-being goals identified in the Act were considered in the preparation of this report. It is considered that there will be no significant or unacceptable impacts upon the achievement of well-being goals/objectives as a result of this report.

9. Recommendation.

9.1 Cabinet is recommended to:

- Approve the Cabinet Forward Work Programme for the period 1 July to 31 October 2019 as shown at Appendix 1;
- Note the Council and Scrutiny Forward Work Programmes as shown at Appendix 2 and 3 respectively.

Kelly Watson
Head of Legal and Regulatory Services
10 May 2019

Contact Officer: Andrew Rees
Democratic Services Manager
Telephone: (01656) 643147
Email: Andrew.rees@bridgend.gov.uk

Postal address: Democratic Services
Civic Offices
Angel Street
Bridgend
CF31 4WB

Background documents: None

This page is intentionally left blank

CABINET FORWARD WORK PROGRAMME - 1 JULY 2019 TO 31 OCTOBER 2019

Item	Title of Report	Cabinet	Contact Officer
(a)	(b)	(c)	(d)
1.	Budget Monitoring - Quarter 1 2019-20	23 Jul 2019	Gill Lewis, Interim Head of Finance and Section 151 Officer gill.lewis@bridgend.gov.uk
2.	Treasury Management - Quarter 1 2019-20	23 Jul 2019	Gill Lewis, Interim Head of Finance and Section 151 Officer gill.lewis@bridgend.gov.uk
3.	Annual Treasury Management Report 2018-19	17 Sep 2019	Gill Lewis, Interim Head of Finance and Section 151 Officer gill.lewis@bridgend.gov.uk
4.	Budget Monitoring - Quarter 2 2019-20	22 Oct 2019	Gill Lewis, Interim Head of Finance and Section 151 Officer gill.lewis@bridgend.gov.uk
5.	Treasury Management - Half Year Report 2019-20	22 Oct 2019	Gill Lewis, Interim Head of Finance and Section 151 Officer gill.lewis@bridgend.gov.uk

This page is intentionally left blank

COUNCIL FORWARD WORK PROGRAMME - 1 JULY 2019 TO 31 OCTOBER 2019

Item	Title of Report	Council	Contact Officer
(a)	(b)	(c)	(d)
1.	Annual Treasury Management Report 2018-19	18 Sep 2019	Gill Lewis, Interim Head of Finance and Section 151 Officer gill.lewis@bridgend.gov.uk
2.	Final Statement of Accounts 2018-19	18 Sep 2019	Gill Lewis, Interim Head of Finance and Section 151 Officer gill.lewis@bridgend.gov.uk
3.	Treasury Management - Half Yearly Report 2019-20	23 Oct 2019	Gill Lewis, Interim Head of Finance and Section 151 Officer gill.lewis@bridgend.gov.uk

This page is intentionally left blank

OVERVIEW & SCRUTINY FORWARD WORK PROGRAMME - 1 JULY 2019 TO 31 OCTOBER 2019

Page 165

Date	Title and Description of Report	Scrutiny Committee	Contact Officer
3 Jul	Safeguarding	Subject Overview and Scrutiny Committee 2	Susan Cooper, Corporate Director - Social Services & Wellbeing Tel: 01656 642251 susan.cooper@bridgend.gov.uk
8 Jul	Local Authority Estyn Report	Subject Overview and Scrutiny Committee 1	Lindsay Harvey, Corporate Director Education and Family Support Tel: 01656 642612 lindsay.harvey@bridgend.gov.uk
8 Jul	Post 16 Consultation - Response to Comments and Recommendations	Subject Overview and Scrutiny Committee 1	Lindsay Harvey, Corporate Director Education and Family Support Tel: 01656 642612 lindsay.harvey@bridgend.gov.uk
11 Jul	Corporate Parenting Nominations	Subject Overview and Scrutiny Committee 3	Kelly Watson, Head of Legal & Regulatory Services kelly.watson@bridgend.gov.uk
11 Jul	Local Energy Strategy and Smart Energy Plan	Subject Overview and Scrutiny Committee 3	Mark Shephard, Chief Executive Tel: 01656 643380 mark.shephard@bridgend.gov.uk

Date	Title and Description of Report	Scrutiny Committee	Contact Officer
17 Jul	Social Services and Wellbeing Future Service Delivery Plan	Corporate Overview and Scrutiny Committee	Susan Cooper, Corporate Director - Social Services & Wellbeing Tel: 01656 642251 susan.cooper@bridgend.gov.uk
17 Jul	2018-19 End of Year Financial Performance	Corporate Overview and Scrutiny Committee	Gill Lewis, Interim Head of Finance and Section 151 Officer gill.lewis@bridgend.gov.uk
17 Jul	Quarter 4 End of Year Performance	Corporate Overview and Scrutiny Committee	Gill Lewis, Interim Head of Finance and Section 151 Officer gill.lewis@bridgend.gov.uk